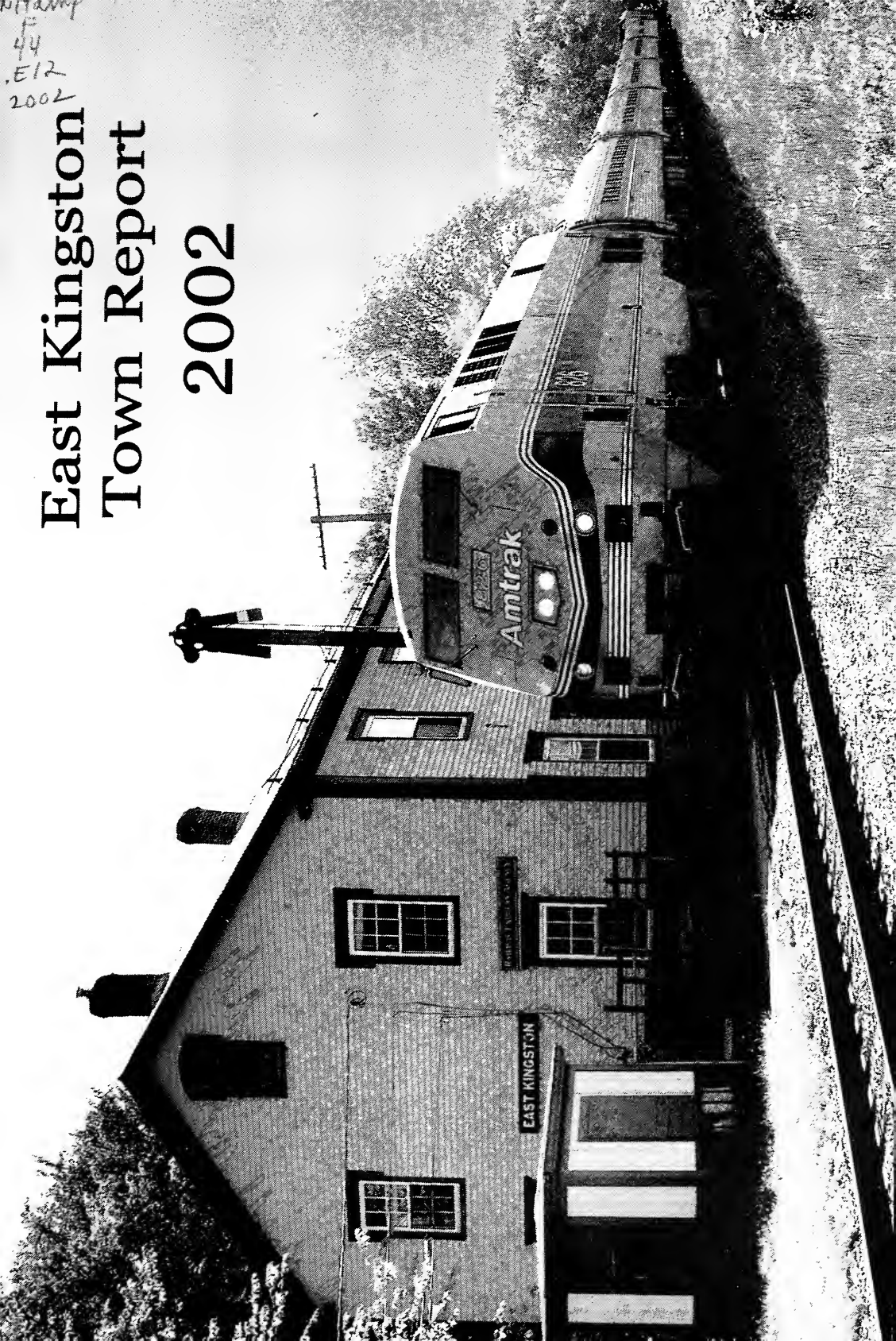


44  
E12  
2002

# East Kingston Town Report 2002



## **ABOUT THE COVER**

The front cover of this 2002 Town Report was produced by a photograph taken by Roland H. Goupil of Exeter, NH at 1/800 of a second at F8 with a Nikon Digital Camera as the Amtrak train was approaching East Kingston traveling at approximately 45 mph.

The Town of East Kingston acquired the Railroad Depot Building through a Warrant Article approved by the voters at Town Meeting held in March 2001. The Town purchased the property, located at 3 Depot Road, from David and Dora Lamson and daughter Jeanette Gleason. The Lamson family resided in the building, which was originally built in 1848, as their home from 1967 - 2001. There are future plans for the Town's Historical Committee to use the building for storing historical artifacts for public viewing.

Passenger Train service began in 1840 and ended in the 1960's. In the early 1990's a committee was formed to initiate the return of passenger rail service to the area. On December 14, 2001 passenger train service by Amtrak returned, with a route from Portland, Maine to Boston, Massachusetts. The closest depot stop to East Kingston is located approximately six miles north in Exeter, NH.

11  
E12  
2002

2002 East Kingston Town Report

**ANNUAL REPORTS**  
**OF THE**  
**SELECTMEN, TAX COLLECTOR, TOWN**  
**CLERK, TREASURER, PUBLIC LIBRARY,**  
**TRUSTEES OF THE CEMETERY, AND**  
**TRUSTEES OF THE TRUST FUNDS**  
**FOR THE YEAR ENDING**  
**DECEMBER 31, 2002**  
**BOARD OF EDUCATION AND**  
**SCHOOL TREASURER**  
**FOR THE YEAR ENDING**  
**JUNE 30, 2002**  
**TOGETHER WITH THE VITAL STATISTICS OF THE**  
**TOWN OF**  
**EAST KINGSTON**  
**NEW HAMPSHIRE**  
**2002**

Printed by The Whittier Press  
101 Market Street  
Amesbury, MA 01913

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# TOWN OF EAST KINGSTON EMERGENCY CALLS

## DIAL 911

### **BUSINESS CALLS**

<b>Building Inspector.....</b>	<b>642-8406</b>	Office
	<b>642-9409</b>	Home
Monday & Wednesday 8AM-12PM		
<b>Elementary School.....</b>	<b>642-3511</b>	
<b>Emergency Management.....</b>	<b>642-8406</b>	
<b>Fire/Burn Permits.....</b>	<b>642-8254</b>	A. Robert Carter, Jr.
<b>Fire Department.....</b>	<b>642-3141</b>	Non-emergency
<b>Police Department.....</b>	<b>642-5427</b>	Non-emergency
<b>Public Library.....</b>	<b>642-8333</b>	

Monday 9AM-7PM, Wednesday 1PM-7PM, Thursday  
3PM-7PM, Friday 9AM-1PM, Saturday 9AM-1PM,  
Closed Tuesdays & Sundays.

### **Recycling Center..... 642-8406**

Open daily from dawn to dusk,  
Saturdays 7:00 AM-11:00 AM for assistance.

### **Rubbish Pick-up..... 642-8406**

Every Monday 7AM curbside.

### **Selectmen's Office..... 642-8406**

Monday - Friday, 8AM-2PM

### **State Police..... 679-3333** Non-emergency

### **Town Cemeteries..... 642-8406**

### **Town Clerk/Tax Collector..... 642-8794**

Monday 6:00PM-8:00PM, Tuesday 8:30AM-2:30PM,  
Wednesday Closed, Thursday 8:30AM-2:30PM,  
Friday 8:30AM-2:30 PM.

## **TOWN OFFICERS**

### ***Elected Officers:***

#### **Board of Selectmen (RSA 41:8 to 8-E) 3 year term**

2005	Raymond R. Donald	778-1107
2004	John L. Fillio	642-4423
2003	Donald C. Andolina Retired 12/2/02	642-7158

#### **Moderator (RSA 40:1) 2 year term**

2004	Robert B. Donovan	642-8386
------	-------------------	----------

#### **Road Agent (RSA 231:62 to 62-B) 1 year term**

2003	Robert L. Rossi	642-5246
------	-----------------	----------

#### **Supervisors of the Checklist (RSA 41:46-a) 6 year term**

2008	Sarah B. Lazor	642-5955
2006	Virginia E. Conti	642-8872
2004	Patricia A. Mazur	642-8033

#### **Town Clerk/Tax Collector (RSA 41:45-A) 3 year term**

2004	Barbara A. Clark	642-8794
------	------------------	----------

#### **Treasurer (RSA 41:26 to 26B) 3 year term**

2004	Katherine A. Hankin	394-7415
------	---------------------	----------

#### **Trustees of the Cemetery (RSA 31:22)- 3 year term**

2005	Henry F. Lewandowski, Jr.	642-8406
2004	Eugene V. Madej (Appt.Sexton)	642-8457
2003	Vytautas Kasinskas	772-8855

#### **Trustees of the Public Library (RSA 202-A:6) 3 year term**

2005	Shirley A. Hammershoy	642-5597
2005	Kathleen A. Barker	642-7032
2004	Conrad V. Moses	642-4697
2003	Joan W. Kasinskas	772-8855
2003	Beverly A. Fillio	642-4423

#### **Trustees of the Trust Funds (RSA 31:22) 3 year term**

2006	Charles A. Walker (3 year term)	642-4447
2005	J. Roby Day, Jr. (3 year term)	642-7956
2004	Vytautas Kasinskas (2 year term)	772-8855

*NOTE: Elected Officers serve to Town Meeting of year noted.*

## **APPOINTED OFFICERS**

### **Animal Control Officer**

Dec. 2003	Robert A. Marston, DVM	778-0570
Dec. 2003	Deborah J. N. Marston – Deputy	778-0570

### **Board of Adjustment (RSA 673:5)**

642-8406

Dec. 2005	Edward A. Cardone
Dec. 2005	John V. Daly, Chairman
Dec. 2005	J. Roby Day, Jr., Alternate
Dec. 2005	Peter A. Riley, Alternate
Dec. 2004	David E. Ciardelli, Vice Chairman
Dec. 2004	Richard A. Cook, Alternate
Dec. 2004	Nathaniel B. Rowell, Alternate
Dec. 2003	David C. Boudreau, Jr.
Dec. 2003	Norman J. Freeman, Sr.
	*Susan J. Rice, Secretary

### **Building Inspector**

642-8406

Dec. 2003	Kent H. Shepherd, Jr.	642-9409
Dec. 2003	Kory Skalecki, Deputy	778-3986

### **Cable Committee**

642-8406

Dec. 2002	Catherine E. Belcher
Dec. 2002	Ronald Edmiston, Chairman
Dec. 2002	Eugene V. Madej
Dec. 2002	Conrad V. Moses
Dec. 2002	Ronald G. Strickland

### **Conservation Commission (RSA 36-A:3)**

642-8406

Mar. 2005	Vytautas Kasinskas
Mar. 2005	Dennis G. Quintal
Mar. 2005	Raymond R. Donald, Alternate
Mar. 2004	John L. Fillio, Alternate
Mar. 2004	James L. Nupp
Mar. 2004	Lawrence K. Smith, Chairman
Mar. 2003	Richard S. Urwick

### **Deputy Town Clerk/Tax Collector**

642-8794

Dec. 2003	Judith M. Cash
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### **Deputy Treasurer**

642-8406

Mar. 2003	Donald H. Clark
-----------	-----------------



## **Emergency Management**

Dec. 2002	Amanda J. Gallant Coordinator – Resigned 12/31/02	642-5246
Dec. 2002	Austin Carter, Sr. Deputy Coordinator – Resigned 12/31/02	642-8254

## **Fire Department**

**Emergency Business 911**  
642-3141

Dec. 2003	Alan J. Mazur Fire Chief & Fire Engineer	642-8663
Dec. 2002	Richard A. Smith, Sr. – Retired 12/31/02 Asst. Fire Chief & Fire Engineer	642-5544
Dec. 2003	A. Robert Carter, Jr. Asst. Fire Chief & Fire Engineer	642-8254

## **Fire Warden (Town-State appointed) 1 year term**

2003	Adam J. Mazur	642-8033
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## **Fire Wardens (Deputies – State appointed) 3 year term**

2005	A. Robert Carter, Jr.	642-8254
2005	Andrew D. Conti	642-7887
2005	Adam J. Mazur, Jr.	642-8033
2005	Alan J. Mazur	642-8663
2003	Roland D. Estabrook	642-8184

## **Health Officer (RSA 128:1) (State appointed) 3 year term**

2006	Vytautas Kasinskas	772-8855
------	--------------------	----------

## **Historical Committee**

Dec. 2003	Susan St. Martin, Chairman	642-6652
Dec. 2003	Janet W. Damsell	
Dec. 2003	Donald H. Clark	
Dec. 2003	Joseph O'Sullivan	
Dec. 2003	Mollie C. Allen	
Dec. 2003	Peter M. Jewett	
Honorary	William A. Wright	

## **Library**

- \* Tracy J. Waldron, Librarian 642-8333
- \* Diane S. Sheckells, Asst. Librarian
- \* Eleanor J. Hugo, Library Aide

**Planning Board (RSA 673:5)**

642-8406

Mar. 2005	Catherine E. Belcher, Alternate
Mar. 2005	J. Roby Day, Jr.
Mar. 2005	Beverly A. Fillio
Mar. 2005	Eugene V. Madej, Alternate
Mar. 2004	Robert A. Marston, DVM
Mar. 2004	Richard A. Smith, Sr., Chairman
Mar. 2003	John L. Fillio, Ex-officio
	*Susan J. Rice, Secretary

**Police Department**

**Emergency  
Business**

**911**

642-5427

Dec. 2003	Henry F. Lewandowski, Jr., Retired 9/30/02 as Police Chief
Dec. 2003	Robert J. Forrest
Dec. 2003	Mark A. Heitz
Dec. 2003	Jason T. Laing
Dec. 2003	Peter O. Le Page
Dec. 2003	Raymond A. Marquis, Jr.
Dec. 2003	Richard R. Simpson, Sergeant
Dec. 2003	Patrick E. Smart

**Recreation Committee**

642-8406

Dec. 2003	Richard P. Bourque
Dec. 2003	D. James Clark
Dec. 2003	Peter Clark
Dec. 2003	John E. Denman, Chairman
Dec. 2003	Thomas A. Heaney
Dec. 2003	Richard B. Martyn, Jr.
Dec. 2003	David G. Miller
Dec. 2003	William M. Miller
Dec. 2003	Michael A. Moore
Dec. 2003	James S. Moser
Dec. 2003	Daniel J. Owens
Dec. 2003	Robert K. Smith
Dec. 2003	David W. Young

**Recycling Committee**

642-8406

Dec. 2003	Christine Coronis
Dec. 2003	Eugene V. Madej, Recycling Attendant

**Rockingham Planning Commission**

778-0885

Mar. 2005	James Roby Day, Jr.	642-7956
Sep. 2003	Lawrence K. Smith	642-5538

**Safety Committee**

642-8406

Dec. 2003	Deborah G. Gallant, Chairman	
Dec. 2003	Alan J. Mazur	
Dec. 2003	Conrad V. Moses	
Dec. 2002	Henry F. Lewandowski, Jr. – Retired 9/30/02	

**Seacoast MPO Advisory Committee**

642-8406

Dec. 2003	Richard A. Cook	
-----------	-----------------	--

**Town Custodian**

642-8406

\*Eugene V. Madej

**Town Office Staff:**

- \*Deborah G. Gallant, Administrative Assistant I
- \*Cheryll A. Hurteau, Administrative Assistant II
- \*Donald H. Clark, Selectmen's Special Assistant
- \*Susan J. Rice, Planning Board & Zoning Board of Adjustment Secretary

**Welfare Agent**

642-8406

Dec. 2003	Donald H. Clark	
Dec. 2003	Cheryll A. Hurteau, Deputy	

**Contracted Auditors**

Plodzick & Sanderson Professional Association

\*Note: Town employees, not appointed.

## **STATE OF NEW HAMPSHIRE**

### **Governor**

Craig Benson  
State House, Concord, NH 03301  
[Webster.state.nh.us/governor](http://Webster.state.nh.us/governor)

**271-2121**

### **State Representatives District 23**

Mary M. Allen  
33 Pond St., Newton, NH 03858-3415

Kimberley S. Casey  
109 Giles Rd., East Kingston, NH 03827  
[CaseyCorps@aol.com](mailto:CaseyCorps@aol.com)

**772-8506**

### **State Senator District 23**

Russell E. Prescott  
8 Farm Rd., Kingston, NH 03848-3121

**642-4243**

### **Governor's Executive Council**

Ruth L. Griffin  
479 Richards Ave, Portsmouth, NH 03801  
[rgriffin@gov.state.nh.us](mailto:rgriffin@gov.state.nh.us)

**436-5272**

### **County Commissioner District 2**

Maureen Barrows  
119 North Rd, Brentwood, NH 03833

**679-2256**

## **UNITED STATES**

### **U.S. Senators**

Judd Gregg  
99 Pease Blvd, Portsmouth, NH 03801  
[mailbox@gregg.senate.gov](mailto:mailbox@gregg.senate.gov)

**431-2171**

John E. Sununu  
1 NH Avenue, Portsmouth, NH 03801

**625-5585**

### **U.S. Congressman**

Jeb Bradley  
1095 Elm Street, Manchester, NH 03101  
[www.house.gov/Bradley](http://www.house.gov/Bradley)

**641-9536**

**FAX: 641-9561**

## **SELECTMEN'S STATE OF THE TOWN**

Another year has passed and beyond being just another year older, we have attempted to meet some of the objectives, needs, and projects for the Town of East Kingston.

The effort to re-evaluate the Town was initiated in response to the mandate of the State. This process will take time but will be completed in 2003. All towns, cities, etc. in New Hampshire will then be evaluated via the same process providing a greater degree of equity and fairness, through certification. The cost of this process at \$56,100 was budgeted in 2002.

The Town also contracted to have the tax maps brought up to date in accordance with the March 2002 Warrant at a cost of \$12,300. All properties (with only one or two exceptions) have been reviewed and corrected with regard to boundary alignment etc., thus the accuracy of the tax maps has been greatly improved – which is of benefit not only to the Town for tax purposes but for each landowner as well.

Some of the maintenance projects completed as planned or out of necessity included replacing the heating unit and underground fuel storage tank at the library. It seems that both were leaking and had to be replaced. In doing so, workmen installing the new heating unit encountered some angry bees, which also had to be dealt with before the installation could be finished. We also continued the process of replacing deteriorated windows in the Town Offices building, and the remarking of parking lines at the Library, Town Hall, and Town Offices.

The new fire truck ordered in 2001 was received and put into service during the year, and the old 1955 Mack was sold as the Fire Department continues to diligently upgrade it's equipment and improve it's capabilities to better serve the residents of East Kingston.

The tax rate for 2002 was set at \$33.80 per thousand of assessed value. The Selectmen were able to flat line the total tax by utilizing a portion of surplus funds accredited to the Town to reduce the Town portion of the tax. Unfortunately, it is getting more and more difficult to do this in the present economic situation.

Personnel actions were numerous throughout the year with Police Chief Lewandowski retiring after 24 plus years of service. Thanks

Hank, for all of your dedicated years of service as Chief.

Sgt. Reid Simpson was named Officer-in-Charge, until such time as a new chief is appointed. The Selectmen, lacking any Police experience, felt it wise to have the NH Police Chiefs Association conduct the interview and evaluation process and recommend applicants to the Selectmen. A total of 19 applications were received and evaluated with the final selection planned for early 2003.

Emergency Management Coordinator Amanda Gallant resigned during the year to spend more time at home with her new baby – and rightfully so - we wish you well and hope the baby sleeps through the night...as many of us have been there and done that and know what that's like!

Selectman Don Andolina resigned/retired (again?) in December and this time made it final as he relocated to Dover, New Hampshire. Former Selectman Bill DiProffio agreed to fill in on an interim basis until Town Meeting in March 2003. Thanks Don, for all the years of service to East Kingston and welcome back Bill.

Asst. Fire Chief Richard Smith, Sr. also announced his retirement from the Fire Department after 50 plus years of service to the community. Thanks Dick, for all your years of dedicated service to the Town.

On a sad note, the Town also lost one of it's young rising stars with the passing of David Vlasich who served as Chairman of the Town Recreation Committee and was dedicated to providing the best recreational opportunities for the youngsters of East Kingston – he will be missed.

Respectfully,

*John L. Fillio*  
John L. Fillio, Chairman

*Raymond R. Donald*  
Raymond R. Donald

*William A. DiProffio*  
William A. DiProffio  
Board of Selectmen



Ray Donald, Jack Fillio and Don Andolina

# TOWN OF EAST KINGSTON

## Street Numbering Ordinance

### 1 PREAMBLE

Acting upon the authority granted by any and all applicable chapters of the Revised Statutes Annotated of New Hampshire, the Town of East Kingston Board of Selectmen, hereinafter referred to as the Board, adopt the following ordinance, establishing a procedure for administration and enforcement of a uniform addressing system for residential and commercial structures within the Town.

### 2 PURPOSE

The standards set forth in this ordinance are made for the purpose of promoting the public health, safety and general welfare by providing the means for permanent identification of residential and commercial structures within the Town.

### 3 OBJECTIVES

- A. To provide a means for expedient emergency response by fire, police, rescue and other emergency services.
- B. To establish a property location that will serve as a mail delivery address.
- C. To assist in the proper delivery of utility and other delivery services.
- D. To provide property owners with a convenient and systematic means of identifying their property.

### 4 DEFINITION "Street Number"

A number assigned by the Board to provide a means of locating structures. For the purposes of assignment "Street Number" shall include the incremental number. Display of numbers may include the street name.

### 5 NUMBER ASSIGNMENTS

***.....The Board shall, under the provisions of RSA 231:133a, assign all residential and commercial structures existing as of the time of adoption of this ordinance a street number and, furthermore, shall assign to vacant properties numbers to be held in reserve for future use. Streets built subsequent to the adoption of this ordinance will be assigned numbers by the Board at the time of approval by the Planning Board.***

Owners of multi-family residential units or commercial buildings with more than one unit being served by a single outside door shall have their unit numbers assigned by the Board.

## **6 ADMINISTRATION AND ENFORCEMENT**

The Selectmen's Office shall be named as the administrator of this ordinance and shall be responsible for establishing the use of reserve numbers and shall have full authority to enforce the provisions herein.

Owners of residential and commercial structures built or expanded subsequent to this ordinance shall procure their number assignment from the Selectmen's Office. Number assignment is required prior to the issuance of a Building Permit and shall be displayed during construction. Numbers shall be displayed prior to the issuance of a Certificate of Occupancy. Also:

Whenever a primary building is erected or located within the Town, the assigned street number shall be affixed in the appropriate location as provided for by this ordinance.

Every subdivision or site plan submitted to the Planning Board for approval shall show an assigned street number for each primary building as applicable.

In all cases, local postal officials, Selectmen's (assessing) office, Police and Fire Departments, Planning Board and ZBA shall be advised of new assigned street numbers.

Even numbers shall be assigned to all structures on the right side of a public street and right of way, and odd numbers to structures located upon the left side of said street or way. The beginning of the street shall be that which intersects a street of primary status and so far as possible shall be that end closest in distance to Town Hall (7 Main Street). Right and left shall be relative to a person's position when standing at the beginning of said street and facing out of town. Dead end ways will be numbered from their entrance.

One odd and one even number will be assigned to each one hundred (100) foot interval of frontage on the street as measured from the starting point of each street. The intervals of measurement shall be consistent with the existing single lot which is in existence at the time of the adoption of this ordinance when it is less than 100 feet of frontage.

Unused numbers will be held for future use to ensure against the need for renumbering.



## **7 NUMBERING REQUIREMENTS**

**7.1 Parties Affected:** All structures, both residential and commercial, shall be required to display the assigned street number in the manner described in this section.

**7.2 Visibility:** Street numbers shall be displayed so as to be conspicuously visible from the street on which the number is assigned. Numbers shall be visible year-round and be contrasting in color to the surface on which they are mounted.

**7.3 Number Type:** All numbers shall be displayed in Arabic form (0,1,2,3,4,5,6,7,8,9).

### **7.4 Number Location:**

A. **Structures Visible from the Street:** Where the structure is visible from the road and at such a distance that numbers are legible from the road, the number shall be affixed to the structure. Numbers shall be a minimum of three (3) inches high and may be mounted either horizontally or vertically.

B. In cases where the structure is not discernible from the street, the owner/occupant may place the number on a pole, post, tree, or mailbox immediately adjacent to the driveway of said structure.

C. **Mailboxes:** Numbers a minimum of 3 inches in height shall be affixed to both sides of the mailbox serving the structure except when:

1. The mailbox is on the opposite side of the street from the structure, or
2. The mailbox is clustered with other mailboxes.

Mailboxes as described in A. & B. above shall meet the mail delivery requirements of the U.S. Post Office.

## **8 UNAUTHORIZED BUILDING NUMBERS PROHIBITED**

No person shall affix or allow to remain upon any building in the Town of East Kingston, any different number from the one designated by this ordinance, with the exception of dates affixed for historical purposes.

This section shall not apply to the display of "date of origin" numbers for historic buildings provided that they are displayed so as to not be confused with the display of the assigned street numbers.

## **9 STREET SIGNS**

Street signs shall be erected at intersecting junctions of two or more streets, as well as at all town boundaries occurring at public ways. Signs shall be placed in accordance with the directives of the Road Agent. They shall be installed in such a manner to be visible and to prevent them from being easily removed or replaced by the general public.

All signs shall be of a standard size and color.

Signs shall be purchased by the town and shall remain the property of the town on town roads and roads maintained by the town.

However, in a new subdivision, the developer shall be required to pay and erect the road signs, which shall then become the property of the Town.

## **10 PENALTY**

The owner of any structure existing as of the date of this ordinance who shall fail to procure and affix street numbers as assigned by the Board within one (1) year from the date of effective date, January 1, 2003, of this ordinance, or shall display an unauthorized number as of one (1) year from the effective date, shall be subject to a fine of not more than one dollar (\$1.00) for each day of non-compliance. Fines shall begin to accrue upon the issuance of a written Notice of Violation to the owner, and end at such time as the violation ceases.

## **11 APPEALS**

Any person aggrieved by this ordinance shall have the right to file a written petition within twenty (20) days of the receipt of a number assignment. Petitions shall be filed with the Board and a hearing shall be held within thirty (30) days of the receipt of such petition.

All appeals shall be in written form setting forth the basis for the appeal. All appeals shall be acted upon in a timely fashion. The decision of the Board shall be final.

**12 EFFECTIVE DATE**

This ordinance shall take effect January 1, 2003.

**13 AMENDMENTS**

This ordinance may be amended as provided under any and all applicable chapters of the Revised Statutes Annotated of New Hampshire.

## TOWN MEETING 2002

*The annual Town Election was called to order on March 12, 2002 at 8:01 AM by the Moderator, Robert B. Donovan. Polls closed by the Moderator at 7:03 PM. Town meeting was called to order at 7:30 PM with approximately 98 people attending.*

### School Ballot

School Board Member, 3 yr. term:	Robert A. Caron	122
	David G. Miller	113
School District Treasurer; 1 yr. term:	Deborah Caron (write in)	9
School District Clerk; 1 yr. term:	Thomasina Levesque (write in)	11
School District Moderator; 1 yr. term:	Robert B. Donovan (write in)	38
School District Auditors; 1 yr. term (2):	Charles Walker (write in)	2
	Ronald Morales (write in)	2
	Estelle Decatur (write in)	2
	Linda Eaton (write in)	2

### Exeter Regional Cooperative School District Ballot

(East Kingston voting results only)

ERCS Board Member (Exeter); 3 yr. term:	Linda Henderson	177
ERCS Board Member (East Kingston); 3 yr. term:	Kimberley S. Casey	233
ERCS Board Member (Stratham); 3 yr. term:	Lucy Cushman	181
ERCS District Moderator; 1 yr. term:	Charles F. Tucker	205

## Exeter Region Cooperative School District Articles:

### Article 1

Shall the District raise and appropriate the sum of \$3,500,000 for the purpose of Exeter High School site renovations, such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq, as amended; and authorize the School Board to invest said monies and to use up to \$50,000 of the earnings thereon for said project; and authorize the School Board to issue, negotiate, sell and deliver said bonds and notes, and determine the rates of interest thereon and the maturity and other terms thereof; and authorize the School Board to take any other action or pass any other vote relative thereto; and further authorize the School Board to apply for, accept, and expend for said project money from any state, federal, or other governmental unit or private source which becomes available during the fiscal year? [Note: Under RSA 198:15-a through 15-h, on an annual basis, the State will pay the District a sum equal to 55% of each annual principal payment on the bonds; such payments to be made by the State to the extent the funds are appropriated for such purposes by

the State legislature. With such appropriations, total State payments toward the cost of the project would aggregate \$1,925,000] (A 3/5 vote is necessary to authorize the issuance of said notes or bonds.)

**YES 100\***                      **NO 98**

### **Article 2**

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$31,150,378? Should this article be defeated, the operating budget shall be \$30,790,274, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X, and XVI, to take up the issue of a revised operating budget only.

**YES 106**                      **NO\* 119**

### **Article 3**

Shall the District raise and appropriate the sum of the amount of the June 30, 2002 undesignated fund balance (surplus), up to \$691,645, to be added to the capital reserve fund under RSA 35:1 established by the 1998 District meeting for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements, including associated engineering and architectural fees? [The purpose of this appropriation is to appropriate into said capital reserve fund an amount representing a portion of one year of debt service expense (principal and interest) which was included in the July 1, 2001 to June 30, 2002 budget and which the District would have incurred had the District issued bonds as authorized by vote of the 2000 annual meeting for the Exeter High School renovation project.]

**YES 117\***                      **NO 105**

### **Article 4**

Shall the District authorize the School Board to enter into a twenty year lease agreement for 65,000 (or more) square feet of space to relocate Seacoast School of Technology and raise and appropriate the sum of up to \$368,355 for the first year's rent? The School Board is authorized to select the space and negotiate the terms of the lease agreement. The lease shall contain a non-appropriation "escape" clause. (The \$368,355 to be appropriated hereunder equals the amount appropriated for 2001-2002 debt service on the Exeter High School renovation project bonds less the amount appropriated under Article 3, above.) This is a special warrant article.

**YES 95                      NO 123\***

### **Article 5**

Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2002 undesignated fund balance (surplus), after giving effect to any appropriation under Article 3, above, up to \$200,000?

**YES 117\*                      NO 102**

### **Article 6**

Shall the District raise and appropriate the sum of \$198,492 for the purpose of implementing technology recommendations made by the New England Association of Schools and Colleges in their 2001 "Report of the Visiting Committee", which include acquisition of computer equipment and software and professional development training? [Also, this appropriation is a portion of the third year of a three year plan, the first two years of which were funded in 1998 (\$480,000) and 1999 (\$480,400). This appropriation is a portion of the amount recommended for the third year of that plan.]

**YES 113\*                      NO 105**

### **Article 7**

Shall the District create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the "Special Education Trust Fund", for the purpose of funding unanticipated special education expenses and name the School Board as agents to expend from said fund, and limit the accumulated balance of said fund (including interest) to \$300,000, and limit the source of appropriations to said fund to the prior year's undesignated fund balance (surplus), and raise and appropriate to said fund the sum of the amount of the June 30, 2002 undesignated fund balance (surplus), after giving effect to any appropriations under Articles 3 and 5, above, up to \$100,000?

YES 91                      **NO 133\***

### **Article 8**

Shall the District attempt to form a nine-person committee, whose members would be appointed by the Exeter Region Cooperative School District Board at the same membership ratios as on the Exeter Region Cooperative School District Board, whose objectives are to review the on-going high school renovation process and to make non-binding recommendations regarding the process in order to assure that the high school will provide facilities that meet or exceed current growth projections, that such recommendations will be presented to the Exeter Region Cooperative School District Board for review on or before October 31, 2002 and shall not affect the High School renovation bond approved by the voters of the District in March 2000?

YES 102                      **NO 124\***

### **Town Ballot**

<b>Selectman; 3 yr. term:</b>	<b>Raymond R. Donald</b>	<b>215</b>
<b>Road Agent; 1 yr. term:</b>	<b>Robert R. Rossi</b>	<b>247</b>
<b>Moderator; 2 yr. Term:</b>	<b>Robert B. Donovan</b>	<b>251</b>
<b>Supervisor of the Checklist; 6 yr. term:</b>	<b>Sarah B. Lazor</b>	<b>241</b>
<b>Trustee of the Cemetery; 3 yr. term:</b>		
	<b>Henry F. Lewandowski, Jr.</b>	<b>245</b>
<b>Trustee of Public Library; 3 yr. term:</b>		
	<b>Kathleen A. Barker</b>	<b>233</b>

<b>Trustee of Public Library; 3 yr. term:</b>	
<b>Shirley A. Hammershoy</b>	<b>168</b>
<b>Trustee of Trust Funds; 2 yr. term:</b>	
<b>Vytautas Kasinskis (write in)</b>	<b>40</b>
<b>Trustee of Trust Funds; 3 yr. term:</b>	
<b>J. Roby Day, Jr. (write in)</b>	<b>30</b>

### **East Kingston Warrant Articles**

1. To choose all necessary Town Officers for the year ensuing.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Building Code as follows:

Amend the Building Code Paragraph 2. Fee Schedule 114.3.1 by deleting the last sentence, which references building permit fees to be turned over to the Building Inspector for compensation of Building Inspector services. The Selectmen will implement an hourly wage schedule in its place. The sentence to be deleted reads as follows:

The Town in turn will apply said fees as compensation for the Building Inspector's services rendered to the Town (i.e. necessary expenses, administration, inspections and enforcement).

**YES 184\***      **NO 59**

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Article III-A GROWTH CONTROL, Section D.1. to ensure consistency with Article XVIII, Section D., by adding the following sentence:



In the event of damage, destruction or demolition of any building, said building may be rebuilt provided construction is started within one year of its damage, destruction or demolition, and completed in two years, or it will need to comply with the Growth Control Ordinance.

**YES 198\***

**NO 40**

- 4.** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Article VI Lot Area and Yard Requirements by adding a new Section H., to be named as follows, which will consist of the table with notes presently titled "Zoning Schedule of Bulk and Coverage Controls," currently included in the ordinance after Article XXI. [meaning and intent will not be changed].

**H. DIMENSIONAL, FRONTAGE, AND AREA REQUIREMENTS**

**YES 177\***

**NO 62**

- 5.** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Article XII Elderly Housing to include provisions for assurance of age restriction by adding the following as a *new Section 12.6*, and renumbering subsequent sections:

- 12.6** Residency restrictions for residential projects approved under the Elderly Housing ordinance shall be accomplished by restrictions recorded in deeds, Condominium Declarations, and/or other documents recorded at the Rockingham County Registry of Deeds. All deeds and covenants shall be subject to review by Town Counsel at the sole expense of the developer/builder, and shall be approved by the Planning Board. Covenants shall expressly provide that they may be

specifically enforced by the Town, whether by injuncture relief or otherwise. Covenants shall be signed by the Planning Board, and shall contain language specifying that Board approval is required for any subsequent changes to the covenants. Covenants shall expressly provide that they shall not be amended or modified, nor waivers granted thereunder, without the prior written approval of the Planning Board.

**YES 191\***      **NO 54**

**6.** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Article XVIII, Sections B, C and D to clarify the language, by modifying the current language to read as follows: *[meaning and intent will not be changed]*:

- B. Permitted to revert to a non-conforming use once the property has been brought into conformance.
- C. Re-established after abandonment of either use or structure for one year, except to a use and/or structure conforming to all East Kingston Zoning Ordinances currently in force.
- D. Subject to any zoning ordinance restriction triggered by its present non-conformance to this ordinance, said building may be rebuilt for its former nonconforming use in the same manner and extent, provided construction is started within one year of its damage, destruction or demolition, and is completed within two years.

**YES 196\***      **NO 47**

**7.** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Articles XIV, XVIII, XIX, XX and XXI by providing titles as follows:

*[meaning and intent will not be changed].*

**ARTICLE XIV – FLOODPLAIN DEVELOPMENT**

**ARTICLE XVIII – STRUCTURE OR LAND USE CONFORMANCE**

**ARTICLE XIX – ORDINANCE VIOLATION PENALTY**

**ARTICLE XX – ORDINANCE VALIDITY**

**ARTICLE XXI – ORDINANCE APPLICATION AUTHORITY**

**YES 189\*      NO 53**

**8.** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

To reorganize and restructure the Zoning Ordinance articles according to their purposes and use. [meanings and intent will not be changed]

**YES 189\*      NO 47**

**9.** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Adopt the following Impact Fees for Public Capital Facilities Ordinance as Article XVIII, and renumber subsequent articles accordingly:

**ARTICLE XVIII - IMPACT FEES FOR PUBLIC CAPITAL FACILITIES**

**Authority**

1.1 This Impact Fees Ordinance is enacted in accordance with RSA 674:21 (Innovative Land Use Controls). The East Kingston Planning Board is hereby authorized to assess impact fees, as herein defined, and in accordance with the standards set forth herein. The Planning Board shall have the authority to adopt regulations to implement the provisions of this ordinance.

- 1.2 The Planning Board may, as a condition of approval of any subdivision (or site plan), and when consistent with applicable Board regulations, require an applicant bear the costs for the applicant's fair share of off-site improvements to public facilities affected by the development.

### Purpose

New development in the Town of East Kingston shall be assessed impact fees *in proportion to* its demand for the Town's capital facilities and its school district(s). By doing so, East Kingston will:

1. Promote the public health, safety, welfare, and prosperity of all residents
2. Ensure that adequate and appropriate facilities are available to all who come to reside in East Kingston
3. Assess an equitable proportion of growth-related capital facility costs of school capacity to new residential development in proportion to the demands created by new development
4. Ensure the proper arrangement and coordination of streets, ensuring sufficient capacity to accommodate existing and prospective traffic
5. Prevent scattered or premature development of land as would involve danger or injury to health, safety, or prosperity by reason of the lack of water supply, drainage, transportation, schools, fire protection, or other public services, or necessitate the excessive expenditure of public funds for the supply of such services
6. Reduce debt service costs
7. Provide for the harmonious development of the municipality and its environs

### Definitions

1. Impact Fee. A fee or assessment imposed by East Kingston upon development, including subdivision, building construction or other land-use change, in order to help meet the needs occasioned by the development for the construction or improvement of capital facilities owned or operated by East Kingston and its school district, *including and limited to* water.

2. treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and right-of-ways; Town office facilities; public school facilities; the Town's proportional share of capital facilities of the Exeter Region Cooperative School District; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library; and public recreation facilities, not including public open space.
3. Fee-payer. The applicant for the issuance of a building permit which creates new development.
4. New development. Any activity which results in:
  - a. the creation of a new dwelling unit or units, or;
  - b. the conversion of a lawfully existing use which would result in a net increase in the number of dwelling units, or;
  - c. a non-residential development or conversion of property that results in a net increase in the gross floor area of a non-residential use.
5. Proportionality. As applied to the intent of this ordinance, impact fees charged on new development are restricted to the funding of anticipated expansion of a service facility and existing excess facility capacity. They are not intended to fund current deficiencies. Proportionality is satisfied when fees charged reflect a *per unit/per capita* calculation.
6. School Capital Facilities. Public educational facilities and equipment owned by the East Kingston Elementary School and the New Hampshire SAU-16/Exeter Region Cooperative School District.
7. Public Recreation Facilities. Land and facilities owned or operated by the Town of East Kingston or its school district(s), other than public open space, which are designed for the conduct of recreational sports or other active uses of an organized nature, and which include equipment or improvements to the land to support indoor or outdoor public recreation programs and activities.
8. Public Open Space. An unimproved, or minimally improved, parcel of land or water available to the public for passive recreational uses such as walking, sitting, or picnicking, which does not include "public recreation facilities."

### Principles of Application

The formulation of an impact fees methodology and schedule shall incorporate the following:

1. Assessments limited to proportionate shares of capital costs for accommodating new development;
2. Assessments to fund capacity-related improvements only;
3. The distinction between funding current facility deficiencies and future growth demand;
4. The determination of the capital investment required or consumed by new development;
5. Provision for credits to avoid double payments

### Findings of Need

In review of the impact of growth relative to the existing and planned capital facility capacity available to East Kingston for municipal and school needs, East Kingston finds that;

This ordinance is consistent with both the Master Plan (1995-2000) and the Capital Improvements Program (2002-2007) (CIP), as adopted and revised by the East Kingston Planning Board.

As documented by East Kingston's Master Plan and CIP, recent and anticipated growth rates in public school enrollment and associated improvements and costs therewith are likely to necessitate an excessive expenditure of public funds in order to maintain adequate municipal and school facility standards and to promote and protect the public health, safety, and welfare.

The imposition of impact fees is one of the methods available to ensure that public expenditures are not excessive, and that new development will bear a proportionate share of the capital costs necessary to accommodate such development.

Recent and projected growth rates necessitate an excessive expenditure of public funds in order to maintain adequate facility standards and to promote and protect the public health, safety, and welfare.

Each type of residential development described in the Methodology and Fees Schedule and supporting studies will create a need for construction, equipping, or expansion of public capital facilities for education.

The impact fees adopted are derived from, and do not exceed, the costs of;

- a. providing additional public capital facilities as necessitated by, or benefiting, new development on which the fees are levied;
- b. compensating East Kingston for expenditures made for excess capacity in existing facilities that were constructed or financed in anticipation of future growth.

Impact fees collected for recoupments meet the legal requirements for collection, are supported by the Methodology and Fees Schedule and supporting studies, and the amounts are reasonable.

It is reasonable, equitable, and consistent with the supporting Methodology and Fees Schedule that the ordinance apply to all yet-to-be-built units in previously approved subdivisions.

An impact fee ordinance for public capital facilities is consistent with the goals and objectives of East Kingston's Master Plan and CIP, and is specifically recommended in the former.

#### Fee Assessment and Imposition Process

1. The East Kingston Planning Board will develop and adopt *The Town of East Kingston Methodology and Schedule for the Calculation of Impact Fees* (a/k/a the Methodology and Fees Schedule), which will represent a reasonable, rational, and proportional method for the assessment of growth-related facility costs to new development.
2. Impact fees shall be assessed to new development to compensate the Town of East Kingston and its school district(s) for the proportional share of capital facilities demanded by new development in East Kingston, including municipal and public school facilities to be constructed in anticipation of new development.
3. Any person who seeks a building permit for new development is required to pay impact fees upon adoption of this article in the manner set forth herein, except where all or part of the fees are waived or exempted in accordance with the applicable criteria by the Planning Board, or, in the case of the Building Inspector, as directed by the Board of Selectmen.

4. In accordance with RSA 674:21,V.(h), growth management limitations or moratoria adopted by the Town shall not affect any development with respect to which an impact fee has been paid or assessed as part of the approval for that development.

### Exemptions

Construction of non-residential, agricultural buildings and structures (e.g. barns, feed cribs, wood sheds, chicken coops and the like) are specifically exempted from impact fee assessment. In the event there is ever a change of use for such a building or structure to other than non-residential or agricultural, such change must be proposed to the Planning Board for site plan review, and the provisions of this ordinance and all other zoning requirements applied accordingly.

### Waivers

The Planning Board or Building Inspector may grant full or partial waivers of impact fees where they find that one or more of the following criteria are met with respect to the particular capital facilities for which impact fees are normally assessed:

1. One may request a full or partial waiver of school capital facilities impact fees for that number of dwelling units which will exclude school age children within developments in which all, or a portion of, the units will be lawfully restricted to persons age 55 and over, and where such restriction will be maintained, through deed restrictions, for a period of at least twenty (20) years. School capital facilities impact fees may, at the discretion of the Planning Board or Building Inspector, as applicable, be waived for those units within a development that are otherwise restricted in a lawful manner to occupancy by older residents without school-aged children.
2. One may request from the Planning Board, or Building Inspector, as applicable, a full or partial waiver of impact fees for any residential units or non-residential development that was approved for construction, and for which a building permit was issued (as shown on a plat or site plan), prior to the effective date of this article.



3. The Planning Board or Building Inspector, as applicable, may agree to waive all or part of an impact fee assessment, and accept, in lieu of a cash payment, a proposed contribution of real property or facility improvements of equivalent value and utility to the public. Prior to acting on a request for a waiver of impact fees under this provision that would involve a contribution of real property or the construction of capital facilities, the Planning Board or Building Inspector shall submit a copy of the waiver request to the Board of Selectmen for its review and consent prior to its acceptance of the proposed contribution. The value of contributions or improvements shall be credited only toward facilities of like kind, and may not be credited to other categories of impact fee assessment.

Full or partial waivers may not be based on the value of exactions for on-site or off-site improvements required by the Planning Board as a result of subdivision or site plan review, and which would be required of the developer, regardless of the impact fee assessments herein authorized.

4. The Planning Board or Building Inspector, as applicable, may waive an impact fee assessment for a particular capital facility where it finds that the subject property has previously been assessed for its proportionate share of public capital facility impacts, or has contributed payments or constructed capital facility capacity improvements equivalent in value to the dollar amount of the fee(s) waived.
5. The Planning Board or Building Inspector, as applicable, may waive an impact fee assessment where it finds that, due to conditions specific to a development agreement, or other written conditions or lawful restrictions applicable to the subject property, the development will not increase the demand on the capacity of the capital facility or system for which the impact fee is being assessed.
6. A fee-payer may request a full or partial waiver of the amount of the impact fee for a particular development based on the results of an independent study of the demand on capital facility capacity and related costs attributable to that development. In support of such a request, the fee-payer shall prepare and submit to the Planning Board or Building Inspector, as applicable,

an independent fee calculation or other relevant study and supporting documentation of the capital facility impact of the proposed development. The independent calculation or study shall set forth the specific reasons for departing from the Methodology and Fees Schedule adopted by the Town. The Planning Board or Building Inspector shall review such study and render a decision.

All costs incurred by the Town for the review of such study, including consultant and counsel fees, shall be paid by the fee-payer.

### Computation of Impact Fees

1. The amount of each impact fee shall be as set forth in an Impact Fees Schedule, prepared and updated in accordance with the Methodology and Fees Schedule.
2. In case of new development created by conversion or modification of an existing use, the impact fee shall be based upon the net increase in the impact fee assessed for the new use as compared to the highest impact fee that was, or would have been, assessed for the previous use in existence on or after the effective date of this ordinance.

### Payment of Impact Fees

No building permit shall be issued for new development until the impact fee has been assessed by the Building Inspector, and paid to the Town of East Kingston, or until the fee-payer has established a mutually acceptable schedule for payment with the Town, or has deposited an irrevocable letter of credit or other acceptable performance and payment guarantee with the Town of East Kingston. Impact fees shall ordinarily be paid in full prior to the issuance of a Certificate of Occupancy for the new development for which the fee was assessed.

## Appeals

If a fee-payer believes the Planning Board, Building Inspector, or Board of Selectmen acted improperly in imposing or calculating the impact fee, that administrative decision may be appealed to the Superior Court as provided by RSA 677:15.

## Administration of Funds Collected

1. All funds collected shall be properly identified and promptly transferred for deposit into separate impact fee accounts for each of the capital facility categories for which impact fees have been assessed. This impact fee account shall be a non-lapsing special revenue fund account and under no circumstances shall such revenues accrue to the General Fund.
2. The Town Treasurer shall record all fees paid by date of payment and the name of the person making it. The record shall be maintained for a period of at least nine (9) years from the date of the impact fee payment receipt associated with the issuance of each building permit. An updated record shall be kept of the current ownership, tax map, and lot reference number of properties for which fees have been paid under this Article, for each building permit so affected.
3. Impact fees collected may be spent from time to time by order of the Board of Selectmen, and shall be used solely for the reimbursement of the Town and its school district(s) for the cost of public capital improvements for which they were collected, or to recoup the cost of capital improvements made by the Town or its school district in anticipation of the needs for which the impact fee was collected.
4. In the event that bonds or similar debt instruments have been, or will be, issued by the Town or its school district(s) for the funding of capacity-related facility improvements, impact fees may be transferred to pay debt service on such bonds or similar debt instruments.

5. At the end of each fiscal year, the Town Treasurer shall make a report to the Board of Selectmen, giving particular account of all impact fee transactions during the year.

### Refund of Fees Paid

1. The current owner of record of property for which an impact fee has been paid shall be entitled to a refund of that fee, plus accrued interest, where:
  - a. the impact fee has not been encumbered or legally bound to be spent for the purpose for which it was collected within a period of six (6) years from the date of the full and final payment of the fee; or
  - b. the Town or, in the case of school facilities, its school district(s), has failed, within the period of six (6) years from the date of the full and final payment of such fee, to appropriate any of the non-impact fee share of related capital improvement costs which would permit the capital improvement or capital improvement plan for which the fee was collected, to commence. If any capital improvement or capital improvement program for which an impact fee is collected has commenced either prior to, or within six (6) years from, the date of final collection of the fee, that impact fee payment shall be deemed to be encumbered, and legally bound to be spent for said capital improvement or capital improvement program. It shall not be refunded, even if it is not fully expended within the six-year period.
2. The Board of Selectmen shall provide all owners of record due a refund with a written notice of the amount due, including accrued interest, if any, and shall promptly cause said refund to be made.

### Additional Assessments

Payment of the impact fee under this Article does not restrict the Town or its Planning Board from requiring other payments from the fee-payer, including such payments relating to the cost of the

extensions of water and sewer mains, the construction of roads, streets, or other infrastructure and public capital facilities specifically benefiting the development as required by Subdivision or Site Plan Review regulations, or as otherwise authorized by law.

### Scattered and Premature Development

Nothing in this Article shall be construed so as to limit the existing authority of the Planning Board to deny new, proposed development which is deemed scattered or premature, requires an excessive expenditure of public funds, or otherwise violates the Town of East Kingston zoning ordinances, the Planning Board subdivision or site plan review regulations, or which may otherwise be lawfully denied.

### Review

The *Impact Fees Schedule* shall be reviewed annually by the Planning Board, according to the methodologies described in the Methodology and Fees Schedule. Such review may result in recommended adjustments in one or more of the fees based on the most recent data as may be available including, but not limited to, current construction cost information or capital improvement plans or programs, property assessment data, demographic data, U.S. Census information, and other sources. Based on its review, the Board may consider the adoption of an updated or amended impact fee methodology, or may modify the schedule to correct errors or inconsistencies identified in the review process. Failure to conduct an annual review in accordance with the Methodology shall not, in and of itself, invalidate any fee imposed. No change in the methodology or in the impact fee schedules shall become effective until it shall have been the subject of a public hearing before the Planning Board, noticed in accordance with RSA 675:7.

**YES 184\***      **NO 56**

The Moderator, Robert B. Donovan, announced that the business meeting was called to order at 7:30 PM. Chairman, Donald Andolina, led those in attendance to a salute to the flag.

**10.** To see if the Town will vote to raise and appropriate the sum of one million ninety thousand dollars (\$1,090,000.00) less estimated revenues to defray Town charges for the ensuing year.

Motion made by: Donald Andolina. Seconded: Raymond Donald

Discussion: None

Voted: **Passed**

**11.** To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting any such gift with a value over \$500.00. For gifts with a value of \$500.00 or less, a public hearing on the proposed acceptance shall be at the discretion of the Selectmen.

The acceptance of any such personal property shall not bind the Town to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of any such personal property. [authorizing indefinitely, until specific rescission of such authority]

Motion made by: Raymond Donald. Seconded: John L. Fillio

Discussion: None

Voted: **Passed**

**12.** To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. [authorizing indefinitely, until specific rescission of such authority]

Motion made by: John L. Fillio. Seconded: Raymond Donald  
Discussion: Kevin Fitzgibbon asked if “for any public purpose” was up to the board’s discretion of where the money gets spent. Donald Andolina replied by saying that the legislative body only gives the selectmen the authority to **accept** any gifts or legacies.

Voted: **Passed**

**13.** To see if the Town will vote to raise and appropriate the sum of fifty six thousand one hundred dollars (\$56,100.00) for the purpose of a revaluation and by authorizing the withdrawal of forty-five thousand one hundred dollars (\$45,100.00) from the Revaluation Capital Reserve Fund and the balance of eleven thousand dollars (\$11,000.00) to be raised by taxation.

Motion made by: Donald Andolina. Seconded: John L. Fillio

Discussion: Raymond Donald asked to amend Article 13 to see if the town will vote to raise and appropriate the sum of forty-five thousand one hundred dollars (\$45,100.00) for the purpose of revaluation. Seconded: Donald Andolina.

Moderator Robert Donovan stated that if we were to vote in favor of the amendment that the sum of \$45,100.00 would only be taken from the Revaluation Capital Reserve Fund. In the amendment, there is no request that anything be raised by taxation. The Moderator stated that he understood the purpose of that being that they had already included it in the budget, which was passed under Article 10, the \$11,000.00 that they have in Article 13.

J. Roby Day, Jr. asked if a revaluation was planned for next year and Donald Andolina replied yes.

Amendment  
Voted: **Passed**

The Moderator stated that the original motion had now been amended and it was to just transfer \$45,100.00 from the Revaluation Capital Reserve Fund.

Voted: **Passed**

**14.** To see if the Town will vote to raise and appropriate the sum of twelve thousand three hundred dollars (\$12,300.00) to update the Town of East Kingston's tax maps for GIS (Geographical Information System) compatibility.

Motion made by: Raymond Donald. Seconded: John L. Fillio

Discussion: Frederick Keans asked for an explanation of what GIS compatibility means and why we have to update the maps.

John L. Fillio said that the Geographic Information System would give us a much more accurate basis for our maps. He said that right now the error was considerable. He said that if you take all your individual plots of land and put them together on a board, that they don't overlay properly. He said the current maps could no longer be updated.

Peter Watson asked what the benefits were as we all know where our boundaries are.

Donald Andolina said that these maps have nothing to do with individual surveys and that they are tax maps. He said these tax maps were originally developed in the 70's using an airplane to take photos and ultimately to draw these on engineering plans. He said that the maps have been updated manually for a number of years since then. He said that they were informed last year that they could no longer update these manually and that they have to be automated. He said a recent use for these tax maps was to develop the 911 house numbering. He said that other uses deal with times when there are some disputes about where town property is, where an individual's property is, where town roads are mapped out, etc. He said that these maps are needed. He said that they are used all the time. He said that if the maps aren't updated that they would be dealing with outdated maps and the new revaluation of taxable property would not be reflected by the maps.

Voted: **Passed**

**15.** To see if the Town will vote to raise and appropriate the sum of seventy one thousand five hundred eighty-eight dollars (\$71,588.00) with 90% of the amount, sixty four thousand four hundred twenty-nine dollars (\$64,429.00) to be received from FEMA's Assistance to Firefighters Grant Program, and the remaining 10% of the amount, seven thousand one hundred fifty-nine dollars (\$7,159.00) to be raised by taxation, for the purpose of acquiring fire fighting equipment.



Motion made by: John L. Fillio. Seconded: Alan Mazur  
Discussion: None

Voted: **Passed**

**16.** On the petition of Alan J. Mazur and 33 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000.00) to be added to the Fire Apparatus (Fire Engine) Capital Reserve Fund established at the 1999 Town Meeting.

Motion made by: A. Robert Carter. Seconded: Alan Mazur  
Discussion: None

Voted: **Passed**

**17.** On the petition of Alan J. Mazur and 33 other registered voters of the Town of East Kingston, to see if the Town will vote to authorize the withdrawal of forty-three thousand dollars (\$43,000.00) from the Fire Apparatus (Fire Engine) Capital Reserve Fund established at the 1999 Town Meeting for the final payment of the Fire Apparatus (1500 GPM Custom Pumper Vehicle.)

Motion made by: A. Robert Carter. Seconded: Alan Mazur  
Discussion: None

Voted: **Passed**

**18.** On the petition of Conrad V. Moses and 74 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000.00) to be placed in the Library Capital Reserve Fund established at the 1997 Town Meeting and to authorize the withdrawal of up to twenty-five thousand dollars (\$25,000.00) from the Library Capital Reserve Fund upon the vote of a majority of the Library Trustees for the purpose of paying for the preliminary work for a new library, including the hiring of an architect or other professionals to conduct a needs-assessment and create such conceptual drawings as may be necessary.

Motion made by: Conrad Moses. Seconded: Joan Kasinskas

Discussion: Daniel Guilmette stated that a list of needs and wants are needed. He said that if \$100,000.00 was to be raised it should be for public safety issues rather than for the library.

Vytautas Kasinskas stated that he preferred a study committee and a workable plan. He doesn't think it is the time to start asking for money.

Susan St. Martin asked if this article could be amended to \$10,000.00 or \$20,000.00 and Robert Donovan said that if someone were to put a motion on the floor to amend it that it could be done.

Conrad Moses stated that they are asking the town to put some money aside so that the money needed down the road will be reduced. He said that there needs to be a lot more work done. He said that he knows they need a committee to look into this. He said that they were just preparing the groundwork.

Lawrence Smith asked how much was in the Library Capital Reserve Fund and if there was enough for the initial studies.

Conrad Moses said that they have approximately \$27,000.00.

Donald Andolina said that what they are asking for is \$100,000.00 to go into the Library Capital Reserve Fund and that that doesn't mean that they have any authorization to spend any of it unless it is voted that they can spend it. He said that they have \$27,000.00 in the Library Capital Reserve Fund now, which is sufficient for them to go out and get a conceptual design. That would be the first step and then they would come back to the town with a proposal for where the library is going to be, how big it is going to be, and how much it is going to cost.

Ronald Morales said that it sounds premature and that we need a study and should spend the money we already have. He said it should be done right instead of in pieces.

Joan Kasinskaskas spoke of how cramped the present library is. She said that she has been a library trustee for the past five years and that they are actively looking for land. She said they were working very hard. She said that instead of \$5,000.00 each year that they were trying to follow the Fire Department and the Police Department. She said that they are planning on forming committees. She said that they need to have a library assessment plan drawn up. She said that they are asking for permission to take out up to \$25,000.00 to hire someone to do a needs-assessment. She said then they would come back before the board.

Lucienne Jacques questioned what could be done on the existing site. Joan Kasinskaskas said that there was not enough land at the present library.

James Nupp said that several points had been brought up and that a needs-assessment was important for facility purchases in the future. He said it was going to involve considerable planning. He asked the trustees for an amendment.

John Martel said that a long-term plan was needed not only for the library but for the school, police, and fire departments.

Ronald Morales motioned to move the question. Seconded:  
Nathaniel Rowell

Voted: **Failed**

**19.** On the petition of Gail Donald and 29 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to assist the New Outlook Teen Center in an effort to serve the needs of SAU-16's youth. Note: The Town of East Kingston has assisted in this program at the \$500.00 level beginning in 1996.

Motion made by: Gail Donald. Seconded: Kimberley Casey

Discussion: Gail Donald stated that the New Outlook Teen Center had recently purchased the old "Poggio" grocery store in Exeter. She showed her support of this center.

Voted: **Passed**

**20.** On the petition of Patricia Keans and 31 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred twenty-five dollars (\$825.00) to the Richie McFarland Children's Center. (\$275.00 for each child from East Kingston receiving services in the last program year—three children served.)

Motion made by: Frederick Keans. Seconded: Gail Donald

Discussion: Frederick Keans said that he is the parent of two children served by the Richie McFarland Children's Center. He said that they provide early intervention.

Voted: **Passed**

**21.** On the petition of Barbara A. Clark and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program which provides a service for older, homebound, and disabled East Kingston residents.

Motion made by: Donald Clark. Seconded: Kimberley Casey

Discussion: Donald Clark said that last year 10 East Kingston residents were fed on a continuing basis. He said that approximately 1,083 meals were fed last year to East Kingston residents.

Voted: **Passed**

**22.** On the petition of James R. Armstrong and 31 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy four dollars (\$2,274.00) to the Rockingham Visiting Nurse Association and Hospice for providing continued health care service to the residents of the Town.

Motion made by: Kimberley Casey. Seconded: David Young

Discussion: Jack Hanes, a Social Worker, from RVNA and Hospice said that they provide quality home health care and hospice services. He said that they do not turn anyone down because of lack of insurance coverage. He said that they have a sliding fee scale and asked for the town's support.

Joan Kasinskas asked if services were needed would they come from RVNA or Haverhill?

Jack Hanes said that the Rockingham Visiting Nurse Association and Hospice is located in Exeter, NH. He said that there is also a visiting nurse's association called "Home Health Visiting Nurses" and that they used to be in Haverhill, MA but they relocated recently to Lawrence, MA. He said that services would be provided by the agency contacted.

Jack Hanes said that they were not affiliated with the Rockingham County Nursing Home, which was a separate entity. He said that they provided a total of 542 visits to East Kingston residents during the fiscal year 2001. He said that there were 22 individuals that received those visits. One individual did receive multiple visits.

Donald Andolina asked whether or not the RVNA and Hospice charged for its services.

Mr. Hanes said that they do charge for their services. He said that their primary source of reimbursement was Medicare, which is a federal government reimbursement program. He said that they also accept most private insurances and Medicaid.

Raymond Donald asked if Medicare pays the RVNA and Hospice, then why do they need contributions from the individual towns.

Jack Hanes said that they are paid by Medicare by the majority of the people. He said that there are some people that do not have insurance. He said that there are also some people that are reimbursed through Medicaid which is a state and federal program and that they lose money on every person that they provide service to under Medicaid.

Alan Parsons asked how many residents in East Kingston weren't able to pay the full amount. Jack Hanes said that there was one resident in East Kingston that was called self-pay, which is someone without any form of insurance coverage, and that has a sliding fee scale. There were two patients that were reimbursed by Medicaid, which would mean that their rate of reimbursement was less than what the cost of the service was and there were also two hospice patients. He said that generally the hospice program provides a greater level of service than what they are reimbursed for.

Christine Theriault asked if our appropriated dollars were saved for East Kingston residents only or if they go into a general pool.

Jack Hanes said that these monies go into a general pool and are used where they are needed. He said that the specific request that they are making is to support health promotion activities, which are some clinics that they provide to the general community. They also provide home care services for residents who do not have a payor source and to support their hospice program, specifically their volunteer services and their bereavement program. The funding goes towards their general operating expenses.

Voted: **Passed**

**23.** On the petition of Norman J. Freeman and 38 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred and fifty dollars (\$850.00) to Seacoast Hospice, a non-profit organization.

Motion made by: Norman Freeman. Seconded: Suzanne Mazur  
Discussion: Mary Carter stated she was a volunteer.

Susan Cole spoke on behalf of Seacoast Hospice. She thanked everyone for being strong supporters of Seacoast Hospice. She said many of us were volunteers and private donors.

Susan Cole said that they were in the planning stages of building a hospice house, inpatient program service area.

Ms. Cole said that 13 residents were treated last year. She said two received hospice care and two were in the bereavement program.

Voted: **Passed**

**24.** To transact any other business that may legally come before this meeting.

Conrad Moses made a motion to authorize the Trustees of the Library to spend up to \$25,000 of funds that presently exists in the Library Capital Reserve Fund for a needs-assessment evaluation of the library.  
Seconded: Donald Andolina

Discussion: Cathy Belcher questioned the legality of the motion.

The moderator stated that he had some serious doubts about the motion's legality but that he didn't think it was his function as a moderator to forbid us to vote on it. He said that if we vote in favor of Conrad's motion, it would be up to the attorneys to sort it out. He said that he didn't think it was up to him to refuse us the right to vote.

Donald Andolina said that he thinks most people in our assembly tonight would agree that the trustees should do some planning and come up with a conceptual design with the town to look into the future to decide where and what the library will be. He said if we don't make some kind of vote tonight, it means that they are one year away from where we all need to be as a town. He said that they do offer the services we all enjoy and he thinks that the town should really consider this motion. "At least they can go away and they can do the things that we said we want them to do."

Raymond Donald said that if he understood what we were being asked to do it is to basically approve the second half of the warrant article that we voted down which was to allow the trustees to spend up to the \$25,000 for review or whatever they need to do in order to move ahead with it. He said that we could not ask for the appropriation of dollars by taxes on a new article that wasn't on this warrant but in fact this is not an appropriation. "It is to allow the usage of existing dollars and I, personally based on my involvement, don't see anything technically wrong with it."

Suzanne Mazur was curious why they didn't amend the article when it was originally being addressed.

Deborah Kiesel asked if there was a way to assess all the departments to see what they need. She said there has to be a neutral board that can do some recommending.

Donald Andolina motioned to move the question. Seconded: Estelle Decatur

The following motion was made to authorize the Trustees of the Library to spend up to \$25,000 out of the existing Library Capital Reserve Fund for a needs-assessment evaluation of the library.

Voted: **Passed**

Alan Mazur, Fire Chief, thanked the town for their continued support of the Fire Department.

James Nupp wanted to suggest a series of meetings or articles in the newsletter regarding the different town facilities and long term planning. He said there seems to be an interest.

Donald Andolina said the Planning Board does indeed put together a capital improvement plan, which is updated annually. He referred to the plan in the town report and said that it doesn't appear to address buildings and it certainly doesn't say anything to do with the library.

Frederick Keans asked if the town ever got a satisfactory answer from Waste Management why they didn't pick up any garbage for up to 11 days. He wanted to know if they gave the town any type of credit?

Donald Andolina said that they were as disturbed as the residents who were affected. He said that the excuse that they got was that they were in the process of transitioning from Andover, MA to Rochester, NH and there was some mix up there and that was further complicated by the fact that they had some equipment problems. The Selectmen didn't like the answer but they promised to do better.

Richard Smith, who is the Chairman of the Planning Board, stated that the plan they refer to in the town report was not the information that the Planning Board had recommended they put in the book.



John L. Fillio said there was obviously a mistake. The current master of the capital improvement plan is not there. The Selectmen did not take anything out. He said it would be corrected in the future. The correct data would be available in the Selectmen's office and a copy can be picked up.

Motion to adjourn: Vytautas Kasinskas

Seconded: Mary George

Meeting adjourned at 8:50 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara A. Clark". The signature is written in dark ink and is positioned above the printed name.

Barbara A. Clark

## **2001 AUDITOR'S REPORT** (PriorYear)

**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

### ***INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS***

In planning and performing our audit of the Town of East Kingston for the year ended December 31, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following condition was noted that we do not consider to be a material weakness:

## **Trust Funds**

During our audit of the Trust Fund records, it was noted that an expendable trust fund had not been properly accounted for on the Trustees' MS-9 Form in the prior year. As described in Note 5D of the Notes to Financial Statements, at the March 9, 1999 annual School District Meeting for the Exeter Region Cooperative School District,

Article 7 was voted to have the Town of East Kingston Trustees of Trust Funds maintain custody of the District's Trust Funds. The Trustees gained custody of the one expendable trust fund in October 1999, however it was left off the MS-9 in error. This situation has since been corrected and revised MS-9 Forms have been submitted to the New Hampshire Attorney General's Office.

### ***FOLLOW-UP TO PRIOR YEAR MANAGEMENT LETTER COMMENTS***

#### ***Tax Collector - (Repeat Comment)***

During our audit of the tax collector's records, we again found the following State Statute had not been complied with:

RSA 80:70 Notice of Redemption - states "when full redemption is made, the tax collector shall within 30 days after redemption notify the Register of the act;..."

We again recommend that the tax collector register the redemption on a regular basis so that she is in compliance with RSA 80:70. .

#### ***Recreation Committee Account - (Repeat Comment)***

In the prior year, it was noted that the account had not been formally established as a Special Revenue Fund nor had a budget been adopted for it. This condition remained unchanged in 2001. We again recommend that the account be formally established as a Special Revenue Fund and that it be budgeted on an annual basis.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our

attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 14, 2002

Plodzik & Sanderson Professional Association

*2002 East Kingston Town Report – 2002 Auditor's Report*  
**2002 AUDITOR'S REPORT**  
(Current Year)

**PLODZIK & SANDERSON**  
*Professional Association/Accountants & Auditors*  
193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

*INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE  
CONDITIONS AND OTHER MATTERS*

In planning and performing our audit of the Town of East Kingston for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

**FOLLOW-UP TO PRIOR YEAR MANAGEMENT LETTER  
COMMENTS**

*Tax Collector - Prior Year Comment*

During our prior year audit of the Tax Collector's records, we had again found the following State Statute had not been complied with:

**RSA 80:70 Notice of Redemption** - states, "when full redemption is made, the tax collector shall within 30 days after redemption notify the Register of the act..."

We are pleased to report that RSA 80:70 was complied with in 2002.

*Recreation Committee Account - (Repeat Comment)*

In the prior year, it was noted that this account had not been formally established as a Special Revenue Fund, nor had a budget been adopted for it. This condition remained unchanged in 2002. We again recommend that the account be formally established as a Special Revenue Fund and that it be budgeted on an annual basis.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 16, 2003

Plodzick & Sanderson, Professional Association

## **2002 AUDITOR'S REPORT**

(Opinion Letter)

**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

We have audited the accompanying general purpose financial statements of the Town of East Kingston, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of East Kingston has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except *for* the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of East Kingston as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of East Kingston taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of East Kingston. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 16, 2003

Plodzick & Sanderson, Professional Association



# **BALANCE SHEET**

(All fund types and account groups)

	<u>Governmental Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Total (Memorandum only)</u>
	<u>Special Revenue</u>	<u>Trust and Agency</u>	<u>Gen. Long Term Debt</u>	
	<u>General</u>			
<b>ASSETS &amp; OTHER DEBT</b>				
<b><u>ASSETS</u></b>				
Cash and Equivalents	\$1,784,479	\$3,314,879		\$5,164,551
Investments		402,651		448,238
Receivables (Net of Allowance for Uncollectible)				
Taxes	243,997			300,548
Accounts	13,983			1,670
Intergovernmental	4,330			4,924
Interfund Receivable		1,381,469		1,381,469
<b><u>OTHER DEBITS</u></b>				
Amount to be provided for retirement of General Long-Term Debt			6,800	6,800
<b>TOTAL ASSETS &amp; OTHER DEBITS</b>	<b>\$2,046,789</b>	<b>\$5,098,999</b>	<b>\$6,800</b>	<b>\$7,263,368</b>

# BALANCE SHEET

(All fund types and account groups)

## LIABILITIES & EQUITY

### LIABILITIES

Intergovernmental Payable						\$4,853,519
Interfund Payable						1,381,469
Capital Leases Payable						6,800
<b>Total Liabilities</b>						<b>7,263,368</b>

### EQUITY

Fund Balances									
Reserved for Endowments									149,024
Reserved for Special Purposes									101,510
Unreserved									
Designated for Special Purposes									110,780
Undesignated									660,266
<b>Total Equity</b>									<b>1,021,580</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>									<b>\$7,263,368</b>

Total  
(Memorandum  
only)

Account  
Group

Gen. Long  
Term Debt

Fiduciary  
Fund Types

Trust and  
Agency

Governmental  
Fund Types

Special  
Revenue

General

\$4,853,519

\$6,800

**4,853,519**

149,024  
96,465

110,780

660,266

**267,843**

**\$13,143**

**\$4,185,747**

**110,780**

660,266  
**665,320**

**\$110,780**

**\$2,046,789**

## BUDGET - APPROVED 2002 & PROPOSED 2003 (Revenues)

REVENUES	2002 BUDGET	2002 ACTUAL	2003 PROPOSED
<b>3120 TAXES</b>			
LAND USE CHG/EXC TAX	41,000	420	83,000
YIELD TAXES	0	1,265	0
<b>3188 EXCAVATION</b>	100	69	100
<b>3190 INTEREST/PENALT.</b>	15,000	13,411	12,000
<b>3210 LIC./PERMIT/FEES</b>			
BUSINESS	1,050	1,827	1,700
MOTOR VEHICLE	312,000	339,216	321,000
BUILDING PERMITS	11,500	11,968	11,500
OTHER	10,000	10,043	8,300
<b>3300 FEDERAL</b>			
FEMA	64,429	64,402	3,000
<b>3351 STATE</b>			
SHARED REVENUE	12,000	12,554	12,000
HIGHWAY BL GRANT	30,000	31,340	33,550
FOREST LAND	100	58	100
OTHER STATE REV.	14,000	6,784	5,950
ROOM & MEAL TAX	45,000	52,076	50,000
<b>3401 SERVICE CHARGES</b>			
INCOME FROM DEPT	20,000	26,537	20,050
<b>3501 MISC. REVENUES</b>			
INVEST. INTEREST	42,000	14,534	14,000
SALE OF TOWN PROP.	3,000	3,632	0
OTHER	7,250	27,775	8,750
<b>3915 CAP. RES. FUND</b>			
CAP. RES. FUND	88,100	88,100	0
<b>REVENUES</b>	<b>\$564,000</b>	<b>\$553,509</b>	<b>\$585,000</b>
<b>+ TRANSFER REVENUES</b>	<b>152,529</b>	<b>152,502</b>	
<b>TOTAL REVENUES</b>	<b>\$716,529</b>	<b>\$706,011</b>	

# BUDGET - APPROVED 2002 & PROPOSED 2003

	(Expenses)		
	2002	2002	2003
APPROPRIATIONS	BUDGET	ACTUAL	PROPOSED
<b>4130 EXECUTIVE</b>	<b>66,600</b>	<b>70,356</b>	<b>70,000</b>
BOARD OF SELECTMEN	6,450	6,450	6,450
TOWN OFFICE COSTS	57,300	61,035	60,700
MODERATOR/TN MEET	2,500	2,521	2,500
TRUST. OF TRUST FUND	350	350	350
<b>4140 ELEC., REG., VITALS</b>	<b>20,925</b>	<b>18,368</b>	<b>17,650</b>
TOWN CLERK OFFICE	17,525	16,108	17,650
NON-TOWN ELEC. COSTS	3,400	2,260	0
<b>4150 FINANCIAL ADMIN.</b>	<b>51,355</b>	<b>47,586</b>	<b>59,150</b>
ACCOUNTING	29,290	26,942	32,700
AUDITING	5,000	5,200	5,500
TAX COLLECTOR OFFICE	13,425	12,766	13,550
TREASURER OFFICE	2,140	2,168	2,400
INFORMATION SYSTEMS	1,500	510	5,000
<b>4152 PROPERTY REVAL.</b>	<b>77,400</b>	<b>75,727</b>	<b>12,000</b>
REVALUATION	77,400	75,727	12,000
<b>4153 LEGAL EXPENSES</b>	<b>30,000</b>	<b>10,862</b>	<b>30,000</b>
TOWN COUNSEL	30,000	10,862	30,000
<b>4155 PERSONNEL ADMIN.</b>	<b>50,960</b>	<b>44,878</b>	<b>53,005</b>
EMPLOYEE BENEFITS	50,960	44,878	53,005
<b>4191 PLAN. &amp; ZONING</b>	<b>20,900</b>	<b>18,568</b>	<b>26,200</b>
PLANNING BOARD	18,200	18,245	23,500
BOARD OF ADJUST.	1,700	80	1,700
CODE ENFORCEMENT	1,000	243	1,000
<b>4194 GOVERNMENT BLDs.</b>	<b>67,000</b>	<b>59,378</b>	<b>71,000</b>
TOWN OFFICE	28,320	19,312	23,926
TOWN HALL	12,055	8,543	11,660
POLICE STATION/EOC	6,675	6,408	7,990
LIBRARY	5,700	12,788	12,225
FIRE STATION	2,400	4,794	4,400
OTHER PUBLIC FAC.	5,250	5,301	7,500
RAILROAD DEPOT	6,600	2,232	3,300
<b>4195 CEMETERIES</b>	<b>13,000</b>	<b>8,783</b>	<b>13,000</b>
CEM. CMTEE/MAINT.	13,000	8,783	13,000
<b>4196 INSURANCE</b>	<b>18,000</b>	<b>20,509</b>	<b>20,000</b>
WORKERS' COMP/PROP.	18,000	20,509	20,000
<b>4197 REGIONAL PLAN.</b>	<b>1,535</b>	<b>1,516</b>	<b>1,555</b>
REGIONAL PLANNING	1,535	1,516	1,555
<b>4199 OTHER GOV.</b>	<b>6,000</b>	<b>20,875</b>	<b>8,000</b>
REFUNDS	6,000	20,875	8,000
<b>4210 POLICE</b>	<b>133,300</b>	<b>132,162</b>	<b>190,000</b>
ADMIN./TRAINING	6,300	5,143	5,900
SUPPORT SERVICES	127,000	127,019	183,100
<b>4215 AMBULANCE</b>	<b>21,025</b>	<b>23,202</b>	<b>23,200</b>
ADMINISTRATION	800	800	800
SUPPORT SERVICES	20,225	22,402	22,400

	<b>2002</b>	<b>2002</b>	<b>2003</b>
<b>APPROPRIATIONS</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
<b>4220 FIRE</b>	<b>75,175</b>	<b>78,954</b>	<b>103,000</b>
ADMIN. / TRAINING	18,725	12,531	19,053
SUPPORT SERVICES	56,450	66,423	83,947
<b>4240 BUILDING INSPECT.</b>	<b>11,500</b>	<b>8,530</b>	<b>11,500</b>
BUILDING INSPECTOR	11,500	8,530	11,500
<b>4290 EMERGENCY MGMT.</b>	<b>12,500</b>	<b>9,737</b>	<b>4,420</b>
ADMINISTRATION	12,500	9,737	4,420
<b>4312 HIGHWAYS &amp; ST.</b>	<b>225,000</b>	<b>220,363</b>	<b>223,000</b>
PAVING & RECONSTR.	135,000	102,139	133,000
CLEAN & MAINT.	25,000	36,260	25,000
SNOW & ICE CONTROL	65,000	81,964	65,000
<b>4316 STREET LIGHTING</b>	<b>600</b>	<b>1,471</b>	<b>1,500</b>
LIGHTING	600	1,471	1,500
<b>4323 SOLID WASTE COLL.</b>	<b>119,000</b>	<b>119,020</b>	<b>120,000</b>
SOLID WASTE/RECYCLING	118,000	118,593	119,000
HAZARDOUS WASTE	1,000	427	1,000
<b>4414 ANIMAL CONTROL</b>	<b>1,000</b>	<b>1,620</b>	<b>1,500</b>
ANIMAL CONTROL	1,000	1,620	1,500
<b>4415 AGENCIES/ HOSP</b>	<b>350</b>	<b>350</b>	<b>350</b>
HEALTH OFFICER	350	350	350
<b>4442 DIRECT ASSIST.</b>	<b>1,115</b>	<b>491</b>	<b>1,250</b>
ADMINISTRATION	1,115	491	1,250
<b>4445 VENDOR PYMTS.</b>	<b>3,885</b>	<b>670</b>	<b>3,850</b>
VENDOR SERVICES	3,885	670	3,850
<b>4520 PARKS &amp; REC.</b>	<b>4,000</b>	<b>3,885</b>	<b>4,000</b>
RECREATION COMM.	4,000	3,885	4,000
<b>4550 LIBRARY</b>	<b>45,875</b>	<b>45,825</b>	<b>47,420</b>
LIBRARY TRUSTEES	45,875	45,825	47,420
<b>4583 PATRIOTIC PURP.</b>	<b>300</b>	<b>474</b>	<b>400</b>
PATRIOTIC FUNCTIONS	300	474	400
<b>4589 OTHER CULTURE</b>	<b>3,200</b>	<b>2,156</b>	<b>150</b>
HISTORICAL/CABLE	3,200	2,156	150
<b>4619 CONSERVATION</b>	<b>600</b>	<b>600</b>	<b>600</b>
CONSERVATION COMM.	600	600	600
<b>4723 TAN INTEREST</b>	<b>15,000</b>	<b>12,831</b>	<b>15,000</b>
TAN PYMTS.	15,000	12,831	15,000
<b>4902 VEHICLE PAYMENT</b>			<b>7,300</b>
FIRE/POLICE			7,300
FEMA Grant			
<b>SUB TOTAL</b>	<b>*1,090,000</b>	<b>1,052,646</b>	<b>1,140,000</b>
<b>Approved Warrant Articles</b>	<b>176,779</b>	<b>176,738</b>	
<b>TOTAL</b>	<b>1,266,779</b>	<b>**1,229,384</b>	
<b>+ TRANSFER</b>	<b>60,000</b>	<b>60,000</b>	
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,326,779</b>	<b>\$1,289,384</b>	

\* Total does NOT include warrant articles

\*\*Actual prior to Audit

## CEMETERY FINANCIAL REPORT

**Beginning Balance - Jan. 1, 2002**

**\$5,828.27**

**Receipts:**

Burial Fees	\$2,050.00
Grave Lot Sales	3,850.00
Monuments & Markers	1,775.00
Bank Interest	14.33
Trustees of the Trust Funds	3,392.56
Dedicated Property Tax	2,695.00

**Total Receipts**

**\$13,776.89**

**Payments:**

Trustees of the Trust Funds	\$3,850.00
Town of East Kingston	6,087.56
Monument Works	725.00
Shed for Union Cemetery	1,400.00
Landscaping	1,480.00
Miscellaneous	88.00
Reimbursement of overpayment	150.00

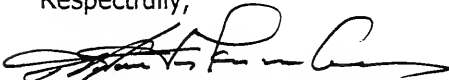
**Total Payments**

**\$13,780.56**

**Ending Balance - Dec. 31, 2002**

**\$5,824.60**

Respectfully,



*Vytautas Kasinskas, Bookkeeper*

## CONSERVATION COMMISSION FUND

Year Ending December 31, 2002

<b>BALANCE</b>	<b>January 1, 2002</b>	<b>\$89,959.58</b>
Receipts	Land Use Change Tax	\$375.00
	Transfer from General Fund	72.57
	Miscellaneous Donations	15.00
	Interest Checking	83.77
	Interest NHPDIP	<u>672.62</u>
	<b>TOTAL RECEIPTS</b>	<b>\$1,218.96</b>
Expenditures	NH DES – Water Samples	260.00
	Squamscott Press – Brochures	1,137.90
	UNH COOP Ex.– 4H Camp Tuition	175.00
	Dues – ERLAC	150.00
	Rockingham Cty. Conservation District (Farmland Protection Program)	1,106.70
	Bank service charge	<u>18.71</u>
	<b>TOTAL EXPENDITURES</b>	<b>(2,848.31)</b>
<b>BALANCE</b>	<b>December 31, 2002</b>	<b>\$88,330.23</b>

Respectfully,



*Lawrence K. Smith, Chairman*

# LIBRARY FINANCIAL STATEMENT

**Beginning Balance – January 1, 2002** **\$11,990.08**

## RECEIPTS

Town Funds Received	\$45,824.98
Interest in 2002	\$162.92
Book sales & Refunds	\$620.50
Conscience box & copier fees	\$454.33
Donations received	\$6,030.00
Special Project***	\$7,654.00

**Total Receipts**

**\$60,748.73**

**Opening Balance & Receipts**

**\$72,738.81**

## EXPENDITURES

Adult Programs	\$566.42
Children Programs	\$639.00
Books & Videos	\$8,099.91
Computer Supplies/ Software	\$1,069.94
Donations Expenditure	\$207.77
Education	\$394.95
Reference Materials	\$312.27
Equipment/Repairs	\$110.00
Library Supplies	\$748.98
Membership Dues	\$70.00
Newspapers	\$103.74
Postage	\$140.02
Salaries Expenditure	\$30,914.98
Special Project***	\$8,632.31
Subscriptions	\$437.68
Supplies, office	\$1,183.17
Telephone	\$1,033.92

**Total Expenditures**

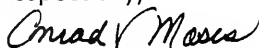
**\$54,665.06**

**Ending Balance –  
December 31, 2002**

**\$18,073.75**

\*\*\*Special project: Trips managed by the Library Trustees. Trips are fully funded by participants.

Respectfully,



Conrad V. Moses, Library Trustee



## TAX COLLECTOR

At 2002-year end, our outstanding receivables were as follows:

- \*Tax year 2000 (\$17,118.96)
- \*Tax year 2001 (\$27,833.88)
- \*Tax year 2002 (\$199,113.23)

We executed 16 liens on 2001 outstanding property taxes. Of those 16 properties lienied, 11 have yet to redeem their taxes.



I attended the NHCTCA/NHCTCA Joint Certification

Program recertification class in Concord in July as well as the Tax Collector Association's annual conference in September.

Respectfully,

*Barbara A. Clark*

*Barbara A. Clark, Tax Collector*

## TAX COLLECTOR LEVY BALANCES

(MS-61)

### CREDITS

<b><u>REMITTED TO TREASURER</u></b>	<b>2002</b>	<b>2001</b>
Property Taxes	\$3,129,733.77	\$259,267.58
Land Use Change	795.00	
Yield Taxes	1,011.00	254.00
Interest	476.88	9,082.05
Penalties	25.00	
Excavation Tax @ \$.02/yd		69.44
Interest – land use	7.10	

### **ABATEMENTS MADE**

Property Taxes	4,247.00	
Land Use Change	17,115.39	784.78

### **UNCOLLECTED TAXES - END OF YEAR**

Property Taxes	199,113.23	
<b>TOTAL CREDITS</b>	<b>\$3,352,524.37</b>	<b>\$269,457.85</b>

### DEBITS

### **UNCOLLECTED TAXES - BEGINNING OF YEAR**

Property Taxes	\$257,847.58
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### **TAXES COMMITTED**

Property Taxes	\$3,333,094.00	1,420.00
Land Use Change	795.00	
Yield Taxes	1,011.00	254.00
Excavation Tax		69.44

### **OVERPAYMENT**

Property Taxes	17,115.39	784.78
Collected Interest - Late Taxes	508.98	9,082.05

<b>TOTAL DEBITS</b>	<b>\$3,352,524.37</b>	<b>\$269,457.85</b>
---------------------	-----------------------	---------------------

## TAX YEAR

<b>DEBITS</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>
Unredeemed Liens		\$31,996.06	\$10,773.11
Liens Executed	\$43,402.73		
During Year			
Interest & Cost	863.70	2,498.98	3,481.72
Collected			
<b>TOTAL DEBITS</b>	<b>\$44,266.43</b>	<b>\$34,495.04</b>	<b>\$14,254.83</b>

## CREDITS

### REMITTED TO TREASURER

Redemptions	\$15,568.85	\$14,877.10	\$10,773.11
Interest & Cost	863.70	2,498.98	3,481.72
Collected			
Unredeemed Liens	27,833.88	17,118.96	-0-
Bal- End of Year			
<b>TOTAL CREDITS</b>	<b>\$44,266.43</b>	<b>\$34,495.04</b>	<b>\$14,254.83</b>

Respectfully,

*Barbara A. Clark, Tax Collector*

## UNCOLLECTED TAXES

### Taxes Due June 15, 2001

<b>MBL #</b>	<b>BALANCE</b>	<b>INTEREST &amp; PENALTY</b>	<b>DUE AS OF 12/31/02</b>
03-02-10	\$7,431.05	\$1,795.69	\$9,226.84
10-02-07	918.23	275.39	1,193.62
10-03-02	2,799.21	368.58	3,167.79
04-02-4004	694.70	222.12	916.82
11-04-01	4,264.83	1,192.67	5,457.50
02-01-23	<u>1,010.84</u>	<u>301.06</u>	<u>1,311.90</u>
<b>TOTAL</b>	<b>\$17,118.96</b>	<b>\$4,155.51</b>	<b>\$21,274.47</b>

### Taxes Due June 14, 2002

<b>MBL #</b>	<b>BALANCE</b>	<b>INTEREST &amp; PENALTY</b>	<b>DUE AS OF 12/31/02</b>
02-04-03	\$2,725.28	\$328.58	\$3,053.86
10-02-07	962.08	109.89	1,071.97
16-01-03	2,444.22	256.07	2,700.29

**Taxes Due June 14, 2002-continued**

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/02
04-02-2006	\$2,252.05	\$252.05	\$2,504.10
10-03-02	3,644.11	389.35	4,033.46
09-07-04	3,030.49	358.69	3,389.18
13-03-21	6,310.18	652.30	6,962.48
04-02-4004	728.12	116.67	844.79
11-04-01	3,864.24	411.06	4,275.30
04-02-4008	814.26	95.31	909.57
02-01-23	<u>1,058.85</u>	<u>119.43</u>	<u>1,178.28</u>
<b>TOTAL</b>	<b>\$27,833.88</b>	<b>\$3,089.40</b>	<b>\$30,923.28</b>

**Taxes Due December 3, 2002**

MBL #	BALANCE	INTEREST & PENALTY	DUE AS OF 12/31/02
02-04-03	\$2,505.00	\$23.06	\$2,528.06
02-01-30	250.00	2.30	252.30
16-04-04	5,444.00	50.11	5,494.11
16-04-03	2,884.00	26.55	2,910.55
16-04-10	3,519.00	32.39	3,551.39
16-04-11	63.00	0.58	63.58
10-02-07	872.00	8.03	880.03
17-02-07	7,115.00	65.50	7,180.50
16-01-03	2,266.00	20.86	2,286.86
09-02-02	3,147.00	28.97	3,175.97
15-04-01	2,083.00	19.18	2,102.18
14-01-02	3,606.00	33.19	3,639.19
04-02-2006	2,085.00	19.19	2,104.19
09-07-11MH	331.00	3.05	334.05
11-04-04	3,844.00	35.39	3,879.39
10-04-04	1,386.00	12.76	1,398.76
10-04-01	150.00	1.38	151.38
05-01-05	1,110.00	10.22	1,120.22
06-01-41	6.02	0.05	6.07
08-02-17	4,820.00	44.37	4,864.37
11-03-12	3,522.00	32.70	3,584.70
04-01-13	2,766.00	25.46	2,791.46
11-02-11	3,505.00	32.27	3,537.27
10-03-02	3,428.00	31.56	3,459.56
10-02-16	3,605.00	33.19	3,638.19
02-01-01	17.00	0.16	17.16
09-07-04	2,817.00	25.93	2,842.93

**Taxes Due December 3, 2002 - continued**

<b>MBL #</b>	<b>BALANCE</b>	<b>INTEREST &amp; PENALTY</b>	<b>DUE AS OF 12/31/02</b>
07-03-45	\$5,766.00	\$53.08	\$5,819.08
09-03-05	2,536.00	23.35	2,559.35
09-03-10	1,051.00	9.67	1,060.67
13-03-21	5,901.00	54.32	5,955.32
13-01-02	2,897.00	26.67	2,923.67
05-01-09	14.00	0.13	14.13
14-03-06	5,032.94	46.33	5,079.27
07-03-27	1,026.00	9.44	1,035.44
08-02-07	9,007.00	82.91	9,089.91
04-01-18	973.00	8.96	981.96
04-02-4004	652.00	6.00	658.00
09-06-05	6,118.00	56.32	6,174.32
06-02-04	5,820.00	53.58	5,873.58
16-03-12	4,465.00	41.10	4,506.10
16-04-08	1,051.00	9.67	1,060.67
07-03-56	5,547.00	51.06	5,598.06
03-02-04	5,178.94	47.67	5,226.61
04-01-05	990.00	9.11	999.11
14-04-12	2,998.00	27.60	3,025.60
11-04-01	3,648.00	33.58	3,681.58
09-02-01	5,084.00	46.80	5,130.80
04-02-1900	470.00	4.33	474.33
10-02-01	3,909.00	35.98	3,944.98
10-02-1MH	1,291.00	11.88	1,302.88
09-02-06	8.30	0.06	8.36
02-06-06	2,812.00	25.89	2,837.89
02-01-17	2,254.00	20.75	2,274.75
10-02-15	2,937.00	27.04	2,964.04
14-01-09	2,755.00	25.36	2,780.36
09-08-29	3,099.00	28.53	3,127.53
14-04-19	2,427.00	22.34	2,449.34
09-07-09	5,390.00	49.62	5,439.62
08-03-01	3,590.00	33.05	3,623.05
15-04-02	8.08	0.03	8.11
11-02-01	963.00	8.86	971.86
15-03-12	937.73	5.55	943.28
10-06-06	916.00	8.43	924.43
04-02-4008	733.00	6.75	739.75
04-02-4011	529.00	4.87	533.87
02-01-23	963.00	8.86	971.86

## **Taxes Due December 3, 2002 - continued**

<b>MBL #</b>	<b>BALANCE</b>	<b>INTEREST &amp; PENALTY</b>	<b>DUE AS OF 12/31/02</b>
10-03-15	\$4,824.00	\$44.41	\$4,868.41
06-01-09	3,792.00	34.91	3,826.91
05-01-10	34.00	0.31	34.31
01-01-05	142.00	1.31	143.31
09-08-11	1,007.22	4.30	1,011.52
14-01-03	2,346.00	21.60	2,367.60
04-02-02	8,044.00	74.05	8,118.05
<b>TOTAL</b>	<b><u>\$199,113.23</u></b>	<b><u>\$1,824.82</u></b>	<b><u>\$200,938.05</u></b>
Total Taxes & Interest	\$244,066.07	\$9,069.73	
<b>TOTAL TAXES DUE AS OF 12/31/02</b>			<b>\$253,135.80</b>

## **TOWN CLERK REVENUES**

January 1, 2002 to December 31, 2002

### **MOTOR VEHICLE PERMITS**

January	\$25,255.00
February	19,105.00
March	29,211.00
April	37,766.00
May	30,218.00
June	28,990.00
July	31,840.00
August	27,829.00
September	24,186.00
October	26,517.00
November	25,815.00
December	25,784.00

**TOTAL**  
**MV REVENUES**

**\$332,516.00**

### **OTHER REVENUES**

Dog Licenses Issued	\$2,716.00
Dog Penalties	142.50
Titles	556.00
UCC's	970.00
Vital Statistic Cert.	228.00
Marriage Licenses	360.00
Bad Check Fees	100.00
Municipal Agent	6,143.70
Fees	
Business Filing Fees	7.00
Refund	79.50

**TOTAL OTHER**  
**REVENUES**

**\$11,302.70**

**TOTAL**  
**REMITTANCE TO**  
**TREASURER**

**\$343,818.70**

As I write this summary of 2002, I am forced to realize that this town is changing. I look out our office window and see the old Maplevale orchards being torn up, making way for new construction, and can only imagine what the new development will look like. It was also difficult to see the old Carmen's Restaurant demolished, a landmark that has been in this town for so many years.

We were very busy with our town clerk duties, registering 2,634 vehicles, an increase of 225 from 2001.

\*7 digit vanity plates became available on 06/01/02

\*Plate fee increased from \$2.50 per plate to \$4.00 per plate on 07/01/02

\*Title application fee increased from \$20.00 to \$25.00 on 07/01/02

\*Veteran plates – To qualify originally a DD214 form was only accepted, but DMV is now also accepting honorable discharge papers

### **Reminders:**

When registering a title exempt vehicle, 1988 or older, we require the previously issued or expired NH registration, a valid NH or out-of-state title, or a TDMV19A form.

We licensed 390 dogs in 2002, an increase of 16 dogs from 2001. Please note that by law, RSA 466:1, any dog 3 months or older must be registered annually on or before April 30<sup>th</sup>. There seems to be some confusion with this RSA. A new puppy should be licensed as soon as it receives his/her rabies vaccination. Any older dogs should be licensed right away.

Fees: Male - \$9.00      Female - \$9.00

Puppy (older than 3 months but younger than 7 months) - \$6.50

Neutered male/spayed female - \$6.50

Group (5 or more) - \$20.00

Senior Citizen over 65 (1<sup>st</sup> dog only) - \$2.00

Every year we have to put many unnecessary hours into the licensing of dogs, making numerous phone calls and sending out letters – please mark your calendars!

With vital statistics, we had 18 births, 6 marriages, and 9 deaths recorded.

We had three elections in 2002. Our Town Election/Town Meeting (03/12/02) had a 24% turnout at the polls and there were approximately 98 residents in attendance at the Town Meeting. At the State Primary Election on 09/10/02, we had a 36% turnout and at the General Election on 11/05/02, we had a 71% turnout.

There has been a substantial increase in absentee voting. A reminder that you are only able to vote absentee if:

1. You are going to be absent from town on Election Day during the polling hours and unable to vote in person.
2. For religious observance.
3. Physical disability.

I attended the Seacoast Town Clerk Regional meeting in May, and the NH City and Town Clerk's Association Annual conference in October.

Jumping ahead, we are going to be a test site for a new Town Clerk software system and we should have Internet access soon. We will inform you of all the happenings as they occur.

Our best to you in 2003.

Respectfully,



*Barbara A. Clark, Town Clerk*



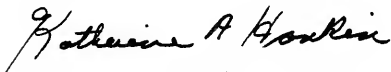
## **TREASURER**

Another year has passed and we continue to have a very good relationship with Citizens Bank. We continue to get a good rate of interest on the TAN Note, but interest rates in general have not been the best this year. We were very pleased with the results of the audit performed for the Year 2002.

With the assistance of Deb Gallant and Cheryll Hurteau of the Selectmen's Office we have had a good year. Thank you, I do appreciate all you do.

I am pleased to be the Treasurer of the Town of East Kingston.

Respectfully,



*Katherine A. Hankin*  
Katherine A. Hankin, Treasurer

# TREASURER'S USE OF FUNDS STATEMENT

## BALANCE ON HAND JANUARY 1, 2002

**\$1,889,060.71**

Checking Account Balance	\$1,000,551.85
Savings Account Balance	\$888,508.86

## SELECTMEN - RECEIPTS

Accounts Receivable	1,987.75
Application Fees-Home Occupation & Permits	1,486.81
Application Fees-Septic Disposal	970.00
Application Fees-Site Plan Review & ZBA	385.23
Application Fees-Subdivision	2,335.06
Build. Permits-Home Improvements	2,403.75
Building Permits-New Construction	9,564.58
Dept.-Cable Franchise Fee	7,287.33
Dept.-Cemetery Committee Payment	6,087.56
Fine & Forfeitures-Court/Parking Fines	730.00
Insurance Health	807.92
Insurance Premium-Worker's Comp.	1,754.92
Interest-Checking & Savings	14,533.57
Miscellaneous-Other Misc. Revenues	6,479.00
Police Special Detail	14,831.88
Refunds-Miscellaneous General	417.53
Rental of Town Property-Town Hall	1,455.00
Special Fees-Perc Tests	2,000.00
Special Permits-Driveway	280.00
Special Permits-Pistol	150.00
State-Emergency Man. Reimbursement	6,783.75
State-Forest Reimbursement	6,029.95
State-Highway Grant	25,367.48
State-Room & Meal	52,076.51
State-Revenue	8,022.30
State-Shared Revenue	12,533.84
Capital Reserve	43,000.00
Town Sales – Equipment	5,036.84
Town Sales-Ordinances	306.00
Town Sales-Photocopies & Miscellaneous	573.57
Engineering & Recording Fees	12,926.54

## TOTAL SELECTMEN'S RECEIPTS

**\$248,624.67**

## TOWN CLERK - RECEIPTS

Business Filing Fees & UCC Filing	977.00
Motor Vehicle Registration	332,516.00
Motor Vehicle Stickers	6,143.70
Motor Vehicle Titles	556.00
Dog Licenses & Late Fees	2,858.50
Marriage Licenses	360.00
Statistic Certificates	228.00
Overpayments & Bad Check Fees	179.50

## TOTAL TOWN CLERK RECEIPTS

**\$343,818.70**

## **TAX COLLECTOR - RECEIPTS**

Property Tax This Year	3,129,684.26
Property Tax Last Year Pre Lien	259,267.58
Property Tax Last Year Post Lien	15,568.85
Property Tax Two Years Past	14,877.10
Property Tax Three Years Past	10,773.11
Land Use Tax This Year	795.00
Yield Tax This Year	1,265.00
Property Tax Interest This Year	477.46
Property Tax Interest Last Year Pre Lien	6,082.42
Property Tax Interest Last Year Post Lien	863.70
Property Tax Interest Two Years Past	2,498.98
Property Tax Interest Three Years Past	3,481.72
Land Use Interest & Yield Tax Interest This Year	7.10
At Lien Interest & Penalty Interest Fees	2,999.05
Overpayment Tax This Year	17,141.45
Overpayment Tax Last Year	877.67
Bad Check Fees	25.00
<b>TOTAL TAX COLLECTOR'S RECEIPTS</b>	<b>\$3,466,685.45</b>

## **TREASURER - RECEIPTS**

Tax Anticipation Notes - Citizen Bank	1,000,000.00
<b>TOTAL TREASURER RECEIPTS</b>	<b><u>\$1,000,000.00</u></b>
<b>TOTAL RECEIPTS DURING FISCAL YEAR</b>	<b>\$6,948,189.53</b>
<b>LESS PAYMENTS</b>	
Payment TAN & Plus Interest	(1,012,830.55)
2002 Expenses	(4,156,434.13)
<b>LESS TOTAL PAYMENTS</b>	<b>(\$5,169,264.68)</b>
<b>BALANCE ON HAND DECEMBER 31, 2002</b>	<b>\$1,778,924.85</b>
Checking Account Balance December 31, 2002	1,754,152.25
Savings Account Balance December 31, 2002	24,772.60

Respectfully,

  
Katherine A. Hankin, Treasurer

# INVENTORY OF VALUATION

## LAND

**Total Taxable Land      5,845.10 acres      \$27,662,113**

## BUILDINGS

Residential	60,587,700
Manufactured Housing	1,749,500
Commercial	<u>2,041,500</u>

**Total Taxable Buildings      \$64,378,700**

## PUBLIC UTILITIES

Gas	576,000
Electric	2,111,400
Pipeline (1999)	<u>6,003,700</u>

**Total Public Utilities      \$8,691,100**

**Total Valuation Before Exemptions      \$100,731,913**

## LESS EXEMPTIONS

Blind (2)	\$(15,000)
Elderly (2)	(17,900)
Disabled Veteran	<u>(78,700)</u>

**Total Less Exemptions      \$ 111,600**

**Total Net Valuation      \$100,620,313**

## NET VALUATION ON WHICH TAX RATE IS COMPUTED

County, Town & Local Education      **\$100,620,313**

### LOCAL TAX RATE COMPUTATION

**\$2,503,377** (Property Taxes to be raised) ÷ **\$100,620,313** = **.02488**  
**\$24.88**

### STATE TAX RATE COMPUTATION

(Net valuation) **\$100,620,313** less public utilities **\$8,691,100** =  
**\$91,929,213** of which the state tax rate is computed.

**\$6.60** per \$1,000 equalized = **\$8.92**

### Net Assessed Valuation

State Education Tax	\$91,929,213	\$8.92	\$820,065
All Other Taxes	100,620,313	<u>24.88</u>	<u>2,503,377</u>
		<b>\$33.80</b>	<b>\$3,323,442</b>

## TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
<b>2002</b>	2.11	3.02	28.67	<b>\$33.80</b>	
<b>2001</b>	2.13	5.32	26.35	<b>\$33.80</b>	<b>55%</b>
<b>2000</b>	1.45	5.33	25.37	<b>\$32.15</b>	62%
<b>1999</b>	1.25	5.33	22.87	<b>\$29.45</b>	78%
<b>1998</b>	1.35	3.79	26.76	<b>\$31.90</b>	78%
<b>1997</b>	1.51	5.36	23.79	<b>\$30.66</b>	86%
<b>1996</b>	1.50	5.37	20.80	<b>\$27.67</b>	85%
<b>1995</b>	1.38	4.50	21.54	<b>\$27.42</b>	88%
<b>1994</b>	1.28	5.57	20.57	<b>\$27.42</b>	94%
<b>1993</b>	1.25	4.21	20.96	<b>\$26.42</b>	97%
<b>1992</b>	1.27	3.69	20.06	<b>\$25.02</b>	100%
<b>1991</b>	1.86	4.99	37.58	<b>\$25.02</b>	44%

The tax rate is based on the total amount due to cover county, town, and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and

highway departments, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is completed by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October – October. Then, DRA determines the average level of assessment for land and buildings as of April 1<sup>st</sup> of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value. Example: \$100,000 home ÷ 62% equalized value = \$161,290 fair market value. The 2002 equalized value will be set by DRA and made available to the town after April 2003.

# SCHEDULE OF TOWN PROPERTY

As of December 31, 2002

MBL#	PROPERTY	ITEMS	VALUE (\$)
04-02-4002	120 Depot Road Lot 2	BLDG 0 acres	24,100
09-02-07	3 Depot Road Railroad Depot	L/B 0.2 acres	100,400
09-06-04	Town Offices	L/B 2.4 acres	274,500
09-07-03	Town Hall/Police/EOC	L/B 1.64 acres	267,700
09-05-01	Public Library	L/B 0.5 acres	77,100
14-04-06	Elementary School	L/B 9.0 acres	1,358,300
14-04-07	Cole House	L/B 0.99 acres	62,300
09-08-13	Foss-Wasson Field	5.20 acres	39,000
06-01-36	Recreation Land	5.00 acres	38,200
07-03-60	Conservation Land	31.07 acres	10,600
09-08-23	Parsonage Land	11.30 acres	29,000
09-08-21	Hillside Cemetery	5.40 acres	53,700
09-08-02	Olde Cemetery	.87 acres	31,200
14-04-03	Union Cemetery	5.00 acres	40,500
16-02-12	Giles Road Bridge	0.00 acres	72,000
02-04-05	B&M Railroad Land	3.50 acres	28,900
02-06-13	B&M Railroad Land	1.30 acres	26,600
07-03-14	Corbett Land	10.00 acres	800
11-03-05	Berry Land	2.60 acres	9,200
02-07-05	Janvrin Land	1.50 acres	23,800
11-02-04	Welch Land	11.80 acres	28,000
02-04-04	Christ Church Land	9.10 acres	90,500
03-01-06	Frascone Land	.03 acres	500
07-03-64	Levi Bartlett Land	1.00 acres	400
11-02-12	Clement Lane Land	4.30 acres	26,100
10-05-07	Kennard Land	1.00 acres	22,400
10-05-08	Kennard Land	2.50 acres	20,600
03-02-06	Daniel West Land	2.80 acres	4,200
02-01-20	McGaffigan Land	.17 acres	4,700
06-01-43	Giles Road Rear (current use)	43.9 acres	659
02-01-34	34 Rowell Road	.96 acres	8,500
02-01-37	8 Rowell Cove Road	1.2 acres	7,400
<b>Total Acreage owned by Town</b>		<b>179.23 acres</b>	<b>\$2,781,859</b>

## **TRUSTEES OF THE TRUST FUNDS**

The East Kingston Trust Funds consist of money put aside for various purposes including, for example, the maintenance of town cemeteries and buildings, the expansion of school buildings and the future purchase of police and fire equipment.

As of December 31, 2002, the balance of all the Town related trust funds including principal and income totaled \$398,014 consisting of various Capital Funds listed according to their purpose in the attached report, as well as, our Common Trust Funds.

Common Trust Funds represent money that is kept separate for record keeping purposes but is combined or commingled for investment purposes. These funds consist of money received over the years, primarily from individuals, for the purpose of maintaining cemetery lots or to support the school. The income earned on these investments is available to be distributed for the purpose intended but the principal (basically the amount contributed) is not used.

There are also two Exeter Region Cooperative School District Capital Reserve Funds listed in the report that are managed by the East Kingston Trustees totaling \$2,323,234 as of 12/31/2002. These funds were established in 1998 and 2000 for future construction, acquisition and unexpected maintenance expenses of school buildings and grounds.

All of the Trust Funds are managed through the Citizens Bank Trust and Government Banking Divisions. All Capital Reserve Funds are invested separately in a money market account paying current interest rates in the 1-2% range. For the most part, these funds need to be maintained in a conservative investment that can be easily cashed in when the funds are needed.

The Common Trust Funds can be invested a little differently because the principal portion will be held for a long time. As of 12/31/02, the market value of Common Trust Funds totaled \$165,505. Of this total, \$23,784 was invested in mutual funds (stocks primarily), \$116,766 was invested in government and corporate bonds, and \$24,955 was invested in money market funds.

Despite the poor stock market performance during 2002, the market value of the Common Trust Funds declined by only \$354 (net of any additions or earnings on the investments). This was primarily the result of conservative investments and the fact that our investments are diversified between mutual funds, bonds and money market accounts.

Respectfully,  
Roby Day  
Vito Kasinskas  
Chuck Walker



## TRUSTEES OF THE TRUST FUNDS

## 2002 PRINCIPAL BALANCES

HOW INVESTED	PURPOSE	BEGINNING BALANCE	ADDITIONS	GAIN/ LOSS/ SALES	YEAR END BALANCES
Common	Cemetery	\$111,737.41	\$2,057.31	\$0.00	\$111,779.19
Common	School	21,996.29	0.00	396.77	21,599.52
<b>TOTAL COMMON TRUST FUNDS</b>		<b>\$137,733.70</b>	<b>\$2,057.31</b>	<b>\$0.00</b>	<b>\$133,378.71</b>

CAPITAL RESERVES FUNDS

CREATED	NAME	BEGINNING BALANCE	ADDITIONS	EXPENDED	YEAR-END BALANCES
1988	Library Reserve	\$6,875.04	\$0.00	\$0.00	\$6,875.04
1993	Building Preservation	12,000.00	0.00	0.00	12,000.00
1993	Revaluation Fund-2	36,000.00	0.00	36,000.00	0.00
1994	Elementary School	1,000.00	0.00	0.00	1,000.00
1997	Library Cap. Res. Fund	25,000.00	0.00	0.00	25,000.00
1998	School Bldg. Expansion	152,169.23	0.00	0.00	152,169.23
1999	Fire Apparatus	0.00	60,000.00	43,000.00	17,000.00
1999	Exeter Regional Coop.	2,165,166.34	0.00	0.00	2,165,166.34
2001	Ex. Reg. Coop – Maint. Fund	200,000.00	0.00	200,000.00	0.00

## 2002 COMMON TRUST INCOME &amp; EXPENSES

<b>INCOME BALANCE-JAN. 1, 2002</b>	\$18,526.21
Interest on Savings & Gov. Obligations	6,003.14
Common Stock Dividends	2,311.35
<b>TOTAL INCOME</b>	<b>\$26,840.70</b>
Citizen's Bank Fees	(\$562.50)
East Kingston School District	(1,595.70)
East Kingston Cemetery Trustees	(3,392.56)
<b>TOTAL EXPENSE</b>	<b>(\$5,550.76)</b>
<b>INCOME BALANCE</b>	<b>\$21,289.94</b>

## TRUSTEES OF THE TRUST FUNDS

## 2002 INCOME BALANCES

NAME OF FUND	BEGINNING BALANCE	CURRENT INCOME	EXPENDED	TRUST MGMT. FEES	YEAR-END BALANCES
Common - Cemetery	\$16,932.62	\$6,946.94	(\$3,392.56)	\$469.98	\$20,017.02
Common - School	1,593.59	1,367.55	(1,595.70)	92.52	1,272.92
<b>TOTAL</b>	<b>\$18,526.21</b>	<b>\$8,314.49</b>	<b>(\$4,988.26)</b>	<b>\$562.50</b>	<b>\$21,289.94</b>
<b><u>CAPITAL RESERVES</u></b>					
Library	\$2,292.74	\$162.55	\$0.00	\$0.00	\$2,455.29
Building Preservation	6,180.03	321.36	0.00	0.00	6,501.39
Revaluation Fund-- 2	9,443.69	798.86	9,100.00	0.00	1,142.55
Elementary School	299.93	24.44	0.00	0.00	324.37
Library Capital Reserve Fund	2,923.74	486.59	0.00	0.00	3,410.33
School Building Expansion	957.52	2,719.54	0.00	0.00	3,677.06
Fire Apparatus Capital Reserve	5,459.40	131.15	0.00	0.00	5,590.55
Exeter Regional Coop.	111,598.69	40,929.28	0.00	(331.76)	152,196.21
Exeter Reg. Coop - Maint. Fund	2,725.45	3,153.80	0.00	(8.06)	5,871.19
<b>CAPITAL RESERVE TOTALS</b>	<b>\$141,881.19</b>	<b>\$48,727.57</b>	<b>\$9,100.00</b>	<b>(\$339.82)</b>	<b>\$181,168.94</b>

# TRUSTEES OF THE TRUST FUNDS

## 2002 BALANCE STATEMENT

<u>ACCOUNT/FUND</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TOTAL YEAR TO DATE</u>
Cemetery	\$117,979.19	\$23,879.56	\$3,862.54	\$137,996.21
School	21,599.52	2,961.14	1,688.22	22,872.44
Library	6,875.04	2,455.29	0.00	9,330.33
Building Preservation	12,000.00	6,501.39	0.00	18,501.39
Revaluation Fund– 2	0.00	10,242.55	9,100.00	1,142.55
Elementary School	1,000.00	324.37	0.00	1,324.37
Library Capital Reserve Fund	25,000.00	3410.33	0.00	28,410.33
School Building Expansion	152,169.23	3,677.06	0.00	155,846.29
Fire Apparatus Cap. Reserve	17,000.00	5,590.55	0.00	22,590.55
Exeter Regional Coop	2,165,166.34	152,527.94	331.76	2,317,362.55
Exeter Reg. Coop – Maint. Fund	0.00	5,879.25	8.06	5,871.19
<b>TOTAL OF ALL TRUST FUNDS</b>				<b>\$2,721,248.20</b>

## CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007	6-YR. Total
<b>FIRE &amp; RESCUE</b>								
Replace Ambulance	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$100,000
Replace 1 Fire Cistern	\$30,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
New Digital Radio Equipment	\$15,000	\$5,000	\$10,000					\$15,000
Replace Base Radio	\$10,000	\$10,000						\$10,000
Replace Forestry Vehicle	\$36,000							36,000
<b>TOTAL</b>	<b>191,000</b>	<b>45,000</b>	<b>40,000</b>	<b>30,000</b>	<b>30,000</b>	<b>5,000</b>	<b>5,000</b>	<b>191,000</b>
<b>ROAD AGENT</b>								
Salt/sand storage shed	\$75,000	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$75,000
Recon. West end of Giles	\$70,000	\$70,000						\$70,000
Overlay South Rd.	\$30,000		\$30,000					\$30,000
Reconstruct Rowell Rd	\$42,000		\$42,000					\$42,000
Overlay Clement	\$14,000		\$14,000					\$14,000
Overlay Pine Woods	\$20,000			\$20,000				\$20,000
Overlay Eaton Woods	\$17,000			\$17,000				\$17,000
Overlay Stumpfield	\$34,000			\$34,000				\$34,000
Overlay Giles Rd.	\$40,000				\$40,000			\$40,000
Reconstruct Tilton Lane	\$34,000				\$34,000			\$34,000
Overlay Willow	\$39,000					\$39,000		\$39,000
Overlay Forest Drive, Pheasant Run	\$40,000						\$40,000	\$40,000
<b>TOTAL</b>	<b>455,000</b>	<b>82,500</b>	<b>98,500</b>	<b>83,500</b>	<b>86,500</b>	<b>51,500</b>	<b>52,500</b>	<b>455,000</b>

# CAPITAL IMPROVEMENTS PLAN (CIP)

Projects	Tax	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	6-YR.
By Department	Impact	2002	2003	2004	2005	2006	2007	Total
<b>ELEMENTARY SCHOOL</b>								
Elementary School	\$180,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$180,000
Bond								
2 <sup>nd</sup> floor addition	\$800,000							
<b>EXETER CO-OPERATIVE SCHOOL DISTRICT</b>								
Non-growth capital projects	\$1,403,531	\$165,602	\$173,314	\$267,628	\$268,151	\$264,836	\$264,000	\$1,403,531
Growth capital projects	\$1,021,790	\$163,298	\$190,442	\$239,032	\$208,859	\$110,159	\$110,000	\$1,021,790
<b>TOTAL SCHOOL CAPITAL EXPENSES</b>	<b>3,405,321</b>	<b>358,900</b>	<b>393,756</b>	<b>536,660</b>	<b>507,010</b>	<b>404,995</b>	<b>404,000</b>	<b>2,605,321</b>
<b>TOTAL CAPITAL EXPENSES</b>								
(Municipal + School Expenses)	<b>4,971,290</b>	<b>616,400</b>	<b>662,256</b>	<b>780,160</b>	<b>698,510</b>	<b>536,495</b>	<b>536,500</b>	<b>3,830,321</b>

## CAPITAL IMPROVEMENTS PLAN (CIP)

	Year 1 2002	Year 2 2003	Year 3 2004	Year 4 2005	Year 5 2006	Year 6 2007
Tax Rate for Municipal Capital Projects	\$2.56	\$2.59	\$2.28	\$1.75	\$1.17	\$1.14
Tax Rate for School Capital Projects	\$3.57	\$3.80	\$5.03	\$4.62	\$3.59	\$3.49
<b>Tax Rate for All Capital Projects</b>	<b>\$6.13</b>	<b>\$6.39</b>	<b>\$7.32</b>	<b>\$6.37</b>	<b>\$4.76</b>	<b>\$4.63</b>

## FORECAST VALUATION

Year 1 – 2002 - \$100,563,144
Year 2 – 2003 - \$103,602,401
Year 3 – 2004 - \$106,641,659
Year 4 – 2005 - \$109,680,916
Year 5 – 2006 - \$112,720,173
Year 6 – 2007 - \$115,759,431

## 2002 EAST KINGSTON BIRTH RECORD

<b>D.O.B.</b>	<b>CHILD'S NAME</b>	<b>FATHER'S NAME</b>	<b>MOTHER'S NAME</b>	<b>PLACE / BIRTH</b>
01/15/02	<b>Alexander Clark Robbins</b>	Damon Robbins	Amy Robbins	Exeter, NH
01/31/02	<b>Grace Marie Moore</b>	Michael Moore	Catherine Moore	Exeter, NH
03/02/02	<b>Samuel Ray Cyr</b>	Bernard Cyr	Susan Cyr	Methuen, MA
03/07/02	<b>Connor Alldred Tull</b>	Kerry Tull	Dyana Tull	Melrose, MA
03/12/02	<b>Emily Jane Query</b>	William Query	Kerry Query	Boston, MA
03/13/02	<b>Meghan Rose Query</b>	William Query	Kerry Query	Boston, MA
03/17/02	<b>Matthew Charles Auger</b>	Matthew Auger	Lisa Auger	Methuen, MA
04/14/02	<b>Oscar Lee Weed</b>	Lance Weed	Heather Hughes	Exeter, NH
05/07/02	<b>Mackenzie Elizabeth Bruhm</b>	David Bruhm	Cheryl Boyd-Bruhm	Exeter, NH
06/26/02	<b>Timothy Alan Bodwell</b>	Timothy Bodwell	Judith Bodwell	Exeter, NH
07/14/02	<b>Catherine Marie Gallant</b>	Matthew Gallant	Amanda Gallant	Exeter, NH
08/13/02	<b>Jenna Pauline Jacques</b>	Michael Jacques	Pauline Jacques	Exeter, NH
08/14/02	<b>John Henry Urwick</b>	Richard Urwick	Julie Urwick	Exeter, NH
08/16/02	<b>Cody Nicholas Beane</b>	Eric Beane	Stephanie Beane	Exeter, NH

## 2002 EAST KINGSTON BIRTH RECORD

<b>D.O.B.</b>	<b>CHILD'S NAME</b>	<b>FATHER'S NAME</b>	<b>MOTHER'S NAME</b>	<b>PLACE/ BIRTH</b>
09/08/02	Logan Heath Brown	Kenneth Brown	Janna Brown	Exeter, NH
09/16/02	Julianna Ruth Perrella	Michael Perrella	Andrea Perrella	Exeter, NH
11/21/02	Abigail Julia Peters	John Peters	Jennifer Peters	Exeter, NH
12/30/02	Darren Joseph Poole	Bradley Poole	Naomi Bodwell-Poole	Exeter, NH



## 2002 EAST KINGSTON DEATH REPORT

<b>D.O.D.</b>	<b>DECEDENT'S NAME</b>	<b>FATHER'S NAME</b>	<b>MOTHER'S MAIDEN</b>	<b>PLACE / DEATH</b>
01/03/02	<b>George A. Coles</b>	George Coles	Carolyn Fowler	East Kingston, NH
02/06/02	<b>Mary A. Barton</b>	James Herward	Julia Murphy	Brentwood, NH
03/05/02	<b>Albena M. Gaudreau</b>	Napolean Gagnon	Delima Therault	East Kingston, NH
03/08/02	<b>James P. Macklin</b>	James Macklin	Nora Herward	Portsmouth, NH
05/13/02	<b>Carol A. Davis</b>	Robert James	Vivian Barnett	Exeter, NH
07/14/02	<b>Jenny L. Sorensen</b>	Unknown Lium	Unknown Unknown	Brentwood, NH
08/08/02	<b>David G. Vlasich</b>	Paul Vlasich	Carol Lowery	Manchester, NH
10/21/02	<b>Phyllis L. Baker</b>	Harold Bowley	Elizabeth Sweet	Brentwood, NH
12/13/02	<b>Willis S. Noel</b>	George Noel	Julia Noseworthy	Brentwood, NH

## 2002 EAST KINGSTON MARRIAGE REPORT

<b>DATE</b>	<b>GROOM'S NAME</b>	<b>RESIDENCE</b>	<b>BRIDE'S NAME</b>	<b>RESIDENCE</b>
05/04/02	<b>James F. Fullerton</b>	East Kingston, NH	<b>Pamela A. Durkee</b>	East Kingston, NH
05/05/02	<b>Matthew L. Gallant</b>	East Kingston, NH	<b>Amanda J. Rossi</b>	East Kingston, NH
05/24/02	<b>Steven R. Case</b>	East Kingston, NH	<b>Theresa S. Nihan</b>	East Kingston, NH
08/03/02	<b>Eric M. Varney</b>	East Kingston, NH	<b>Lisa A. Chambers</b>	East Kingston, NH
08/17/02	<b>Robert E. Preston</b>	East Kingston, NH	<b>Tara I. Misenheimer</b>	East Kingston, NH
09/14/02	<b>Steven R. Ridlon</b>	East Kingston, NH	<b>Shari L. Bostick</b>	East Kingston, NH

**TOWN OF  
EAST KINGSTON**

**BUDGET  
AND  
WARRANT**

**FOR THE YEAR**

**2003**

# BUDGET OF THE TOWN OF EAST KINGSTON (MS-6)



## APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE ENSUING YEAR **JANUARY 1, 2003 TO DECEMBER 31, 2003**

This is to certify that this budget was posted with the warrant on  
February 10, 2003.

Governing Body (Selectmen)

John L. Fillio, Chairman

Raymond R. Donald

William DiProffo

**APPROPRIATIONS**

<b>ACCT</b>	<b>PURPOSE OF APPROPRIATION</b>	<b>PROPOSED Year 2002</b>	<b>ACTUAL Year 2002</b>	<b>PROPOSED Year 2003</b>
<b>GENERAL GOVERNMENT</b>				
4130-4139	Executive	\$66,600	\$70,356	\$70,000
4140-4149	Election, Reg & Vital Stat.	20,925	18,368	17,650
4150-4151	Financial Administration	51,355	47,585	59,150
4152	Revaluation of Property	77,400	75,727	12,000
4153	Legal Expense	30,000	10,862	30,000
4155-4159	Personnel Administration	50,960	44,878	53,005
4191-4193	Planning & Zoning	20,900	18,568	26,200
4191	General Gov. Buildings	67,000	59,378	71,000
4195	Cemeteries	13,000	8,783	13,000
4196	Insurance	18,000	20,509	20,000
4197	Advertising & Regional	1,535	1,516	1,555
4199	Other General Gov.	6,000	20,875	8,000
<b>PUBLIC SAFETY</b>				
4210-4214	Police	133,300	132,162	190,000
4215-4219	Ambulance	21,025	23,202	23,200
4220-4229	Fire	75,175	78,954	103,000
4240-4249	Building Inspection	11,500	8,530	11,500
4290-4298	Emergency Management	12,500	9,737	4,420
<b>HIGHWAYS &amp; STREETS</b>				
4312	Highways & Streets	225,000	220,363	223,000
4316	Street Lighting	600	1,471	1,500
<b>SANITATION</b>				
4323	Solid Waste Collection	119,000	119,020	120,000
<b>HEALTH</b>				
4414	Pest Control	1,000	1,620	1,500
4415-4419	Health Agency (Officer)	350	350	350
<b>WELFARE</b>				
4441-4442	Admin. & Direct Assist.	1,115	491	1,250
4444	Intergov. Welfare Payments	4,791	4,791	
4445-4449	Vendor Payments & Other	3,885	670	3,850
<b>CULTURE &amp; RECREATION</b>				
4520-4529	Parks & Recreation	4,000	3,885	4,000
4550-4559	Library	45,875	45,825	47,420
4583	Patriotic Purposes	300	474	400
4589	Historical/Cable	3,200	2,156	150
<b>CONSERVATION</b>				
4619	Other Conservation	600	600	600

ACCT	PURPOSE OF APPROPRIATION	PROPOSED Year 2002	ACTUAL Year 2002	PROPOSED Year 2003
DEBT SERVICE				
4723	Interest on TAN	15,000	12,831	15,000
CAPITAL OUTLAY				
4902	Machinery/Vehicles/ Equip.	164,888	164,847	7,300
OPERATING TRANSFERS OUT				
4915	To Capital Reserve Fund	<u>60,000</u>	<u>60,000</u>	
SUBTOTAL		\$1,326,779	\$1,289,384	\$1,140,000

## SPECIAL WARRANT ARTICLES

## Article #

7	Conservation Easements	\$4,000,000
10	Capital Reserve – Fire Truck	60,000
16	Capital Reserve – Library - Withdraw	5,000
17	Capital Reserve - Library	10,000
18	New Outlook Teen Center	500
19	Richie McFarland Children's Center	550
20	Rockingham Community Action	1,649
21	Rockingham County Nutrition and Meals	342
22	Rockingham County VNA and Hospice	2,274
23	Seacoast Hospice	850
SUBTOTAL		\$4,081,165

## INDIVIDUAL WARRANT ARTICLES

## Article #

11	Town Hall Siding	\$30,000
12	LCHIP Grant	64,875
SUBTOTAL		\$94,875

## REVENUES

ACCT	SOURCE OF REVENUE	ESTIMATED REVENUE Year 2002	ACTUAL REVENUES Year 2002	ESTIMATED REVENUES Year 2003
<b>TAXES</b>				
3120	Land Use Change Tax	\$41,000	\$420	\$83,000
3185	Timber Tax		1,265	
3190	Interest & Penalties	15,000	13,411	12,000
3187	Excavation Tax	100	69	100
<b>LICENSES, PERMITS &amp; FEES</b>				
3210	Business Licenses/Permit	1,050	1,827	1,700
3220	Motor Vehicle Permit Fee	312,000	339,216	321,000
3230	Building Permits	11,500	11,968	11,500
3290	Other Licenses, Permits	10,000	10,043	8,300
<b>FEDERAL GOVERNMENT</b>				
3311	FEMA GRANT	64,429	64,402	3,000
<b>STATE GOVERNMENT</b>				
3351	Shared Revenues	12,000	12,554	12,000
3352	Meals & Rooms Tax	45,000	52,076	50,000
3353	Highway Block Grant	30,000	31,340	33,550
3356	State & Fed. Forest Land	100	58	100
3359	Other (incl. Railroad tax)	14,000	6,784	5,950
<b>CHARGES FOR SERVICES</b>				
3401-3406	Income from Depts.	20,000	26,537	20,050
<b>MISCELLANEOUS REVENUES</b>				
3501	Sale of Municipal Proptry.	3,000	3,632	0
3502	Interest on Investments	42,000	14,534	14,000
3503-3509	Other	7,250	27,775	8,750
<b>INTERFUND OP. FUND TRANSFERS IN</b>				
3915	<b>From Capital Reserves Fund</b>	<u>88,100</u>	<u>88,100</u>	<u>0</u>
<b>TOTAL ESTIMATED REVENUE</b>		<b>\$716,529</b>	<b>\$706,011</b>	<b>\$585,000</b>

## BUDGET SUMMARY

Subtotal of Appropriations – PROPOSED for 2003	\$1,140,000
Subtotal of Special Warrant Articles for 2003	4,081,165
Subtotal of Individual Warrant Articles for 2003	<u>94,875</u>
Total of All Appropriations for 2003	<u>5,316,040</u>
Less Total of Estimated Revenue for 2003	(585,000)
<b>ESTIMATED AMOUNT OF TAXES TO BE RAISED</b>	<b><u>\$4,731,040</u></b>

**Town of East Kingston, New Hampshire**

1. To choose all necessary Town Officers for the year ensuing. (TO BE VOTED ON BY BALLOT).
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Building Code as follows: (TO BE VOTED ON BY BALLOT).

To Amend Article XVII-Building Inspector and Permits to read as follows:

“Article XVII-Building Inspector and Permits “Date of Issuance” shall be defined as the date of the letter sent to the applicant by certified mail notifying the applicant that the building permit is complete and can be obtained at the Selectmen’s Office. The applicant shall within 14 days of the date of such letter, pick-up the completed building permit and pay any necessary fees associated with the building permit. If such building permit is not picked-up within 14 days, the applicant shall forfeit his/her right to said building permit and the building permit application process shall be offered to the next applicant on the list.”

3. Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

To Amend Article XII B.2 to read as follows:

“The total number of elderly housing units contained in any elderly housing development in the Town of East Kingston shall not exceed ten percent of the total number of standard residential dwelling units then existing in the Town of East Kingston. (The number of existing elderly housing dwelling units shall not be included in calculating this ten percent.)”

4. Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

To Amend Article XIII.D.3 to read as follows:

“The rate of growth in housing units in any given year shall not exceed 2% of the total standard residential units (not including elderly housing units) in town as of December 31<sup>st</sup> of the previous year. The Building Inspector may issue permits for new dwelling units totaling no more than 2.0% of the total number of standard residential units (not including elderly housing units) existing.”

5. Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

To Amend Article XIII.D.5 to read as follows:



“For calculating the number of permits available for the first year (January-December 1998), total units in Town on the date of the newspaper publishing for the first legal notice of a public hearing on this ordinance will be used. (Published 12/18/97; there were 660 units in Town. 2% of 660 is 13 available permits.) In calculating 2% of the total standard residential units in Town (not including elderly housing units), all numbers shall be rounded to the nearest whole number.”

6. Are you in favor of Amendment No. 5 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: (TO BE VOTED ON BY BALLOT).

To Amend Article II-Definitions by adding the following:

“Standard Residential Dwelling Unit: All residential dwelling units in the Town excluding elderly housing dwelling units constructed under the Elderly Housing Section of the Zoning Ordinance.”

7. On petition of Lawrence Smith and 36 other registered voters of the Town of East Kingston to see if the Town will vote to raise and appropriate up to the sum of Four Million Dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for the permanent protection of appropriate undeveloped land in the Town of East Kingston and to authorize the Selectmen to act on behalf of the Town in connection with such acquisitions of conservation easements or open space lands, and to further authorize the issuance of not more than Four Million Dollars (\$4,000,000) of bonds and/or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33), and to authorize the Selectmen to issue, negotiate, and regulate such bonds and/or notes and to determine the rates of interest thereon. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space on parcels as recommended by the Conservation Commission, with the approval of the Board of Selectmen in accordance with the provisions of RSA 36-A:4. **TO BE VOTED ON BY BALLOT – 2/3 VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)
8. To see if the Town will vote to amend Warrant Article #13, approved at Town Meeting, March 1998, to transfer the revenues collected pursuant to RSA 79-A (the land use tax) to the Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25.II from 50 per cent (%) to 10 per cent (%). **MAJORITY BALLOT VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
9. To see if the Town will vote to raise and appropriate the sum of one million one hundred forty thousand dollars (\$1,140,000) less estimated revenues to defray Town Charges for the ensuing year. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)

10. To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
11. To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of installing vinyl siding on the Town Hall building, located at 7 Main Street (MBL #09-07-03). **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
12. To see if the Town will vote to appropriate the sum of sixty-four thousand eight hundred seventy five dollars (\$64,875) for the purpose of renovation and improvements to the land & buildings situated at 3 Depot Road, East Kingston, NH (MBL#09-02-07-Railroad Depot Building), as acquired by Warrant Article #17 at Town Meeting, March 2001 for historical preservation upon the terms and conditions determined by the Board of Selectmen to be funded by an LCHIP (Land & Community Heritage Investment Program) grant, as allowed by RSA 31:95-B. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
13. To see if the Town will vote to establish a Recreation Committee Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for Recreation Committee fees and charges shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Recreation Director (no further Town Meeting approval required). These funds may be expended only for Recreation Committee purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other town funds which have not been appropriated for that purpose. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
14. To see if the Town will vote to accept Woldridge Lane as a town-owned road as recommended by the Town Engineer. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
15. To see if the Town will vote to accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
16. On the Petition of Christine Coronis and 43 other registered voters of the Town of East Kingston, to see if the Town of East Kingston will vote to authorize the withdrawal of up to \$5,000.00 from the Library Capital Reserve Fund for a professional to conduct a needs assessment for the East Kingston Public Library. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)

17. On the petition of Eleanor Hugo and 40 other registered voters of the Town of East Kingston, to see if the Town of East Kingston will vote to raise and appropriate the sum of \$10,000.00 to be placed in the Library Capital Reserve Fund established at the 1997 Town Meeting. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article: 3-0 Board vote.)
18. On the petition of Gail Donald and 49 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to assist the New Outlook Teen Center in an effort to serve the needs of SAU-16's youth. Note: The Town of East Kingston has assisted in this program at the \$500.00 level beginning in 1996. **MAJORITY VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)
19. On the petition of Patricia Keans and 43 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred fifty dollars (\$550.00) to the Richie McFarland Children's Center. (\$275.00 for each child from East Kingston receiving services in the last program year—two children served. (The Selectmen do not recommend approval of this article: 0-3 Board vote.)
20. On the petition of Elena A. Poelaert and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of one thousand six hundred forty-nine dollars (\$1,649.00) to Rockingham Community Action (RCA), a private, non-profit, anti-poverty agency. This amount represents 5 ¼% of \$31,404 (thirty one thousand four hundred four dollars), the value of services rendered to East Kingston residents from July 1, 2000 through June 30, 2002. The services provided by RCA include over 25 programs, including fuel assistance, homelessness prevention and intervention, emergency food programs, literacy services, the Women, Infants, & Children (WIC) Program, and crisis intervention services. RCA's services greatly reduce the need for East Kingston residents to apply for town welfare, thus reducing the town's welfare rolls and saving the town money. (The Selectmen recommend approval of this article: 2-1 Board vote.)
21. On the petition of Edna M. Walsh and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program which provides a service for older, homebound, and disabled East Kingston residents. **MAJORITY VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)
22. On the petition of Kathleen Bigelow and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy four dollars (\$2,274.00) to the Rockingham Visiting Nurse Association and Hospice for providing continued health care service to the residents of the Town. **MAJORITY VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

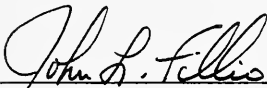
23. On the petition of Mary Carter and 25 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred and fifty dollars (\$850.00) to assist Seacoast Hospice, a non-profit organization. **MAJORITY VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

24. On the petition of Cynthia Wells and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to support the Health Care for New Hampshire Resolution, "Whereas, New Hampshire residents pay the 12<sup>th</sup> highest cost of insurance in the country; and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved, That we the citizens of EAST KINGSTON, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: - Everyone, including the self-employed, unemployed, un - and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; - Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system; - Everyone receives high quality care that is cost efficient and medically effective; and - That these efforts help control the skyrocketing cost of health care. **MAJORITY VOTE REQUIRED** (The Selectmen do not recommend approval of this article: 0-3 Board vote.)

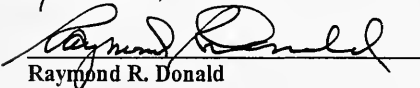
25. To transact any other business that may legally come before this meeting.  
**MAJORITY VOTE REQUIRED.**

Given under our hands and seal, this 10 day of February, in the year of our Lord Two Thousand Three.

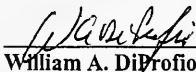
A true copy of Warrant – Attest:



John L. Fillio, Chairman



Raymond R. Donald



William A. DiProffio

Town of East Kingston  
Board of Selectmen

## NOTES

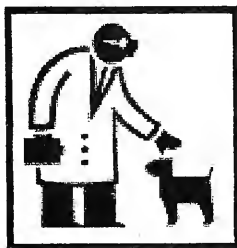
## NOTES

## ANIMAL CONTROL OFFICER

Animal complaints investigated	46
Animals reported found (9 dogs, 4 cats)	13
Animals reported lost (18 dogs, 6 cats)	24
Cats impounded	4
Dogs impounded	18
Dogs returned to owners	10
Dog bites investigated	1
Cat bites investigated	1
Dead cats picked up and buried	2
Dead dogs picked up	2
Feral cats euthanized and buried	5
Loose horses investigated	4
Wildlife complaints	16
Euthanized & buried sick wildlife	6
Stray rabbit impounded	1
Lost cow and calf reported	1
Dead birds reported & tested for West Nile Virus	1

Once again, we will plan to have a rabies vaccination clinic at the Town Offices Building in April.

Respectfully,  
*Robert A. Marston, DVM,*  
*Animal Control Officer*



*2002 East Kingston Town Report – Building Inspector*  
**BUILDING INSPECTOR**

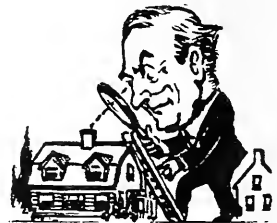
In the year 2002, a total of 130 permits were issued for the Town of East Kingston. The following is a breakdown of those permits:

- 14 new home permits
- 4 rewrite permits
- 3 replacement permits
- 63 Building alteration permits
- 6 septic permits
- 17 Occupancy Certificates (12=2002, 3=2001 & 2=2000)
- 23 elderly housing permits (Cricket Hill)

My duties have included the issuance of building permits and alteration permits, witnessing test pits on 24 properties, reviewing septic plans (19), and answering questions received regarding new construction and alteration of buildings in Town. I have attended Planning Board Meetings and seminars, including the NH Building Officials Association Continuing Education Program.

Here in East Kingston, we have begun a new phase in our building construction which includes elderly housing with the beginning of the Cricket Hill elderly housing project, and the soon to begin Maplevale Elderly housing project.

I look forward to working with the Town employees and residents of East Kingston in the year 2003.



Respectfully,  
*Kent H. Shepherd, Jr., Building Inspector*



## CONSERVATION COMMISSION



### **DREDGE AND FILL APPLICATIONS:**

This past year was unusual in that there were no new applications filed for work in wetlands, although we did provide input to the NH Wetlands Bureau regarding amendments to a couple of existing permits or pending applications. We also provided comments to the Wetlands Bureau on proposed rule changes related to the dredge and fill application process.

**TOWN LANDS:** The Commission continues to monitor the three parcels of Town-owned land that are part of the American Tree Farm System, and has completed the final clearing of the nature trails on the Welch and Railroad lots. These trails are there for your enjoyment, and are available for nature walks by school groups, etc.

**ADOPT-A-HIGHWAY:** The Commission continues to participate in the NH DOT's Adopt-A-Highway program, cleaning up litter along Route 108 from Route 107 to the Newton town line.

**WATER QUALITY MONITORING:** We continue to participate in the NH DES Volunteer Lake Assessment Program (VLAP) by taking samples on Powwow Pond four times during the summer season. There have been no indications thus far of any serious problems with water quality on the Powwow.

**CONSERVATION CAMP:** The Commission sponsored one camper from East Kingston at the Barry Conservation Camp in Berlin, NH – Felicia Baker of Rowell Cove Road, and she reportedly enjoyed the camp very much. Tuition fees for the camp are provided by the Conservation Fund, which is derived in part from the Land Use Change Tax that is levied when land no longer qualifies for Current Use as the result of development.

**CONSERVATION EASEMENTS:** We continue to pursue various means to acquire conservation easements on parcels of land we feel need to be protected from development, to retain the open-space character of the Town. We co-hosted a meeting with several area landowners to explain the benefits of conservation easements and

how they can get into the process. Critical to this effort is the ability to proceed quickly when a landowner comes forward with a proposal, and to that end there will be a warrant article proposing a bond for acquisition of easements/open space lands to be voted on at the upcoming Town Meeting. Having a ready source of funding will enable the Town to respond in a more timely manner, and also provides leverage when applying for matching State or Federal grants to assist in the acquisition of easements.


## **OTHER ACTIVITIES:**

- Reviewed plans, and provided input to the Planning Board regarding proposed development projects on Routes 107, 108 and Willow Road.
- Participated in the Powwow Riverfest in Amesbury, MA as a member of the Powwow River Watershed Association; and the 2nd Annual Alewife Festival sponsored by ERLAC in Exeter, although this event was cut a little short by a late Spring snowstorm in the middle of May.
- Provided testimony to a committee of the NH Legislature on a bill related to stream classification.
- Provided input to the Legislative Committee of the NH Association of Conservation Commissions regarding potential natural resource related legislation for the 2003 session (Lawrence Smith is the current chair of the NHACC Legislative Committee).
- Participated in, and provided meeting space for, the Powwow River Watershed Advisory Council, which has completed a year-long study of water quantity and quality issues in the Powwow River Watershed. This study was funded through a grant from the Massachusetts Department of Environmental Protection, and coordinated by Higgins Environmental Associates of Amesbury, MA.

- Attended meetings/seminars/workshops sponsored by the NH Association of Conservation Commissions, Rockingham County Conservation District, Rockingham Planning Commission, UNH Cooperative Extension, NH Department of Environmental Services, NH Municipal Association, and the NH Office of State Planning.

As always, members of the Commission are available to answer your questions regarding the management of the natural resources in the Town; and our library of resource information is available for your use.

Respectfully,  
*Lawrence K. Smith, Chairman*



## **EMERGENCY MANAGEMENT**

During the year 2002, three drills were conducted, including one graded exercise. The first drill was held on Wednesday, August 21, 2002 and the second on September 24, 2002. Both were well attended and assisted in our preparation for the graded exercise held on Wednesday, October 23, 2002. The final analysis from the State reported that the Town of East Kingston performed very well.

After serious consideration, I announced my resignation to the Board of Selectmen, effective December 31, 2002. Unfortunately, the Deputy Coordinator, Austin Carter Sr., has also decided to resign based on other commitments that will leave him unavailable to serve in this capacity.

At this time, we would like to express our appreciation to all who worked with us during our tenure as Emergency Management Coordinator and Deputy Coordinator. It has been a pleasure working with you.

Respectfully,  
*Amanda Rossi Gallant, Emergency Management Coordinator*

## CABLE COMMITTEE

This past year we finally realized a cable Public Access Channel, Channel 22. We purchased a character generator, a VCR, and switches and cable to make this happen, all from funds donated by AT&T. The Public Access Channel is totally paid for by AT&T. The contract with AT&T provided \$3000 this year for equipment and expenses.

The channel shows any Exeter public television that is broadcast, and can be overridden by any signal that our town wants to broadcast.

The cable committee is seeking information from anyone who would like to access the channel. Please contact Ron Edmiston at 642-4568, if you are interested in the public access channel.

Respectfully,

Cable Committee Members:

*Ron Edmiston, Ron Strickland, Eugene Madej, Conrad Moses, Cathy Belcher*



## CODE ENFORCEMENT OFFICER

In the capacity of Code Enforcement Officer, it is my responsibility to investigate any written complaints received by the Selectmen's Office, regarding violations of the Town's Ordinances. I submit a written report with pictures to the Board of Selectmen. They determine whether or not any further action is required.

During 2002, several issues were resolved with verbal conferences between myself and the parties involved. In just one case, the Exeter District Court was utilized to resolve the issue.

Respectfully,

*Kent H. Shepherd, Jr., Code Enforcement Officer*

## **EXETER RIVER LOCAL ADVISORY COMMITTEE (ERLAC)**

The year 2002 marked the Exeter River Local Advisory Committee's (ERLAC) sixth year. Education of the general public and local decision makers remained top priorities, with the production of a beautiful brochure highlighting the river and all it contributes to the region. Mother Nature sent a late snow and sleet storm to Exeter for the 2<sup>nd</sup> Annual Exeter River Alewife Festival held on May 18<sup>th</sup>, keeping migrating Alewives and river supporters from attending. Plans are already underway for the third festival next May.

For a third year, ERLAC representative Patrick Seekamp of Brentwood and his brother Michael led another wonderful workshop on vernal pools at the end of April. Children and adults spent hours in the Danville town forest identifying salamanders, turtles and other creatures.

Protection of open space and wildlife habitat were topics of discussion at monthly ERLAC meetings. With support from the NH Estuaries Project, ERLAC representatives and staff from Rockingham Planning Commission met with Planning Boards and Conservation Commissions in the watershed to recommend strengthening land use regulations to protect shoreline and uplands.

For 2003, ERLAC will be hard at work on the 3<sup>rd</sup> Annual Exeter River Alewife Festival, held along the river on May 31<sup>st</sup> in Founder's Park in Exeter. Local Conservation Commissions, Arts Associations and Historical Societies are invited to join us as we celebrate the natural, historical and cultural diversity of the watershed.

ERLAC continues to meet the fourth Tuesday of each month at 7:00 PM in the conference room at the Rockingham County Nursing Home in Brentwood. Representatives are needed from your community. Please call the Rockingham Planning Commission at 778-0885 for more information.

## **FIRE DEPARTMENT**

This past year has been an extremely busy year for the department and I want to start off by taking the time to thank each and every member of this department for their time, effort and dedication. Our year started off with twenty-nine of us, and our fire department family grew to thirty-five by the end of the year.

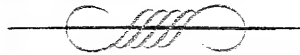
In the past, I usually give you all the statistics for the year, but this year I feel I have something much more meaningful to pass along to you. I would like to dedicate the rest of this report to Richard "Dick" Smith, Sr. In November, Dick announced to Rob and I that he would be retiring on December 31<sup>st</sup>. This announcement took us by surprise. I guess we thought that since Dick started this Fire Department back in 1948, long before we were even born, we assumed he would always be there with us.

After the Fire Department was formed, Dick and the other members of the department got together and built the Fire Station where it still stands today. In October 1964, he was appointed Deputy Fire Warden. On April 1, 1965, he was named Assistant Fire Chief and Fire Engineer, the office he held until his retirement on December 31, 2002. In May 1965, he was named Fire Warden for the Town of East Kingston-again he served in that position until his recent retirement. In June 1965, he joined the Rockingham County Fire Wardens Association and served as President of that Association from 1974 to 1976. In November 2002, he was named a Life Member of the Rockingham County Fire Wardens Association. He accomplished all this while he and his wife Eva were busy raising four children and operating the family farm.

Dick has always been willing to share the wealth of knowledge he has gained over the last fifty-four years on the department, but he is also the type of person who would be open to trying something a new way. Numerous times we have turned to Dick when we have needed guidance, and he has always been there to help us find the solution. He is a great teacher, as well as an incredible leader, and the standards he set has helped to make the department what it is today.

We thank you Dick Smith for always being there and for paving the way. We have learned a lot from you and we hope that you always remember that you will always be a part of our Fire Department Family.

Respectfully,  
*Alan J. Mazur, Fire Chief*



## **FOREST FIRE WARDEN AND STATE FOREST RANGER**

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003, prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining green space around the house and make sure the house number is correct and visible. Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at [www.nhdfi.com](http://www.nhdfi.com) or call 271-2217 for wildland fire safety information.

### 2002 FIRE STATISTICS (As of 11/10/02)

Fires Reported by County			Causes of Fires Reported	
	Numbers	Acres		
Belknap	52	13.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Miscellaneous*	356
Strafford	31	23		
Sullivan	20	6		

\*powerlines, fireworks, railroad, ashes, debris structures, equip., etc.

	<b>Total Acres</b>	<b>Total Fires</b>
2002	540	187
2001	942	428
2000	516	149

Respectfully,  
*Richard A. Smith, Sr., Fire Warden*



## FRIENDS OF THE LIBRARY

The Friends of the East Kingston Library would like to thank our sponsors and supporters for their generosity and help in achieving our goals throughout the year.

Our goals for the year were to continue our support to the library and staff and to offer our annual scholarship to a local student.

We have had a very busy and successful year. We now have a Friends corner at the library. We also assisted with the library display at the town election and contributed funds towards the refurbishing of the Book Return Box.

Our cookbook, "SOUPS, SALADS AND SO MUCH MORE," is here and sales are going very well. There are still copies available at the library for \$8.00. Your support benefits our library.

This year, we awarded a \$350 scholarship to Melanie Sanborn, an East Kingston high school senior. Friends raised monies for the Scholarship Fund by conducting a quilt raffle. We had a very successful raffle this year with our Prairie 2002 Quilt. The winner was Liz Warner of East Kingston.

The Friends kept the library decorated year round. We put up wreaths for the holiday season and the flower boxes were planted in the spring.

We welcome you to join the Friends of the Library. The meeting times are listed in the East Kingston Newsletter. We now have an afternoon meeting every other month. Again, we thank the community for all their support throughout the year.

The 2002 Board members are:

Susan Bigbie, President .....	394-7099
Sharon Day, Treasurer.....	642-7956
Ellie Hugo, Secretary .....	778-4893
Sarabel Lazor, Historian and Scholarship Committee Chairperson .....	642-5955

Respectfully,  
*Eleanor J. Hugo, Secretary*

## **HEALTH OFFICER**

03/06/02 At request of NH HHS, inspected home.  
03/12/02 Investigated complaint of septic system failure.  
04/03/02 Attended Regional Health Officer's Meeting.  
05/14/02 Investigated complaint, "general issue".  
05/22/02 Attended NHHOA Conference in Concord, N.H.  
06/07/02 Investigated sanitary conditions complaint.  
06/26/02 Attended Seacoast Area HO's meeting.  
08/09/02 Investigated illegal dumping of sewage.  
08/12/02 Investigated Community Well failure, violation of RSA- 48A.  
08/16/02 At request of NH HHS, inspected home.  
08/19/02 Participated in EOC drill.  
09/03/02 Attended Seacoast Area HO's meeting.  
10/16/02 Attended NHHOA Conference at Yoken's.  
10/23/02 Participated in EOC Graded Exercise  
12/19/02 Investigated complaint of well failure.

Private Well Users: Have you had your well tested recently? Drinking water from private wells in NH sometimes contains contaminants at levels that can pose health risks. Only a quality test, by a competent laboratory, can assure that your family is protected. Some tests are quite expensive, such as tests for MTBE's, and you might want to test for the more common pollutants (Boiling water for 5 minutes will get MTBE's out of your coffee pot). For further information, please visit the NH DES' website at [www.des.state.nh.us/wseb](http://www.des.state.nh.us/wseb), then select "fact sheets," then 2-1. If you receive any unusual reports, please let me know, as I will make a copy of the report and send it to Bernard Lucey, the Senior Engineer at the Water Supply Engineering Bureau. He needs to document any legislative proposal, which would protect subsurface water quality.

Respectfully,  
*Vytautas Kasinskas, State Health Officer*

## HISTORICAL COMMITTEE

ALL ABOARD!! The East Kingston Historical Committee is now officially the East Kingston Historical Society, Incorporated. We will continue efforts at the depot, as well as strive to meet our mission to preserve, interpret, and provide access to resources pertaining to ALL aspects of East Kingston history. The Society will soon obtain a non-profit status, relying on and welcoming support through membership.

Welcome to our new residents, Mr. And Mrs. Kenneth Dudley and family. Ken is a very accomplished wood sculptor and he has most generously donated "Fred". Who is "Fred"? Ken created "Fred", a six and a half foot tall wood sculpture of a train conductor checking his watch and holding a lantern. We plan to place the sculpture on the depot platform as a focal point for passing trains and local traffic. Many thanks to Mr. And Mrs. Dudley for their enthusiastic interest in our town and the depot project.

The Depot has received some visitors this year, including our local Tiger Cub Pack. The boys were able to tour the depot and even witness the passing of the DownEaster from an upstairs window. Besides visitors, the depot has experienced some housekeeping along with the removal of carpets and linoleum, exposing old pine boards.

Rehabilitation and site work to replace the septic and well will hopefully commence in the Spring of 2003. The Town of East Kingston will receive the generous LCHIP (Land and Community Heritage Investment Program) grant funding of almost \$65,000 pending a vote at Town Meeting to release and budget, not raise, the monies to be put towards this exciting endeavor. We are in hopes of having a clean-up effort for the grounds when the weather permits. Inside clean-up is ongoing and we certainly encourage and welcome volunteers to participate. Remember, it's your depot.

Respectfully,  
*Janet W. Damsell, Chairperson*

## **LIBRARIAN**

2002 was the year the library finally hit its carrying capacity. There is not a square inch left for books, thus the big weed starts. It is difficult to decide what books need to be removed from the collection. Diane and I use our combined expertise and pull what we feel is no longer pertinent or well used. Unfortunately, we now have to decide on degrees of usefulness because of space constraints. When all is said and done, we find new homes for the books and hope no one comes in the following week looking for one that we disposed of. On the positive side, we can usually find any book through the interlibrary loan system.

The library had many special programs throughout the year. We conducted approximately 145 story hours, 10 adult book discussions, and 5 Children's book discussions. Attorney Kathryn Williams of Epping held an Estate Planning seminar that was filled with important information. Our own Diane Sheckells held two Basket making programs. They were very popular programs and the results were beautiful. Our Summer Reading theme was Lions and Tiger and Books...Oh My! Soso Whaley entertained us with some new creatures and old favorites. We made a wonderful array of animal crafts, and counted the books we read by putting spots on a leopard. As usual we ended with a great party with games, stories and goodies.

The Library continued its adult programming trips this year with three exciting trips. Many enjoyed Portland, New York City and the Reagle Players. We look forward to more trips in the coming year.

The library again was beset with many donations. We thank everyone who thought of us. Thanks also to our volunteers, including Serena Bruce and Gail Donald. What a wonderful way to give to your community.



We were sad to lose our Library Aide, Barbara Belmonte. She moved to Concord to be near her family. We were fortunate to fill her position with Ellie Hugo, a Friend of the Library. Ellie is a warm and wonderful addition to our library.

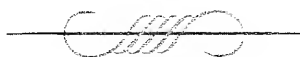
Respectfully,  
*Tracy Waldron, Librarian*

## LIBRARY CIRCULATION FOR 2002

Adult Audios	624
Adult Fiction	3,529
Adult Magazines	732
Adult Non-Fiction	1,618
Adult Videos	909

Juvenile Audios	192
Juvenile Fiction	6,286
Juvenile Non-Fiction	863
Juvenile Videos	737
Young Adult	184
Misc.	127

Interlibrary Borrowed	
Interlibrary Lent	
Total Circulation	<b>15,801</b>



## NEWSLETTER

The East Kingston Newsletter is a monthly publication that is designed to keep the residents informed of the "happenings" within our small community. Each month, approximately 585 issues of the

Newsletters are published and are available at the following locations: Town Offices, Post Office, Jewett's Store, Library, Church, Elementary School, Frills and Furbelows, and Monahan's Farm (during the summer).

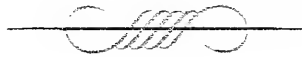
Articles for the Newsletter are accepted from any resident or town-related organization wishing to provide information to the general public. Please note that business advertisements cannot be accepted, and all articles are published at the discretion of the Selectmen.

To submit an article, you can drop it off at the Selectmen's Office during regular business hours, or fax it to 642-8406. Furthermore, you could email your submission to [ekingnews@hotmail.com](mailto:ekingnews@hotmail.com). Photos are welcome (and will be returned) as well as jpeg files. The deadline for submission is the 15<sup>th</sup> of each month, unless otherwise noted in the Newsletter.

Pick up a copy today and find out about new ways to participate in your community!

Respectfully,

*Kristen, Yoland and Gillon Bator, Editors*



## **PLANNING BOARD**

In the year 2002, the East Kingston Planning Board held 5 work sessions and 12 regular monthly meetings. The Board accepted the resignation of Planning Board member, David Morse. Catherine Belcher and Eugene Madej were appointed as alternates to the Board. Mr. Roby Day has been appointed a regular member to serve the term of David Morse, effective on January 1, 2003. The following is a list of those hearings and the Board's actions:

## **SUBDIVISIONS:**

01-03 The Residents of Maplevale, LLC (Jeffrey Hirsch, Trustee) proposed a twenty six lot subdivision of property located at 14 Depot Road, MBL 8-2-7. This application was granted a conditional approval and subsequently recorded at the Registry of Deeds.

02-03 Patricia O'Shea, MBL 15-2-2, 17 Stumpfield Road, two lot subdivision. This application was approved and subsequently recorded at the Registry of Deeds.

02-04 Kyle P. Bartley, MBL 13-3-15, 117 South Road, two lot subdivision. This application was approved and subsequently recorded at the Registry of Deeds.

02-10 Brentwood Commons, MBL 7-1-7 and 8-1-16. This application was for a lot consolidation and three lot subdivision. The application was conditionally approved.

02-11 Richard Cook and David Sullivan, MBL 11-2-11, 33 Haverhill Road. This application consists of a subdivision of three residential lots and one non-residential lot. This application is pending before the Board.

The Board met in non-binding discussion with Mr. Abbot and Ms. Tyrell about future subdivisions of their property.

## **LOT LINE ADJUSTMENTS:**

01-01 James and Karen Bioteau, MBL 16-4-4, 16-4-10 & 16-4-11 located on Giles and North Road. The conditions of approval were met and the plan was subsequently recorded at the Registry of Deeds.

02-01 Daniel J. Bodwell, MBL 15-3-13, 112 North Road and Daniel T. Bodwell, NBL 15-3-6, 79 North Road. This application was approved and subsequently recorded at the Registry of Deeds.

02-02 David G. Morse, MBL 8-2-19, 40 Willow Road and Jeffrey Hirsch, MBL 8-2-7, 14 Depot Road. This application was approved and subsequently recorded at the Registry of Deeds.

02-05 Suzanne J. and Michael J. Ryan, Newton MBL 9-1-3 and East Kingston MBL 1-1-5(1), 126 North Main Street, Newton, NH. This application required the approval of the Newton Planning Board and the East Kingston Planning Board. This application was approved and subsequently recorded at the Registry of Deeds.

02-06 Brett W. Smith, MBL 10-6-13, 3 Ashlie Drive and Ronald C. Dawson, MBL 10-6-11, 145 Haverhill Road. This application was approved and subsequently recorded at the Registry of Deeds.

02-07 Wayne R. and Eileen M. Ewald, MBL 14-3-5 and 14-3-12, North Road and Tilton Lane. This application was approved and subsequently recorded at the Registry of Deeds.

02-08 Mark & Paula Brinkerhoff, MBL 10-6-9 and 10-6-3, 10 & 32 Burnt Swamp Road. This application was approved and subsequently recorded at the Registry of Deeds.

02-12 Wayne R. and Eileen Ewald, MBL 14-3-12, 14 Tilton Lane; Alan L. and Linda Baker Resnick, MBL 14-3-1, 34 North Road and Robert C. and Michelle E. Burns, MBL 14-3-2, 30 North Road. This application was approved and subsequently recorded at the Registry of Deeds.

02-13 Gail L. and Raymond R. Donald, MBL 16-3-3, 174 North Road and Conti Family Trust, Joseph & Henriette Conti, Trustees, MBL 16-3-5, 168 North Road. This application was approved and subsequently recorded at the Registry of Deeds.

#### **SITE PLAN REVIEWS:**

01-0A Maplevale Woods, LLC (Jeffrey Hirsch, Trustee) proposed a twenty unit, single family and 12 unit low cost elderly housing community to be located at 14 Depot Road. This application was approved and subsequently recorded at the Registry of Deeds.



01-0B Maplevale Farms, LLC (Jeffrey Hirsch, Trustee) proposed an eighteen unit single, single family and eight two family unit elderly housing community to be located at 14 Depot Road. This application was approved and subsequently recorded at the Registry of Deeds.

01-0C Lewis Builders Developers, 40 Willow Road, proposed site plan review. This application was rejected by the Board.

01-0D Lewis Builders Developers, 40 Willow Road, proposed a forty two unit elderly housing community This application was approved and subsequently recorded at the Registry of Deeds.

01-0E Jeff Caley and Gary Densen, Trustees, MBL 16-2-4, 163 North Road, elderly housing community. This application received a conditional approval. As of 12/31/02, the conditions of approval have not been met and this plan has not been recorded at the Registry of Deeds.

01-0F Julian Dunlop, MBL 14-2-5, 89 Main Street, for raze and rebuild Carmen's Restaurant. Conditional approval was granted by the Planning Board. A demolition permit was issued by the Building Inspector. As of 12/31/02 the conditions of approval have not been met and the plan has not been recorded at the Registry of Deeds.

02-OA Jones Boys Insulation, Inc. (Applicant) and Paul Masone, (Owner), MBL 11-2-16 & 17, 203/213 Haverhill Road. This site plan review was for additional office space. The application was approved, however, the site plan has not been recorded at the Registry of Deeds.

02-OB Paul Masone, MBL 11-2-16 & 17, 203/213 Haverhill Road. This site plan is for AT&T Wireless Services and National Tower, LLC for a proposed wireless telecommunications facility consisting of a 180' monopole with three-flush mount antennas and equipment cabinet. This application is pending before the Board.

02-OC Richard Cook and David Sullivan, MBL 11-2-11, 3 Bowley Road. This application consists of the construction of 31,520 square feet of non-residential space. This application is pending before the Board.

The Board has met in non-binding discussion with Lewis Builders to discuss the merging of Maplevale Woods and Maplevale Farms into one condominium association. If Lewis builders desires to proceed with this merger a new site plan review will be filed with the Board.

### **HOME OCCUPATIONS:**

02-01 Laurie Estey Dudley, MBL 8-1-3, 64 Depot Road. This is for the operation of an instructional yoga studio. The Board motioned to recommend to the Board of Selectmen approval of this application for a home occupation. The Selectmen approved this business.

02-02 Richard J. Smith, MBL 4-2-2, 140 Depot Road. This is for the operation of an off-site carpentry business. The Board motioned to recommend to the Board of Selectmen approval of this application for a home occupation. The Selectmen approved this business provided Mr. Smith completed the purchase and sales agreement on this parcel.

02-03 Ken Dudley and Laurie Estey Dudley, MBL 8-1-3, 64 Depot Road. This is for the operation of a folk art studio. The Board to motioned to recommend to the Board of Selectmen approval of this application for a home occupation. The Selectmen approved this business.

The Board met with Mr. Ron Strickland and Mr. Kevin Fitzgibbon. They have proceeded with the application process.

### **PROPOSED ZONING ORDINANCES FOR 2003 TOWN MEETING:**

Please note that changes are in bold print:

#### **1. Article XVII – Building Inspector and Permits**

**"Date of Issuance shall be defined as the date of the letter sent to the applicants by certified mail notifying the applicant that the building permit is complete and can be obtained at the Selectmen's Office. The applicant shall, within 14 days of the date**

**of such letter, pick up the completed building permit and pay any necessary fees associated with the building permit. If such building permit is not picked within 14 days, the applicant shall forfeit his/her right to said building permit and the building permit application process shall be offered to the next applicant on the list."**

2. Article XII.B.2

The total number of elderly housing units contained in any elderly housing development in the Town of East Kingston shall not exceed ten percent of the total **number of standard residential** dwelling units then existing in the Town of East Kingston. **(The number of existing elderly housing dwelling units shall not be included in calculating this ten percent).**

Article XIII.D.3

The rate of growth in housing units in any given year shall not exceed 2.0% of the total **standard residential** units **(not including elderly housing units)** in town as of December 31<sup>st</sup> of the previous year. The Building Inspector shall issue permits for new dwelling units totaling no more than 2.0% of the total **number of standard residential** units **(not including elderly housing units)** existing in Town at the end of the previous calendar year.

Article XIII.D.5

For calculating the number of permits for the first year (January-December 1998), total units in Town on the date of the newspaper publishing of the first legal notice of a public hearing on this ordinance will be used. (Published 12/18/97; there were 660 housing units in Town. 2% of 660 is 13 available permits.) In calculating 2.0% of the total **standard residential** units in Town **(not including elderly housing units)**, all numbers shall be rounded to the nearest whole number.

## **SUBDIVISION REGULATION AMENDMENTS:**

The Board adopted changes to the following sections this year of the Subdivision Regulations:

Section II-Title

Section III-Purpose and Intent

Section IV-Jurisdiction

Section IV-General Requirements for the Subdivision of Land

Section XIV-Procedure for Obtaining Approval for Subdivision:

C. Submission Requirements-Subdivision

D. Submission Requirements-Lot Line Adjustment

Appendix F. Lot Line Adjustment Application Checklist

## **MASTER PLAN:**

The Planning Board is currently reviewing a Growth Management Chapter of the Master Plan to support the current Growth Control Ordinance.

## **GROWTH CONTROL ORDINANCE:**

The Board held a public hearing in December where they determined that the population and growth data, in conjunction with the CIP, justified the continued application of the ordinance, thus the article would remain in effect for another year. The current growth rate is set at 2.0%.

## **ABOUT THE BOARD:**

The Planning Board meets on the third Thursday of each month at the Town Hall. We encourage public participation. We hope you will consider attending our meetings in 2003.

Members who served in 2002 were: Richard A. Smith, Sr.- Chairman, Beverly A. Fillio - Vice Chairman, John L. Fillio - Ex-Officio, Dr. Robert Marston, Catherine Belcher, Alternate, Eugene Madej, Alternate and J. Roby Day, Jr., Alternate.

Assistance to the Board is provided by Maura Carriel, Rockingham Planning Commission and Susan J. Rice, Board Secretary.

*Respectfully,*

*Richard A. Smith, Sr., Chairman*

## **POLICE DEPARTMENT**

I would like to thank Chief Henry Lewandowski for his many years of personal sacrifice and devoted service to the Town of East Kingston. In the performance of his duties over the years, he has always taken the extra steps to ensure that the police department provided the best service possible, and to maintain the reputation of the East Kingston Police department as well respected with other departments. He has served this community well and is deserving of the new life that awaits him. Thank you for all that you have done for East Kingston and all the officers that have served under your command.

For several years, we have been placed in a difficult position on how to adequately cover the Town with police services. Budgetary issues and the shortage of qualified officers always seemed to be a problem. We have tried to rely on the State Police for coverage at night, but have found that, often times, they are not available to take the call, due to their own manpower shortages, or their response is hampered due to distance. This is a problem we need to work on this year to ensure the safety and security of the community.

The high-speed commuter train has not yet provided any substantial problems; we have worked on a response plan in the event of an emergency, and hope that we will never have to implement it. The all too real threat of terrorist attacks has become another problem for small town America. Having the railroad divide the Town, and being so close to the nuclear plant in Seabrook, any serious threat or attack in the area would most certainly impact East Kingston in some way.

We have been awarded a grant for the purchase of protective gear for the police officers. The gear would be deployed in the event of a threat of biological or chemical hazard and protect the officers while performing their duties.

As always, we will do our best to serve you all in any way we can. You are the eyes and ears of the community, and without your assistance, we can only react to the problem. We value your input and support and need your continued assistance in keeping East Kingston safe.

Thank you for the support you have given me over the years and most recently while acting as Officer in Charge in the absence of a Chief. The members of the East Kingston Police Department also thank you for your continued support.

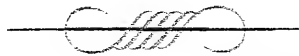
*Respectfully,*

*Richard Reid Simpson, Sergeant*



## **POLICE DEPARTMENT ACTIVITIES**

	<b>2001</b>	<b>2002</b>
Arrests	55	43
DWI Arrests	11	17
Assaults	0	4
Assists To Other Departments	134	153
Burglaries	1	4
Domestic Complaints	19	18
Fatalities	0	0
Juvenile Petitions	4	9
Miscellaneous Service Calls	2,262	2,520
Motor Vehicle Accidents - Non Reportable	12	12
Motor Vehicle Accidents - Reportable	16	26
Motor Vehicles Summons Issued	365	311
Motor Vehicles Warnings Issued	1,445	1,085
Motorist Assists	59	45
Stolen Vehicles	0	0
Thefts	4	5
 Total Man Hours	 5,882	 5,230
Total Patrol Mileage	46,282	42,205



## **RECREATION COMMITTEE**

As most of you folks know, we, as a town, suffered a tremendous loss this past summer with the passing of Mr. David Vlasich. Dave had been the Recreation Committee Chairman for the past few years. At this time, I would like to take a moment and mention some of the wonderful things our friend Dave has done for all of us.

A few years ago, Dave started a traveling soccer team called the Cobras. The team, at the time, consisted of a group of second graders who played soccer in nearby towns, but seldom played together as a team. East Kingston had a very small showing in soccer, fielding only 30 or so children at that time.

With great patience, hard work and time, Dave and a few parents put together a team that was electrifying and exciting. Dave and his staff of coaches worked with the kids on skills, sportsmanship, and team play, as well as fair play. All of this hard work formed a team that I believe may have only lost three games in three years. Now we all know that winning isn't everything, but this team seemed to spawn other teams and interest in the game of soccer. East Kingston Recreation now has approximately one hundred plus children in its programs, and we are expecting further growth this coming year.

The other area where Dave Vlasich assisted was in our Baseball Program. A few years back, he allowed me to start a skills practice in the gym during the winter months just after the holidays. At first some folks thought it was a bit much and thought we were doing this only to win games. That was not the reason; we are a small town with a small cast of children. Many of our neighboring towns had already started similar programs and we saw the difference the skill program produced in the level of their play.

Dave arranged times to work baseball skills and fundamentals with those children looking to participate in the program. That same year one of the East Kingston teams advanced to the championship, going undefeated throughout the season. This past year after doing the same skills program during the winter months, two of our Little League teams went to the championship round and won. I was so proud to see the East Kingston Tigers and the East Kingston Cardinals do so well.

Did I mention Dave Vlasich was the head coach of the Cardinals? What I am trying to express is that David devoted an incredible amount of time, energy and effort to enhance our recreation programs. His efforts should not be overlooked or forgotten.

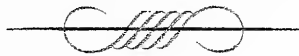


Mr. David Young has taken on the role of Soccer Commissioner, and has not missed a beat. I would like to take this opportunity to thank Dave Young for a job very well done. We will all need to step up to the plate, as David Young has done, and lend a hand in creating programs that can be enjoyed by all. The Recreation Committee is small and in need of Volunteers. We will need baseball coaches this coming year, as well as coaches for the soccer program. There has been mention of additional new programs or events that townspeople are interested in, and that is wonderful, but all programs need interested people to head them up and others to come out and volunteer to assist in running them. If anyone is interested in being part of something pretty special, the Recreation Department, and enriching the lives of our children, our monthly meetings are in the school library, the first Monday of each month.

Have a great 2003.

*Respectfully,*

*John E. Denman, Recreation Committee Chairman*



## RECYCLING



Our recycling program is succeeding and growing thanks to our faithful residents, who support it. We have had a problem recently with illegal dumping of propane tanks, various auto parts, refrigerators, motor oil, paint products, furniture and other non-recyclable materials. Many residents have been appalled by the disregard others had shown for the recycling center rules, making it a dump. Hopefully, we are past that now and can move forward.

Waste Management is good about removing the accumulated material every week to keep up with the influx of recycled materials. Since our last report, we have added another cardboard bin to keep up with the increase in cardboard waste. It keeps the overflow manageable. We have three bins for cardboard use only, one bin for commingled items (cans, aluminum, steel, glass of all colors and

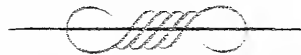
plastic containers), one bin for waste paper (magazines, paper bags, newspapers, etc.), and one for incidental or non-hazardous waste trash, for a total of six bins. Presently, this number of bins is sufficient to handle the current recycled waste load.

Curbside trash pickup should be used for all non-hazardous and non-recyclable waste. Use of the incidental trash bin is not permitted. Curbside trash pickup is available every Monday, starting at 7:00 AM, excluding holidays observed by Waste Management. Alternate days are designated to replace those Monday holiday pickups. Those days are printed on the Town of East Kingston monthly calendar and posted at the East Kingston Town Offices, Library, Post Office and Town Hall bulletin boards.

Recycling saves us tax dollars and helps the environment, so please recycle!



Respectfully,  
*Gene Madej, Recycling Chairman*



## **ROAD AGENT**

In the spring, highway signs were repaired and replaced as needed. Normal road patching, etc. was done. Summer road construction included the remaining section of Giles Road reconstructed and a base coat of pavement was applied. A topcoat of pavement was placed on Joslin Road, Clement Lane, and a portion of South Road.

It is anticipated in the construction season of 2003 that Rowell Road will be reconstructed, Freeman Street will be resurfaced and a section of South Road and Terrace Lane will receive a top course of pavement.

Respectfully,  
*Robert L. Rossi, Road Agent*

## **ROCKINGHAM PLANNING COMMISSION**

2002 was a very busy year for the Planning Board. Planning Board activity increased greatly over 2001, with significant effort going to the review of four applications for senior housing developments under the Town's Elderly Housing Ordinance, redevelopment of the Carmen's Chicken site, numerous applications for land subdivision and lot line adjustments, and the beginning of the Board's review of an application for a telecommunications tower. The Commission's Circuit Rider program, in which East Kingston participates, provides professional staff support at the monthly Planning Board meetings, review of all development proposals to ensure compliance with local and state regulations, and provides general technical assistance to the Planning Board as requested. The Town received the following services under the Circuit Rider program:

- Attendance at 13 Planning Board meetings.
- Review of 6 site plans, 5 subdivision and 6 lot line adjustment applications submitted to the Board, including technical memorandums with comments for each application and subsequent revised plans, as appropriate.
- Regular coordination with Planning Board Chairman and Secretary regarding Board business and procedure.
- Spoke and/or met with several applicants/agents regarding their proposals and the Town's ordinances, regulations, and requirements.
- Assisted with the drafting and preparation of amendments to the Town's Subdivision and Site Review regulations, including streamlining the process for lot line adjustment applications, and assisted with the preparation of proposed amendments to the Town's Zoning Ordinance to be presented to Town voters in March 2003.
- Updated the Zoning Ordinance to incorporate amendments from the 2002 Town Meeting, updated the Town's Subdivision Site Plan Review Regulations to incorporate amendments approved throughout the year, sent to copier, and delivered an electronic original to the Town.

- Researched and provided information on specific topics, including Growth Control Ordinance, State review/approval process for community water supply systems, suggested updates to Town's ordinance, regulations and master plan eligible for TBG funding.
- Delivered the 2002 NHRSA books to the Town Offices.

In addition to direct assistance, East Kingston benefited from regional planning activities and services carried out by the Commission on behalf of its member communities. These activities included regional land use, transportation and economic development planning, and education programs, and include:

## **LAND USE PLANNING**

- Provided National Flood Insurance Assistance to communities in the region.
- Continued to represent the region on the NH Estuaries Project Committee that oversees the National Estuaries Program (NEP) Project.
- Continued development of in-house Geographic Information System (GIS) for local and regional planning.
- Prepared and distributed a zoning and building code amendment calendar informing town officials of the required timing of events associated with proposed zoning ordinance and building code amendments.
- Continued update and maintenance of RPC library of model ordinances, subdivision and site plan review regulations, other local land use regulations as well as our general reference library, available to all member communities.
- Fulfilled numerous inquiries and requests for statistical information regarding the region, its economy and demographics and maintained the RPC's role as State Census Data Center Affiliate.

## **EDUCATIONAL PROGRAMS**

- Assisted in the organization of and hosted the 27<sup>th</sup> annual Municipal Law Lecture Series for town officials.
- Organized and sponsored the 14<sup>th</sup> Annual Municipal Board Training Series in conjunction with the UNH Cooperative Extension Service – Rockingham County and the Rockingham County Conservation District.
- Organized and held the Annual Legislative Forum, where local officials and legislators were invited to discuss current bills before the Legislature.
- Fielded numerous inquiries and requests for statistical information regarding the region, its economy and demographics, continuing the RPC's role as State Census Data Center Affiliate.

## **TRANSPORTATION PLANNING**

- During 2002, the RPC, as staff to the Seacoast and Salem-Plastow-Windham Metropolitan Planning Organizations (MPOs), continued to carry out the federally mandated metropolitan planning process. Having this process in place ensures that federal transportation funds (highway and public transportation) will continue to be available to the region.

## **ECONOMIC DEVELOPMENT**

- Continued the RPC's partnership with the Rockingham Economic Development Corporation (REDC), the local non-profit economic development corporation comprised of local officials in Rockingham County participating in regional economic development efforts. These efforts included the preparation of the annual Comprehensive Economic Development Strategy update, as well as hosting several public forums on economic development issues the Region.
- Continued development of a regional database of economic development-related data for the NH Community Development Finance Authority, to form a standardized database and map set for selected data across all nine of New Hampshire's regional planning agency regions.

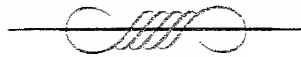
- Continued to maintain the agency's status as a State Data Center Affiliate, meaning the RPC is a repository for Census and other demographic data necessary for the development of business plans and for carrying out private sector research for future economic development.

Prepared by Maura Carriel of the Rockingham Planning Commission.

Respectfully,

*Lawrence K. Smith, RPC Commissioner*

*James Roby Day, Jr., RPC Commissioner*



## **SAFETY COMMITTEE**

The Town of East Kingston Safety Committee met quarterly during the year 2002 to discuss safety issues and concerns of the Town owned buildings, based on a Workers' Compensation statute established in 1995.

The Committee performs an annual inspection of each Town-owned building. The Committee's purpose is to advise the Board of Selectmen of any suggestions or recommendations to correct any existing safety problems, and/or to prevent any unsafe situations.

During the year, the Board of Selectmen took the following actions based on recommendations from the Committee:

Town Hall: Based on a home inspection report, the electrical service was updated. Two small gas leaks were found in the gas stove and were repaired immediately. Proper instructions for use of the stove were posted in the kitchen.

**Library:** A fire alarm system was installed, and the 2,000-gallon underground oil tank was removed and replaced with a 275-gallon tank located in the basement of the Library. A new boiler system was also installed, as the old system could no longer be repaired.

**Town Offices Building:** Five new storm windows were installed on the front lower level of the building to insure the building is heated efficiently.

**Fire Department:** Fluorescent lights were replaced with new updated lighting to conserve energy, therefore, decrease cost of electrical service to the building.

**Police & EOC:** The Committee continues to recommend to the Board of Selectmen the replacement the front door of the Police Department for safety purposes.

**Railroad Depot Building:** The Committee continues to recommend to the Board of Selectmen to make repairs to the building as also recommended by a home inspection conducted.

The custodian continues to provide calcium chloride at each building during the winter months to prevent slipping.

The Committee continues to recommend an annual spring-cleaning of each of the Town owned buildings. All of the buildings should be kept clean, neat and tidy for both the public and the employees of the Town. Annually, a Furniture Pick Up Day, a White Goods Day and a Household Hazardous Waste Collection Day are scheduled with Waste Management and the Committee has recommended that "a thorough cleaning" be conducted, to take advantage of the opportunity to discard unnecessary items. The Committee also continues to recommend the hiring of a handyman to perform minor repairs to the Town owned buildings to ensure the buildings remain structurally sound.

At each meeting the agenda included discussions on safety issues and precautions regarding each building, the review of workers compensation claims filed (there were no claims filed during the year 2002), the review of good proper safety procedures, safety tips, and information for articles to be published in the East Kingston Newsletter.

The meetings are held at a different location in January, April, July, and October. This enables the Committee to readily inspect each of the Town owned buildings. The Committee's goal is to maintain each building to prevent any unsafe circumstances.

The following members regularly attended the meetings:

Administrative Assistant Deborah G. Gallant, Fire Chief Alan Mazur, Library Trustee Conrad Moses, and Police Chief Henry F.

Lewandowski, Jr., until his retirement, effective September 30, 2002.

We will definitely miss his expertise in his knowledge of the Town owned buildings, and especially his familiarity with the entire town.

His support and assistance was greatly appreciated and will be sorely missed.

The Committee files a biannual Safety Summary report with the NH Department of Labor. A report was filed in January 2003 and the next report will be filed in January 2005.

Respectfully,

*Deborah G. Gallant, Chairman*



## **SEACOAST METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE**

The Seacoast Metropolitan Planning Organization Technical Advisory Committee's two major purposes are: to provide technical guidance and recommendations to the Rockingham Planning Commission (RPC) and to the Strafford Regional Planning Commission's (SRPC) staff concerning all related transportation issues, needs and desires that play a role in the Seacoast MPO's transportation planning.



The Technical Advisory Committee (TAC) also serves to advise the Policy Committee on a technical level for major transportation issues, i.e the University of New Hampshire's alternative fuel use study and program, major rail and public transportation issues, traffic congestion studies and recommended solutions.

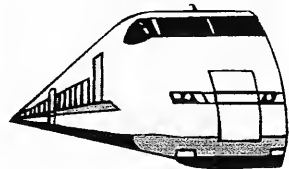
Membership on the Seacoast Technical Advisory Committee includes representatives from both the member and non-member Study Area's Communities plus RPC, SRPC, NHDOT, COAST, other state and federal transportation officials and other participants.

The East Kingston representative is a voting member of the committee. During my first full year as a member of the committee, many major transportation projects and studies were reviewed, including major traffic congestion at the toll plaza in Hampton, and how the planning committee helped in the proposed changes that are to take place on Route 95 approaches. The congestion at the Dover/Newington Bridge, major rail carriers, bus transportation improvements, speed pass systems and studies for reducing buildups at toll stations, and bicycle routes were some of the major transportation issues that were addressed by the committee during the past year.

I am looking forward to serving on the committee for the upcoming year with East Kingston's needs in mind.

Respectfully,

*Richard "Dick" A. Cook*



## TRUSTEES OF THE CEMETERY

In December 2002, Don Andolina resigned from the committee to live in Dover, N.H. He had been Chairman since March 1993. In that period of time, he has done much to document cemetery rules and regulations, one of which was the institution of issuing deeds to purchasers of grave lots. We have continued to make improvements. At the Union cemetery, we purchased a tool shed. We also had a hand pump installed for a recently dug shallow well. At the Hillside Cemetery, we improved paving surfaces, and planted and replaced some ornamental trees. At the Olde Cemetery, we planted some ornamental shrubs. Next year, we plan to continue to landscape and beautify the cemeteries. We do not project any changes to either the rules and regulations, or the costs of lots and services.

Respectfully,

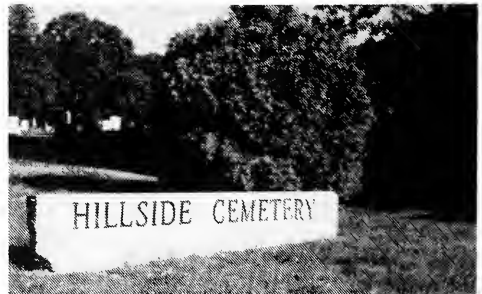
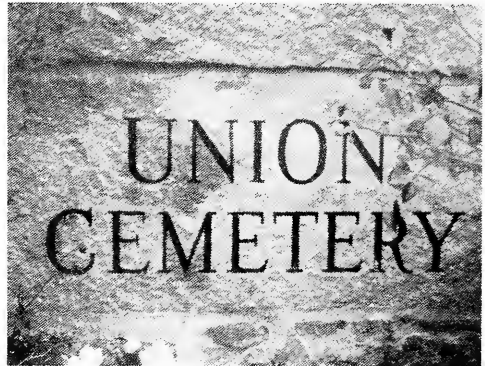
*Vytautas Kasinskas, Chair/Bookkeeper*

*Henry Lewandowski, Jr., Secretary*

*Eugene Madej, Sexton*



*Olde Cemetery*



## CEMETERY RULES AND REGULATIONS

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

### Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is excluded from the cemetery, except by written permission of the Sexton.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton having care of the cemetery is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time no burials will be permitted. Exceptions may be granted in writing by the Trustees at their sole discretion provided that the cemetery grounds are: not frozen and/or not covered by snow.

*Section II - Purchase of Lots:*

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, cost, etc.
2. Applications for lots must be accompanied by full payment including the cost of granite markers, and no assignment or reservation of a lot may be made in advance.
3. No lot shall be sold to anyone other than a legal resident of East Kingston, and then only with perpetual care.
4. All deeds to lots sold shall be recorded with the Town Clerk, by the Trustees of the Cemeteries.
5. Burial Lots shall be sold under one name only, and each lot shall have corner posts as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the moneys paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale shall result in the forfeiture of all moneys paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.

*Section III - Interments:*

1. No burial may be made in a lot until paid in full and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal except by permission of Sexton, and the cost of such opening shall be paid for in advance.

6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the remains that have been interred thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes but is not limited to Type, Size and Placement.
2. Monuments and markers are not allowed until the lot is paid for in full and then only as specified in (1) above.
3. No monument, headstone, curbing or other structure will be allowed to be erected unless it rests on a foundation built of solid masonry, with good cement or mortar and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablet or other device of wood, fences or hedges are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Sexton.
2. No hedges, trees, flowers or shrubs may be planted without the written approval of the Sexton.
3. Flowers, wreaths, flags, etc., left on the graves of lots will be removed as soon as possible after they fade. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves but other flower containers may be placed upon graves except that they may not be embedded into the ground.
5. Plastic or artificial shrubbery, flowers or wreaths are not permitted.

Respectfully,

*Henry F. Lewandowski, Trustee of the Cemetery*

*Vytautas Kasinskas, Trustee of the Cemetery*

*Eugene V. Madej, Sexton*

## TRUSTEES OF THE LIBRARY

The East Kingston Public Library continues to increase in patronage and is experiencing a dramatic increase in circulation. It was a hectic year with programs, crafts, trips and seminars as well as regular story hours and book clubs.

The trustees took the message from the Town Meeting and we are gearing up to procure a needs assessment. This will establish exactly what the Town wants for a library, and what the criteria should be for the needs of a growing community. There are professionally trained library people who do this.

We have been fortunate to have people who donated to the library. Also, we have been remembered in wills. This is much appreciated. Nice to keep things in your own community.

The trips to Portland, New York and to the Reagle Players were all great successes. We hope to continue this adult program and possibly expand to include other services.

Our Library Director handled all the diverse programs and the financial constraints, not to mention the lack of space, with phenomenal resourcefulness.

The Library Assistant and some of the Trustees presented programs on many different arts, such as basket making and scrap booking.

So it is now up to the people as to what is needed for the future.

Respectfully,

*Beverly A. Fillio, Chairperson*

*Conrad V. Moses, Vice chair*

*Joan W. Kasinskas, Treasurer*

*Carol A. Davis, Secretary (resigned 1/14/2002)*

*Kathleen A. Barker, Secretary*

*Shirley A. Hammershoy, Public Relations.*

## **VOLUNTEER FIREMEN'S ASSOCIATION**

East Kingston is growing by leaps and bounds, with subdivision and new construction applications keeping our Planning Board very busy. In 2002, we saw an entire new street fill up with large residential homes, and by the close of 2003, at least one, if not two or three, sizeable elderly housing developments will be completed and the units on the market. The greatest immediate impact on the Town will no doubt be felt by the Police and Fire Departments.

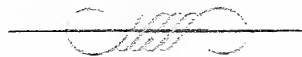
Neither the Fire Department nor the Town owns the East Kingston Firehouse. Of course, the department's equipment and fire apparatus are housed in the firehouse, and training and administration are conducted in office and conference space above and adjacent to the equipment bays. The department provides excellent structural fire protection and emergency medical response, and members also provide a myriad of fire prevention and safety services, both voluntary and mandated. But, it is the Volunteer Firemen's Association, which actually owns and is responsible for the firehouse, and it has since the structure was built in 1948.

Today, our formal name, the "Volunteer Firemen's Association", is somewhat misleading. The association's nature has evolved since 1948, and presently, members include interested department members, as well as their spouses, friends, and supporters of every stripe. But we remain the civic, non-profit organization, which was originally constituted to provide financial and material support to the Fire Department. Our biggest responsibility is the upkeep and improvement of the firehouse's condition and utility, and recent years have seen us install large equipment bay doors to accommodate new fire apparatus, and revamping the firehouse façade. In 2002, we modified the firehouse basement and area immediately behind it to build a parking pad for the department's new HazMat trailer. In 2003, we shall complete the firehouse façade with resplendent letters that we have in hand stating EAST KINGSTON FIRE DEPARTMENT, and we shall likely develop plans to build an open roof to cover the HazMat trailer pad from the weather.

One might ask how these endeavours are financed. The Fire Association operates entirely on funds it raises by dint of its own efforts. In recent years, we have helped the Kingston Days Fair with our nearly world-famous chicken barbecue, and many friends and neighbors continue to contribute generously. We have also been glad to deliver the Town's annual report for Town Meeting, together with our yearly updated community calendar, and contributions from these efforts have been significant. As a consequence, East Kingston residents do not carry the direct tax burden of providing for and maintaining a firehouse and its premises.

We invite everyone to come join in our fun. Although the Fire Department is our primary focus, our civic activity also includes providing the charters and support for East Kingston's Cub and Boy Scout groups, and every Christmas Eve, the Santa you see and hear just after sundown is a very close acquaintance of ours. Santa's local workshop is reputed to be the Fire Association's own pavilion building adjacent to the Foss-Wasson Park, and oversized elves have been spotted there preparing Santa's sleigh for his annual tour. The Fire Association meets every first Sunday of the month in the firehouse at 7:00PM. Come laugh and scratch with us, and be a part of a fun-packed civic effort to support our growing community.

Respectfully,  
*Austin R. Carter, Sr., President*



## **WELFARE AGENT**

The Town of East Kingston was fortunate during 2002 in having our long term care families reduced from four to two. Surrounding towns have seen an increase in care merely due to our slow economy. Assistance was provided to several families throughout the year.

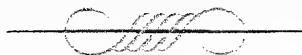


We are grateful for the many donations to help replenish our food pantry and to supply special meals for families. Many thanks to the following donors: Leona Virnelli, Ron and Barbara Metcalf, Beverly and Jack Fillio, and Mary Mother of the Church in Newton.

Residents of East Kingston who request assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are required to meet with the Board of Selectmen, who determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent or the Deputy Welfare Agent, Cheryll Hurteau at the Selectman's Office during normal business hours: Monday through Friday, 8:00 AM – 2:00 PM or by calling 642-8406.

Respectfully,  
*Donald H. Clark, Welfare Agent*



## **ZONING BOARD OF ADJUSTMENT**

The East Kingston Board of Adjustment did not meet in the year 2002. The Board meets on an "as needed" basis. However, it tries to schedule any necessary meetings on the fourth Thursday of the month.

Members serving on the Board in 2002 were:

John V. Daly, Chairman  
David A. Ciardelli, Vice-chairman  
David C. Boudreau  
Norman J. Freeman  
Donald C. Andolina  
Peter A. Riley, Alternate  
James Roby Day, Jr., Alternate  
Richard A. Cook, Alternate  
Nathaniel B. Rowell, Alternate  
Edward A. Cardone, Alternate

Respectfully,  
*John V. Daly, Chairman*



**ANNUAL REPORTS  
OF THE  
SCHOOL DISTRICT  
OF  
EAST KINGSTON  
NEW HAMPSHIRE**

**For the Fiscal Year**

**2002-2003**

**East Kingston Elementary  
Exeter Region Cooperative  
SAU #16**

# **EAST KINGSTON ELEMENTARY SCHOOL DISTRICT OFFICERS**

## **SCHOOL BOARD**

Richard Poelaert  
642-3406  
2004

Robert Caron  
642-5668  
2005

Kevin Fitzgibbon  
642-7225  
2003

### **TREASURER**

DEBORAH CARON  
642-5668  
2003

### **MODERATOR**

ROBERT DONOVAN  
642-8386  
2003

### **CLERK**

Thomasina (Tommi) F. Levesque  
2003  
778-8207

### **SUPERINTENDENT OF SCHOOLS**

DR. ARTHUR HANSON  
775-8653

### **ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES**

PAUL A. FLYNN  
775-8652

### **ASSISTANT SUPERINTENDENT OF SCHOOLS FOR CURRICULUM**

BARBARA LOBDELL  
775-8655

### **ASSISTANT SUPERINTENDENT OF SCHOOLS FOR TECHNOLOGY**

STEPHEN A. KOSSAKOWSKI, PH.D.  
775-8679

## **2002 ANNUAL SCHOOL DISTRICT MEETING**

The annual meeting of the East Kingston School District was called to order by Moderator Robert Donovan at 1:00 PM, on Saturday, March 9, 2002, at the East Kingston Elementary School, Andrews Lane, East Kingston, NH.

Election of School District Officers will be by ballot on Tuesday, March 12, 2002, along with the election of Town Officers.

School Board members Robert Caron and Kevin Fitzgibbon, EKES Principal Pat Cushing, SAU 16 Assistant Superintendent Barbara Lobdell, as well as members of the community, were present for the meeting to consider the following warrants.

1. To see if the School District will vote to raise and appropriate the amount of TWO HUNDRED THIRTY SEVEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$237,750.00) for the construction and equipping of a pump house and to extend the current fire sprinkler system to protect the entire East Kingston Elementary School on land already owned by the District and to authorize the issuance of not more than ONE HUNDRED FIFTY SEVEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$157,750.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of an amount not to exceed EIGHTY THOUSAND DOLLARS (\$80,000.00) from the School Building Expansion Fund.

(The School Board recommends this appropriation. Vote: 2 in favor, 1 opposed. A 2/3 ballot vote is required.)

Motion to approve by Robert Caron, seconded by Kevin Fitzgibbon.

Discussion: None.

Moderator called for a ballot vote on this motion, noting that a 2/3rds majority of voters present would have to vote in the affirmative to pass this motion. Moderator called for the polls to be open at 1:05 PM and to remain open for 1 hour.

At 2:05 PM, the Moderator called the polls closed. Twenty-eight ballots were cast. There were 24 Yes Votes, and 4 No Votes. With this being more than a 2/3rds majority in favor of the motion, it was passed.

Voted: **PASSED** (24 Yes – 4 No)

2. To see if the School District will vote to raise and appropriate the sum of THREE THOUSAND NINE HUNDRED SEVENTY-THREE DOLLARS AND TWENTY-FIVE CENTS (\$3,973.25) for the purpose of paying interest payments on the bond issue authorized under Article #1 and which will occur during the District's fiscal year 2002-2003.

(The School Board recommends this appropriation.)

Motion by R. Caron to approve, seconded by K. Fitzgibbon.

Discussion: None

The Moderator called for a voice vote on this motion.

Voted: **PASSED** (All in favor)

3. Shall the School District establish an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Fire Sprinkler Fund, for the purpose of extending the sprinkler system in the East Kingston School building. Furthermore, to raise and appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000.00) toward this purpose and to name the School Board as agents to expend from this fund?

(The School Board recommends this appropriation.)

(If Warrant Article 1 is adopted, this warrant article is null and void.)

K. Fitzgibbon motioned that this article be made null and void, based on passing Article #1. R. Caron seconded the motion.

Discussion: None

The moderator called for a voice vote on this motion.

Voted: **PASSED** (All in favor)

4. To see if the School District will vote to raise and appropriate the sum of ONE MILLION SEVEN HUNDRED TEN THOUSAND TWO HUNDRED FIFTY TWO DOLLARS (\$1,710,252.00) for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District.

(The School Board recommends this appropriation.)

Motion by K. Fitzgibbon to approve, seconded by R. Caron.

Discussion: None

The moderator called for a voice vote on this motion.

Voted: **PASSED** (All in favor)

5. Shall the School District raise and appropriate ONE HUNDRED THIRTY NINE THOUSAND, TWO HUNDRED THIRTY ONE DOLLARS (\$139,231.00) which is the increase between the 2000-2001 and the 2002-2003 Adequate Education Grant; such sum to be placed in the Capital Reserve fund previously established at the 1997 District Meeting for the purpose of future building expansion and furthermore name the School Board as agents to expend from said fund?

(The School Board recommends this appropriation.)

Motion by R. Caron to approve, seconded by K. Fitzgibbon.

Discussion: In response to a question by D. Gordon regards the amount of this fund, B. Lobdell responded that with the withdrawal of \$80,000 from this fund voted in W/A #1 today, and the addition of the above \$139,231.00 (W/A #5) the balance of this fund would be +\$200,000.00.

With no further discussion, the Moderator called for a voice vote on this motion.

Voted: **PASSED** (All in favor)

6. Shall the School District accept the provisions of RSA 198:20-B providing that any School District at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the School Board to apply for, accept and expend, without further action by the School District, money from a state, federal or other governmental unit or private source which becomes available during the fiscal year?

Motion by K. Fitzgibbon to approve, seconded by R. Caron.

Discussion: D. Gordon asked for clarification of this motion. B. Lobdell explained this warrant applied to monies usually received from grants and/or private donations, etc., and the money is earmarked for specific purposes (i.e. staff development, etc.). This article allows the School Board to accept any such grants, donations, etc. and expend the funds. This does not raise the tax rate or in any way impact on the taxpayers or the approved budget.

In response to a comment by A. Mazur, it was pointed out that while there is such a warrant on the Town warrant, it does not apply to spending by the School Board, since they are two separate budgetary entities within the town.

G. Bibbins asked where an accounting of these expenditures could be found, and although at the current time, there is no formal method of reporting to the voters, it was recognized that reporting is done through the School Board, newsletters, etc., and a more formal means of reporting will be considered.

With no further discussion, the Moderator called for a voice vote on this motion.

Voted: **PASSED** (Majority in favor, one nay vote)

7. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating there to.

No reports

8. To transact any other business that may come before this meeting.

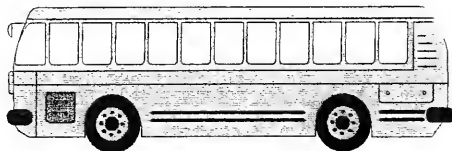
No further business.

9. Adjournment: There being no further business to come before this meeting, the Moderator called for a motion to adjourn at 2:20 PM.

Motion by R. Caron to adjourn, seconded by K. Fitzgibbon, with all in favor.

Respectfully,

Thomasina Levesque,  
School District Clerk





## **EAST KINGSTON ELEMENTARY SCHOOL**

It is indeed my pleasure to submit this annual report to the community of East Kingston. Over this past year, East Kingston Elementary School has continued to provide a safe and caring learning environment for its students. The teachers and staff work very hard to know each child as an individual and make decisions that will best serve the students. We have earned a reputation for educating our students well and caring for them academically, socially and emotionally.

The enrollment of East Kingston is slowly on the rise. As of January 1st, we have 168 students. Because of our research conducted last year, we know that there is a fairly large pre-school population that will be entering school within the next three years.

We have welcomed many fine people to our school this year. Our new Physical Education teacher, Chris Benson, comes to us from Chester, Vermont. He has been teaching for 9 years and is a wonderful addition to our school. Our librarian, Helen Burnham, took a position as town librarian for Newton, so we are pleased to welcome our new Librarian, Lisa Vlasich. Lisa does an outstanding job for us and we are thrilled to have her. We were happy to have Kim Woods from Plymouth State College do her student teaching in Anne Atkins's 4th grade classroom. We now have Kim working with us part time as a 1st grade teacher.

Joining us from UNH are 5 interns. They are Maria DeGrappo, working with Mrs. Miller and Mr. McMahon in 5th grade, Lindsay Crapser in Ms. Hayes's 4th grade, Samantha Madden with Mrs. Simmons's 3rd grade, Heather Yeaton working with Mrs. Oppenheimer and her 2nd graders, and Kate Zimar who is spending her year with Ms. Merrill's 2nd graders. Dr. Tom Schram is with us two days a week in support of the interns and cooperating teachers, but he is also teaching a course to 6 of our staff members. This partnership with UNH's Education Department has been an outstanding experience for all of us and we can only become better at our craft by reflecting on our practice and sharing what we know about teaching and learning.

We will be adopting a new Mathematics program in our school next year. It is the Everyday Math program and it is being adopted by all schools in the SAU, K - 5. This year Mrs. Walker and Mr. McMahon have been piloting the program and the remaining teachers will implement the program next year.

As for the school building, the fire suppression sprinkler system is on its way to completion. The sprinkler heads and plumbing are in place and there is water in the system. The architect has designed the pump house and it will be built once the weather clears. Once completed, the facility will be fully sprinkled and it will serve as an Emergency Shelter for the community. With the generator, the entire school will have power and the kitchen and bathrooms will be fully operational in case of an emergency.

Our PTO and exceptional School Volunteer Program have received word that we have been honored with the NH Blue Ribbon Award for Volunteerism for the seventh consecutive year. So many fine opportunities come to the school because of the untiring dedication of the PTO and parent volunteers. These contributions are a very important part of making a school successful, and East Kingston's youngsters are fortunate to reap the benefits of the many hours the adults in the community give on their behalf.

We are very excited about our new Playground/Schoolyard Habitat Project that is just getting started. This effort is dedicated to upgrading our playground equipment and designing ways we can utilize our schoolyard more effectively. Fundraising is underway and, once completed, the grounds will be much more user friendly. The staff has been working with the NH Fish and Game to plan new curriculum around this project and there are many parents and community members stepping up to the plate to make this happen.

Our After School Enrichment Program coordinators, Rachel Owens and Janice Miller, have partnered with Camp Lincoln to bring new experiences to our students during the Winter Session. We look forward to continuing this relationship and offerings such as Outdoor Adventure and Karate have been receiving rave reviews.

East Kingston Recreation Department seems to be growing and growing and the school's grounds and facility are getting constant use. We truly mourn the loss of our friend, Dave Vlasich, who worked closely with us to coordinate activities for the children of East Kingston. In his honor, we will continue to provide support for this worthwhile community program.

As you can see, there are always good things happening at EKES and as always, we thank you for supporting us in our many endeavors.

Respectfully submitted,  
*Patricia K. Cushing, Principal*

## **TOTAL ENROLLMENT**

### **GRADES 1 THROUGH 5**

	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>TOTAL</b>
<b>2003</b>	30	25	34	25	28	26	<b>168</b>
<b>2002</b>	19	31	26	31	28	29	<b>164</b>
<b>2001</b>	27	23	29	32	29	34	<b>174</b>
<b>2000</b>	20	27	33	29	32	40	<b>181</b>

## **ELEMENTARY SCHOOL STAFF**

Principal	Mrs. Patricia Cushing
Kindergarten	Mrs. Liliane Conlan
Grade 1	Mrs. Maureen Brown
Grade 1	Mrs. Kimberly Woods
Grade 2	Ms. Cynthia Merrill
Grade 2	Mrs. Sarah Oppenheimer
Grade 3	Mrs. Debra Simmons
Grade 3	Mrs. Lynne Walker
Grade 4	Mrs. Anne Atkins
Grade 4	Ms. Judith Hayes
Grade 5	Mr. James McMahon
Grade 5	Mrs. Carol Miller
Special Education Teacher/Coord.	Ms. JoAnne Phillips
Reading Specialist	Mrs. Evelyn Lord
Music	Mrs. Nancy Leavitt
Art	Ms. Sara LaCasse
Physical Education	Mr. Christopher Benson
School Nurse	Mrs. Tara Prescott
Speech Therapist	Mrs. Jane Edmiston
Occupational Therapist	Mrs. Tracy Janelle
School Psychologist	Mrs. Victoria Meyers
Physical Therapist	Mrs. Sheila Briggs
Administrative Assistant	Mrs. Florence Whicher
Custodian	Mr. Louis George
Part-time Custodian	Mr. Arnold Bailey
Instructional Aides	Mrs. Sue Davis
	Mrs. Melissa Foy
	Ms. Mary George
	Mrs. Janice Huss
	Mrs. Kimberly Kemp
	Mrs. Morna Nigrello
	Mrs. Christine Silverman
	Mrs. Cathy Wysocki
	Mrs. Lisa Vlasich
	Mrs. Paula Rolfs
	Mrs. Betsy Schulthess
	Mr. Peter Fennell
	Mrs. Mary Russell
	Mrs. Virginia Franzoni
Library Aide	
Resource Secretary	
Counselor/Home School Coord.	
Technology Coord./Spec. Ed.	
Food Service Manager	
Food Service Assistant	

## **ELEMENTARY SCHOOL INTERNSHIP PROGRAM**

Interns

Ms. Lindsay Crapser  
Ms. Maria deGrappo  
Ms. Samantha Madden  
Ms. Heather Yeaton  
Ms. Katherine Zimar  
Dr. Tom Schram

UNH Professor

### **PERFECT ATTENDANCE FOR SCHOOL YEAR 2001-2002**

Felicia Baker  
Lindsay Cicale  
Holly Garcia  
Lindsay Hauck  
Sarah Miller  
Chelsea Owens  
Adam Roberge  
Brian Walker  
Kevin Walker

## ELEMENTARY SCHOOL DETAILED ACCOUNT OF PROPOSED BUDGET FOR 2002-2003

ACCT #	DESCRIPTION	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED
<b>INSTRUCTION</b>				
1100110	Teacher's Salaries	\$484,286	\$526,476	\$561,471
1100111	Mentor Teacher		500	600
1100112	Temporary Employees	8,043	10,875	10,875
1100112	SE Temporary Employees	2,200	2,200	2,200
1100322	504 Contracted Serv.	0	100	100
1100329	Curriculum Develop.	2,160	2,970	2,970
1100610	Teaching Supplies	9,271	10,790	10,790
1100641	Textbooks	5,832	7,534	7,534
1100733	Furniture	0	500	1,000
1100737	Replacement Equip.	0	1	1
1100739	Additional Equipment	13,303	3,477	8,495
<b>TOTAL REGULAR EDUCATION</b>		<b>\$525,095</b>	<b>\$565,423</b>	<b>\$606,036</b>
<b>SPECIAL EDUCATION</b>				
1210110	SE Salaries	\$36,156	\$39,605	\$39,605
1210118	SE Aides	7,792	12,000	12,000
1210322	SE Prof. Improvement	0	1	1,500
1210329	SE Curriculum Dev.	0	540	675
1210561	SE Tuit. NH Public	2,419	3,600	4,000
1210562	SE Tuit. Private O/S	0	0	0
1210563	SE Tuit. NH Private	0	3,000	5,000
1210580	SE Travel	218	400	400
1210610	SE Supplies	2,156	1,000	1,000
1210641	SE Textbooks	640	1,000	500
1210733	SE Furniture	0	500	1
1210737	SE Replacement Equip.	0	1	1
1210739	SE Equipment	1,491	940	750
<b>TOTAL SPECIAL EDUCATION</b>		<b>\$112,917</b>	<b>\$135,560</b>	<b>\$141,457</b>
<b>OTHER INSTRUCTION</b>				
1410110	Co-curricular Salaries	400	1,200	1,200
1410800	Student Body Activities	3,562	5,200	5,200
<b>TOTAL OTHER INSTRUCTION</b>		<b>\$3,962</b>	<b>\$6,400</b>	<b>\$6,400</b>

ACCT #	DESCRIPTION	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED
	ATTENDANCE SERVICE			
2112120	Attendance Services	\$0	\$20	\$20
	<b>TOTAL ATTEND. SALARIES</b>	<b>\$0</b>	<b>\$20</b>	<b>\$20</b>
	GUIDANCE SERVICES			
2120110	Guidance Salaries	\$20,448	\$21,972	\$21,972
2120321	Guid. Contracted Serv.	1,880	2,300	2,500
2120610	Guidance Supplies	166	150	200
	<b>TOTAL GUIDANCE SERVICES</b>	<b>\$22,494</b>	<b>\$24,422</b>	<b>\$24,672</b>
	HEALTH SERVICES			
2130110	Health Salaries	\$28,082	\$30,176	\$30,176
2130321	Professional Services	0	100	100
2130430	Health Maintenance	120	125	125
2130610	Health Supplies	410	350	250
2130641	Health Textbooks	125	311	350
2130739	Health Equipment	0	200	245
	<b>TOTAL HEALTH SERVICES</b>	<b>\$28,736</b>	<b>\$31,262</b>	<b>\$31,246</b>
	VISION SERVICES			
2139321	Vision Services (SERESC)	\$23,191	\$28,578	\$26,578
	<b>TOTAL VISION SERVICES</b>	<b>\$23,191</b>	<b>\$28,578</b>	<b>\$26,578</b>
	PSYCHOLOGICAL SERVICES			
2140321	Psychological Services	\$4,355	\$5,000	\$6,000
	<b>TOTAL PSYCH. SERV</b>	<b>\$4,355</b>	<b>\$5,000</b>	<b>\$6,000</b>
	SPEECH PATHOLOGY			
2150110	Speech Pathology Salaries	\$46,025	\$43,665	\$43,665
2150321	Related Speech-Summer	890	960	960
	<b>TOTAL SPEECH SERVICES</b>	<b>\$46,915</b>	<b>\$44,625</b>	<b>\$44,625</b>
	PHYSICAL THERAPY			
2160110	Occupational Therapist	\$14,383	\$15,756	\$15,756
2160321	Related OT Services	800	800	800
2160322	Physical Therapy Services	4,890	4,960	4,960
	<b>TOTAL PHYSICAL THERAPY</b>	<b>\$20,073</b>	<b>\$21,516</b>	<b>\$21,516</b>
	IMPROVEMENTS/INSTRUCTION			
2210118	Aides Salaries	\$36,955	\$29,418	\$30,788
2210322	Prof. Svs. Reg Instruction	3,186	3,400	3,400
2210323	Prof. Svs. Reg. Instr.	6,707	12,000	12,000
2210329	Prof. Svs. SE Instruction	430	1,150	1,150
	<b>TOTAL IMPROVE. /INSTRUCT.</b>	<b>\$47,278</b>	<b>\$45,968</b>	<b>\$47,388</b>

ACCT #	DESCRIPTION	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED
LIBRARY SERVICES				
2222118	Media Salaries	\$6,059	\$5,635	\$6,049
2222430	Media Maintenance	344	600	600
2222610	Media General Supplies	246	275	300
2222641	Media Textbooks	4,163	3,874	4,000
2222733	Media Furniture	398	1,000	1,000
2222737	Media Replace. Equip.	200	750	750
2222739	Media Equipment	1,000	1,000	1,000
<b>TOTAL MEDIA SERVICES</b>		<b>\$12,410</b>	<b>\$13,134</b>	<b>\$13,699</b>
COMPUTER-INSTRUCTION				
2225100	Computer Tech. Salaries	\$17,036	\$19,260	\$19,260
2225430	Computer Repairs	1,844	2,000	2,600
2225532	Data Communications	0	0	0
2225610	Computer Teaching Supp.	2,010	2,000	2,000
2225734	Comp., Network, Equip	4,720	5,900	6,000
<b>TOTAL COMPUTER INSTR.</b>		<b>\$25,610</b>	<b>\$29,160</b>	<b>\$28,860</b>
GENERAL ADMINISTRATION				
2310110	SD Officers Salaries	\$3,200	\$3,200	\$3,200
2312110	SD Secretary Services	150	150	150
2313110	District Treasurer Serv.	1,200	1,200	1,200
2314120	Election Services	150	150	150
2317321	Audit Services	668	1	1
2318321	Legal Services	448	3,000	3,000
2319319	School Board Expenses	3,428	3,500	3,500
<b>TOTAL GENERAL ADMIN.</b>		<b>\$9,244</b>	<b>\$11,201</b>	<b>\$11,201</b>
OFFICE OF SUPERINTENDENT				
2321319	Office of Superintendent	\$36,954	\$45,192	\$45,498
2322321	SLC Expense	182	200	200
<b>TOTAL OFFICE/SUPERINTND.</b>		<b>\$37,135</b>	<b>\$45,392</b>	<b>\$45,698</b>
SCHOOL ADMINISTRATION				
2410110	Principal's Salary	\$63,000	\$65,520	\$67,813
2410115	Secretarial Salaries	25,299	22,742	23,540
2410121	Head Teacher Stipend		600	600
2410321	Principal Conferences	500	500	500
2410430	Repair & Maintenance	5,277	5,200	5,700
2410231	Voice Communication	4,929	5,300	6,000
2410534	Postage Fees	1,438	1,250	1,250
2410580	Travel	61	200	200



ACCT	PURPOSE OF APPROPRIATION	EXPENSES FOR YEAR 2001-2002	PROPOSED FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004
<b>SPECIAL WARRANT ARTICLES</b>				
Article #			Recommended	Not recommended
4	Cap. Res. – Bldg Expansion		\$139,231.00	
	<b>SPECIAL WARRANT ARTICLE SUBTOTAL</b>		<b>\$139,231.00</b>	
<b>INDIVIDUAL WARRANT ARTICLES</b>				
2	Collective Bargaining		\$74,928	
	<b>INDIVIDUAL WARRANT ARTICLE SUBTOTAL</b>		<b>\$74,298</b>	
* for Health Maintenance Trust				

## REVENUES

ACCT	SOURCE OF REVENUE	ACTUAL REVENUE Year 2001- 02	REVISED REVENUES Year 2002- 03	ESTIMATED REVENUES Year 2003- 04
<b>REVENUE FROM LOCAL SOURCES</b>				
1300-1349	Tuition	\$500	\$0	\$0
1500-1599	Earnings on Investments	3,296	2,000	2,500
<b>REVENUE FROM STATE S SOURCES</b>				
3210	School Building Aid	35,245	35,245	35,245
3220	Kindergarten Aid	22,800	0	0
3230	Catastrophic Aid	16,755	0	10,000
3260	Child Nutrition	0	35,740	35,740
<b>REVENUE FROM FEDERAL SOURCES</b>				
4580	Medicaid Distribution	6,402	3,500	3,500
<b>OTHER FINANCING SOURCES</b>				
5110-5139	Sale of Bonds or Notes	0	157,750	0
5251	Transfer from Cap. Res.	0	80,000	0
5252	Trans. From Expendable Trust Funds			
5300-5699	Other-ERC- Buy out	8,148	8,544	8,544
<b>Voted from Fund Balance</b>				
	Fund Balance to Reduce Taxes	<u>51,160</u>	<u>48,514</u>	<u>15,000</u>
<b>TOTAL ESTIMATED REVENUE</b>		<b>\$148,514</b>	<b>\$373,193</b>	<b>\$112,429</b>

ACCT #	DESCRIPTION	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED
2900250	Unemployment Comp.	117	561	578
2900260	Workers Compensation	3,859	7,078	4,312
<b>TOTAL SUPPORT SERVICES</b>		<b>\$233,018</b>	<b>\$260,625</b>	<b>\$315,133</b>
DEBT SERVICE				
5110910	Debt Serv. - Principal	\$80,000	\$80,000	\$107,750
5120830	Debt Serv. - Interest	41,650	40,798	36,841
<b>TOTAL DEBT SERVICES</b>		<b><u>\$121,650</u></b>	<b><u>\$120,798</u></b>	<b><u>\$144,591</u></b>
<b>TOTAL GENERAL FUND</b>		<b>\$1,548,013</b>	<b>\$1,677,584</b>	<b>\$1,824,977</b>
FOOD SERVICE				
3110570	Food Service Management	\$0	\$34,740	\$34,740
<b>TOTAL FOOD SERVICE</b>		<b>\$0</b>	<b>\$34,740</b>	<b>\$34,740</b>
BLDG ACQUISITION & CONSTRUCTION				
4500710	Site Improvement	\$0	\$1	\$1
4500720	Bldg Constr. WA #1	0	157,750	
	Cap. Reserve WA #1	0	80,000	
<b>TOTAL BLDG &amp; CONSTRUCT.</b>		<b>\$0</b>	<b>\$237,751</b>	<b>\$1</b>
SPECIAL REVENUES				
5220890	Trust Fund	\$0	\$1,900	\$1,900
<b>TOTAL SPECIAL REVENUES</b>		<b>\$0</b>	<b>\$1,900</b>	<b>\$1,900</b>
5250720	Warrant Article #2	\$141,037	\$139,231	\$131,265
<b>TOTAL CAPITAL RESERVE</b>		<b><u>\$141,037</u></b>	<b><u>\$139,231</u></b>	<b><u>\$131,265</u></b>
<b>GRAND TOTALS</b>		<b>\$1,689,050</b>	<b>\$2,091,206</b>	<b>\$1,992,883</b>

**EAST KINGSTON  
SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**To the inhabitants of the School District of the Town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote upon District Affairs:**

You are hereby notified to meet at the **East Kingston Elementary School** in said **EAST KINGSTON** on **Tuesday, March 11, 2003, 8:00 AM to 7:00 PM**, to act upon the following subjects:

1. To choose a School Board Member for the ensuing three (3) years.
2. To choose a Moderator for the ensuing one (1) year.
3. To choose a School District Clerk for the ensuing one (1) year.
4. To choose a School District Treasurer for the ensuing one (1) year.
5. To choose Two School District Auditors for the ensuing one (1) year.

Kevin Fitzgibbon, Chairperson  
Robert A. Caron  
Richard Poelaert  
East Kingston School Board

# **EAST KINGSTON SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE SCHOOL DISTRICT OF THE TOWN OF EAST KINGSTON, COUNTY OF ROCKINGHAM, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE UPON DISTRICT AFFAIRS:

You have hereby been notified to meet at the East Kingston Elementary School in said District on **SATURDAY, THE EIGHTH DAY OF MARCH, 2003, AT 1:00 PM** to act upon the following subjects:

1. To see if the School District will vote to raise and appropriate the sum of ONE MILLION, EIGHT HUNDRED TWENTY FOUR THOUSAND, NINE HUNDRED SEVENTY SEVEN DOLLARS (\$1,824,977.00) for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for statutory obligations of the District. (The School Board recommends this appropriation.)

2. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers Association which call for the following increases in salaries and benefits:

Year	Estimated Increase
2003-2004	\$74,928.00
2004-2005	\$58,266.00

and further to raise and appropriate the sum of SEVENTY FOUR THOUSAND, EIGHT HUNDRED THIRTY THREE DOLLARS (\$74,928.00) for the 2003-2004 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (The School Board recommends this appropriation.)

3. Shall the East Kingston School District, if Article Two is defeated, authorize the governing body to call one special meeting, at its option, to address Article Two cost items only?
4. Shall the District raise and appropriate **ONE HUNDRED THIRTY NINE THOUSAND, TWO HUNDRED THIRTY ONE DOLLARS** (\$139,231.00) which is the increase between the 2000-2001 and the 2003-2004 Adequate Education Grant; such sum to be placed in the Capital Reserve Fund previously established at the 1997 District Meeting for the purpose of future building expansion and furthermore name the School Board as agents to expend from said fund? (The School Board recommends this appropriation.)
5. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating there to.
6. To transact any other business that may come before this meeting.

Kevin Fitzgibbon, Chairperson  
Robert A. Caron  
Richard Poelaert  
East Kingston School Board

# SCHOOL BUDGET FORM OF EAST KINGSTON, NEW HAMPSHIRE (MS-26)

APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE FISCAL  
YEAR FROM JULY 1, 2003 TO JUNE 30, 2004

[signed ]

*Robert A. Caron*

*Kevin Fitzgibbon*

*Richard Poelaert*

## APPROPRIATIONS

ACCT	PURPOSE OF APPROPRIATION	EXPENSES FOR YEAR 2001-2002	PROPOSED FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004
<b>INSTRUCTION</b>				
1100-1199	Regular Programs	\$525,095	\$565,423	\$606,036
1200-1299	Special Programs	112,917	135,560	141,457
1400-1499	Other Programs	3,962	6,400	6,400
<b>SUPPORT SERVICES</b>				
2000-2199	Student Support Serv.	145,764	155,423	154,657
2200-2299	Instruct. Staff Serv.	85,298	88,262	90,897
<b>GENERAL ADMINISTRATION</b>				
2310-2399	Other School Board	9,244	11,201	11,201
<b>EXECUTIVE ADMINISTRATION</b>				
2320-310	SAU Mngmt. Services	36,954	45,192	45,498
2320-2399	All other Admin.	182	200	200
2400-2599	School Admin. Service	108,905	107,398	113,465
2600-2699	Operation of Plant	107,132	114,051	114,955
2700-2799	Student Transport.	67,894	67,051	80,487
2800-2999	Support Serv. & Other	223,018	260,625	315,133
3000-3999	NON-INSTR. SVS.	0	34,740	34,740
4000-4999	Fac. Acq. & Constr.	0	237,751	1
<b>OTHER OUTLAYS</b>				
5110	Debt Serv.– Principal	80,000	80,000	107,750
5120	Debt Serv.- Interest	41,650	40,798	36,841
<b>FUND TRANSFERS</b>				
5251	To Capital Reserves	141,037	139,231	0
5252	To Expendable Trust*	0	1,900	1,900
<b>APPROPRIATION SUBTOTAL</b>		<b>\$1,689,050</b>	<b>\$2,091,206</b>	<b>\$1,861,618</b>

ACCT #	DESCRIPTION	2001-2002 ACTUAL	2002-2003 BUDGET	2003-2004 PROPOSED
2410610	Supplies	2,143	4,835	6,911
2410737	Furniture	0	1	1
2410739	Equipment	5,206	300	0
2410810	Dues & Membership	1,052	950	950
<b>TOTAL SCHOOL ADMIN.</b>		<b>\$108,905</b>	<b>\$107,398</b>	<b>\$113,465</b>
	FISCAL SERVICES			
2510321	Fiscal Services	\$0	\$0	\$0
<b>TOTAL FISCAL SERVICES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	OPERATION OF PLANT			
2610119	Custodial Salary	\$27,216	\$30,160	\$31,200
2610122	Asst. Custodial Salary	8,339	9,720	8,880
2620621	Natural Gas	18,016	29,000	27,000
2620622	Electricity	19,345	21,000	24,000
2620430	Repair & Maintenance	20,509	8,000	8,000
2620521	SMP Insurance	8,140	8,400	7,484
2620523	Treasurer's Bond	160	170	170
2620524	Nurse's Liability Ins.	0	1	1
2620580	Maintenance Travel	316	200	320
2620610	Supplies	4,791	6,000	6,000
2620733	Replace Furniture/Fixtures	0	500	500
2620739	Equipment	0	500	1000
<b>TOTAL OPERATION OF PLANT</b>		<b>\$106,832</b>	<b>\$113,651</b>	<b>\$114,555</b>
	CARE OF GROUNDS			
2630424	Mowing	\$300	\$400	\$400
<b>TOTAL CARE OF GROUNDS</b>		<b>\$300</b>	<b>\$400</b>	<b>\$400</b>
	STUDENT TRANSPORTATION			
2721519	District Contract	\$51,381	\$52,650	\$54,486
2722511	SE Transportation	16,513	14,400	26,000
2725519	Field Trips	0	1	1
<b>TOTAL STUDENT TRANSPORT.</b>		<b>\$67,894</b>	<b>\$67,051</b>	<b>\$80,487</b>
	SUPPORT SERVICES			
2900211	Health Insurance	\$123,930	\$147,521	\$197,848
2900212	Dental Insurance	4,254	5,028	5,286
2900213	Life Insurance	1,695	2,052	2,508
2900214	Disability Insurance	5,446	6,508	6,819
2900231	Retirement Non-certified	2,454	2,568	3,228
2900232	Retirement Certified	14,314	17,627	21,185
2900220	FICA	66,948	71,682	73,369

## **BUDGET SUMMARY**

	<b>PRIOR YEAR</b>	<b>ENSUING YEAR</b>
<b>SUBTOTAL APPROPRIATIONS</b>	<b>\$2,091,206.25</b>	<b>\$1,861,618.00</b>
<b>SUBTOTAL SPECIAL WARRANT</b>		
<b>ARTICLES</b>	<b>139,231.00</b>	<b>139,231.00</b>
<b>SUBTOTAL INDIVIDUAL</b>		
<b>WARRANT ARTICLES</b>	<b>0.00</b>	<b>74,928.00</b>
<b>TOTAL APPROPRIATIONS</b>		
<b>RECOMMENDED</b>	<b>2,230,437.25</b>	<b>2,075,777.00</b>
<b>LESS AMOUNT OF ESTIMATED</b>		
<b>REVENUES</b>	<b>(373,192.99)</b>	<b>(112,429.00)</b>
<b>LESS AMOUNT OF COST OF</b>		
<b>ADEQUATE EDUCATION</b>	<b><u>(293,743.00)</u></b>	<b><u>(271,664.00)</u></b>
<b>ESTIMATED AMOUNT OF</b>		
<b>LOCAL TAXES TO BE RAISED</b>	<b><u>\$1,563,501.26</u></b>	<b><u>\$1,691,684.00</u></b>



# East Kingston School District

## 2003-2004 REVENUE PROJECTION

SOURCE OF REVENUE:	2001-2002 ACTUAL	2002-2003 ADOPTED	2003- 2004 PROPOSED
Balance	\$51,160.00	\$48,513.99	\$15,000.00
Voted from			
Surplus	0.00	0.00	0.00
Building Aid	35,244.61	35,245.00	35,245.00
Foundation Aid	0.00	0.00	0.00
Child Nutrition	0.00	35,740.00	35,740.00
Earnings on			
Investments	3,295.81	2,000.00	2,500.00
IDEA Grant – SE			
Costs	4,200.00	0.00	0.00
Trust Funds and			
Gifts	0.00	1,900.00	1,900.00
Catastrophic Aid	16,755.23	0.00	10,000.00
Medicaid			
Distribution	6,401.83	3,500.00	3,500.00
Kindergarten Aid	22,800.00	0.00	0.00
Tuition	500.00	0.00	0.00
Exeter Region Co-			
Op Buyout	8,148.00	8,544.00	8,544.00
Transferred from			
Capital Reserve	0.00	80,000.00	0.00
Sales of Bonds			
and Notes	0.00	157,750.00	0.00
Misc.	8.59	0.00	0.00
Total Revenues	<b>\$148,514.07</b>	<b>\$373,192.99</b>	<b>\$112,429.00</b>
Less Amount of			
Adequate			
Education	<b>295,065.00</b>	<b>293,743.00</b>	<b>271,664.00</b>
District			
Assessment	<b><u>1,293,981.00</u></b>	<b><u>1,424,270.26</u></b>	<b><u>1,477,525.00</u></b>
<b>Total</b>			
<b>Appropriation</b>			
<b>Voted or to be</b>			
<b>Voted by</b>			
<b>District</b>	<b>\$1,750,139.00</b>	<b>\$2,091,206.25</b>	<b>\$1,861,618.00</b>

# **THE EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Roy Morrisette

<b>Name</b>	<b>Term Expires</b>	<b>Town</b>
Donna Bates	2003	Stratham
Roy Morrisette	2003	Exeter
Karen Phelan	2003	Brentwood
Ray Trueman	2003	Newfields
Greg Kann	2004	Exeter
Claudia Scofield	2004	Kensington
Kimberley Casey	2005	East Kingston
Lucy Cushman	2005	Stratham
Linda Henderson	2005	Exeter

School District World Wide Web Site: [www.sau16.org](http://www.sau16.org)

Moderator: Charles Tucker

School District Clerk: Sue Hayden

School District Treasurer: Judy Gaiero

### **Superintendent's Office**

Arthur L. Hanson, Ed.D.

email: [ahanson@sau16.org](mailto:ahanson@sau16.org)

Superintendent of Schools

Paul A. Flynn, M.Ed.

email: [pflynn@sau16.org](mailto:pflynn@sau16.org)

Associate Superintendent/Director of Human Resources

Stephen A. Kossakoski, Ph.D.

email: [skossakoski@sau16.org](mailto:skossakoski@sau16.org)

Assistant Superintendent - Technology

Barbara L. Lobdell, C.A.G.S.

Email: [blobdell@sau16.org](mailto:blobdell@sau16.org)

Assistant Superintendent – Curriculum

Walter Pierce, MBA, M.S.T.

email: [wpierce@sau16.org](mailto:wpierce@sau16.org)

Business Administrator

# EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT FOR 2002

Exeter Region Cooperative School District Voting Results

March 12, 2002

Articles		Brentwood	East Kingston	Kensington	Exeter	Newfields	Stratham	Total	%
1-Y	HS Renovation	302	100	347	1230	273	438	2690	64%
1-N		202	98	247	660	157	146	1510	36%
2-Y	Budget	286	106	383	1185	249	468	2677	62%
2-N		203	119	255	768	174	128	1647	38%
3-Y	Capital Reserve	312	117	370	1181	252	422	2654	62%
3-N		177	105	257	774	164	161	1638	38%
4-Y	SST	275	95	330	1174	223	447	2544	59%
4-N		214	123	285	766	190	185	1763	41%
5-Y	Maintenance Fund	303	117	365	1234	248	484	2751	65%
5-N		175	102	251	661	158	138	1485	35%
6-Y	Technology	287	113	400	1331	273	506	2910	67%
6-N		197	105	225	606	143	131	1407	33%
7-Y	Special Ed Fund	263	91	335	1129	211	427	2456	57%
7-N		224	133	282	789	201	207	1836	43%
8-Y	HS Review	240	102	264	700	173	251	1730	40%
8-N		253	124	363	1222	243	387	2592	60%

## **EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT FOR 2003**

**To the inhabitants of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire qualified to vote upon District affairs:**

**You are hereby notified to meet as follows:**

**FIRST SESSION OF ANNUAL MEETING (Deliberative):** At the Exeter High School-Talbot Gymnasium in Exeter, New Hampshire on Thursday, February 6, 2003, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate the sum of \$49,900,000 (gross budget) for the purpose of acquiring a site and constructing, furnishing and equipping a new high school thereon and further authorize the School Board to issue \$46,000,000 in bonds or notes in compliance with the Municipal Finance Act (RSA 33) for the project, and authorize the School Board to issue, negotiate, sell and deliver said bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, and authorize the School Board to invest proceeds of said bonds or notes and to use up to \$400,000 for said project; and authorize the withdrawal of up to \$3,500,000 from the capital reserve fund established under RSA 35:1 at the 1998 District meeting for the construction, reconstruction and acquisition of school buildings and/or ground site improvements for said project; and authorize the School Board to apply for, accept and expend for the project money from any state, federal or other governmental unit or private source which becomes available for the project, and to take any other action or to pass any other vote necessary to carry out this vote, and finally, **if, but only if** this article is adopted by the required 3/5<sup>th</sup> majority of those voting and the bonds for the new high school are issued, shall the District rescind the District's prior votes on Article 1 at the March 2000 annual meeting that raised \$35,500,000 for renovations to the existing high school, Article 1 at the March 2002 annual meeting that raised an additional \$3,500,000 for the renovation of the existing high school, and Article 4 at the March 2002 annual meeting that raised \$368,355 for the first year's

payment on a twenty year lease agreement to relocate the Seacoast School of Technology?

(Recommended by the School Board)

3/5 majority vote required

2. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein totally \$32,233,174? Should this article be defeated, the operating budget shall be \$31,870,767, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$32,233,174 as set forth on said budget.)

3. Shall the District approve the cost item included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association which calls for the following increases in salaries and benefits totaling:

<u>Year</u>	<u>Estimated Increase</u>
2003-04	\$710,195
2004-05	\$663,670
2005-06	\$660,929

and further to raise and appropriate the sum of \$710,195 for the 2003-04 school year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? (The School Board recommends this appropriation).

4. Shall the District raise and appropriate the sum of the amount of the June 30, 2003 undesignated fund balance (surplus) up to \$1,100,000 to be added to the capital reserve fund established by the 1998 District meeting under RSA 35:1 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements, including associated engineering and architectural fees? [The purpose of this appropriation is to

appropriate into said capital reserve fund an amount representing a portion of one year of debt service expense, (principal and interest) which was included in the July 1, 2002 to June 30, 2003 budget and which the District would have incurred had the District issued bonds as authorized by vote of the 2000 annual meeting for the Exeter High School renovation project.] (The School Board recommends this appropriation.)

5. On petition of Eileen Blanchard and others:

"In accordance with Title VX, Chapter 195 and RSA 195:12 A "Shall the Voters of the Exeter Region Cooperative School District vote to establish a Municipal Budget Committee?"

6. On petition of Alan C. Bailey and others:

Shall the voters of the Exeter Regional Cooperative School District vote to recommend to the District that the renovation plan for the present high school, as approved in March of 2000, or the construction plan for a new high school, if approved as proposed above in Article 1 of this warrant, proceed only after an open solicitation of competitive bids conducted by the District.

7. To hear reports of agents, auditors, and committees or officers heretofore chosen.

8. To transact any other business which may legally come before the meeting.

**SECOND SESSION:** At the polling places designated below on Tuesday, **March 11, 2003**, to choose the following School District Officers: School District Board Member (Exeter), School District Board Member (Newfields), School District Board Member (Stratham) School District Board Member (Brentwood) and School District Moderator; and vote on the articles listed as **1,2,3,4,5,6 and 7** as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

East Kingston: At the East Kingston Elementary School, 5 Andrews Lane, East Kingston, from 8:00 AM to 7:00 PM on March 11, 2003.

## ARTICLE 1: PROPOSED OPERATING BUDGET FOR GRADES 6-12

PROGRAM	BUDGET 2001-2002	ACTUAL 2001-2002	BUDGET 2002-2003	PROPOSED 2003-2004
Art	\$269,225	\$242,202	\$277,903	\$280,543
Music	287,936	284,881	301,305	272,540
Physical Ed.	425,664	420,497	422,300	398,355
Basic Classroom	243,030	237,702	458,387	340,255
Alternate. Prog.	125,695	126,709	167,481	177,131
Reading	286,423	277,239	285,798	331,586
Mathematics	1,113,331	1,119,994	1,164,593	1,248,893
Business Ed.	120,542	130,578	133,746	110,780
Science	1,380,229	1,400,811	1,437,972	1,332,410
English	1,256,148	1,225,606	1,285,812	1,362,001
ESL/Healthy Comm	29,166	22,924	29,266	36,300
Social Studies	1,248,047	1,170,001	1,250,665	1,265,218
Foreign Lang.	745,985	756,919	816,018	817,712
Health	148,773	150,182	153,440	194,305
Home Economics	154,701	167,193	172,058	175,923
Tech Ed	173,027	171,344	175,763	177,279
Computer	663,954	664,119	777,980	826,793
Subs/SABB/Tut/ Staff Dev	211,500	234,146	230,833	258,326
Regular Ed.	8,883,349	8,803,047	9,561,320	9,606,350
Special Ed.	2,316,643	2,304,304	3,003,194	3,085,814
SST	968,418	960,984	962,488	1,058,134
Athletics/Xcurr	519,629	568,465	544,595	587,908
Adult Ed	51,100	106,313	52,840	54,530
Guidance/Attend	751,620	728,593	748,223	884,334
Nurse/Psych/ Speech	394,259	551,804	551,804	519,322
Media/Training	267,027	257,409	260,436	243,758
School Bd/SPED Admin.	188,000	214,330	255,752	260,400
SAU #16 Admin.	645,810	645,810	725,843	821,335
School Admin.	1,179,920	1,360,101	1,391,142	1,524,860
Plant Operations	2,101,864	1,878,283	2,238,959	2,205,608
Transportation	1,006,302	990,011	1,056,302	1,085,338
Benefits	3,955,131	4,103,348	4,430,540	4,476,281
Insurance	80,834	70,111	80,834	80,834
General Fund	23,309,906	23,542,913	25,864,272	26,494,626
Total				
Debt Service	3,596,188	3,646,639	3,645,948	3,644,088

<b>PROGRAM</b>	<b>BUDGET 2001-2002</b>	<b>ACTUAL 2001-2002</b>	<b>BUDGET 2002-2003</b>	<b>PROPOSED 2003-2004</b>
Federal/State Grants	1,220,237	689,419	1,118,650	1,294,460
Food Service Fund	690,000	781,116	770,000	800,000
<b>Subtotal</b>	<b><u>\$28,816,331</u></b>	<b><u>\$28,660,087</u></b>	<b><u>\$31,398,870</u></b>	<b><u>\$32,233,174</u></b>
CBA	0	0	0	710,195
<b>Total – All Funds</b>	<b>\$28,816,331</b>	<b>\$28,660,087</b>	<b>\$31,398,870</b>	<b>\$32,943,369</b>

## SCHOOL BUDGET FORM OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT (MS-26)

APPROPRIATIONS AND ESTIMATES OF REVENUE FOR THE FISCAL  
YEAR FROM JULY 1, 2003 TO JUNE 30, 2004

This budget was posted with Warrant on January 21, 2003

[signed]

*Donna Bates*

*Kimberley Casey*

*Lucy Cushman*

*Karen Phelan*

*Linda Henderson*

*Greg Kann*

*Roy Morrisette*

*Claudia Scofield*

*Ray Trueman*

## APPROPRIATIONS

<b>ACCT NO</b>	<b>PURPOSE OF APPROPRIATION</b>	<b>WARRANT ARTICLE NO.</b>	<b>EXPENDITURES FOR YEAR 2001-2002</b>	<b>PROPOSED FOR YEAR 2002-2003</b>	<b>PROPOSED FOR YEAR 2003-2004</b>
<b>INSTRUCTION</b>					
1100-1199	Regular Programs	2	\$8,803,047	\$9,393,305	\$9,657,010
1200-1299	Special Programs	2	2,304,304	3,078,305	3,244,614
1300-1399	Vocational Programs	2	960,984	1,430,517	1,524,134
1400-1499	Other Programs	2	568,465	544,595	587,908
1600-1899	Adult & Comm. Prog.	2	106,313	318,994	320,350
<b>SUPPORT SERVICES</b>					
2000-2199	Student Support Serv.	2	1,280,397	1,585,420	1,756,656
2200-2299	Instructional Staff Serv.	2	257,409	240,436	243,758
<b>GENERAL ADMINISTRATION</b>					
2310-2399	Other School Board	2	61,045	83,000	90,400



ACCT NO	PURPOSE OF APPROPRIATION	WARRANT ARTICLE NO.	EXPENDITURES FOR YEAR 2001-2002	PROPOSED FOR YEAR 2002-2003	PROPOSED FOR YEAR 2003-2004
<b>EXECUTIVE ADMINISTRATION</b>					
2320-310	SAU Mngmt. Services	2	645,810	725,843	821,335
2320-2399	All other Admin.	2	153,285	165,630	170,000
2400-2599	School Admin. Service	2	1,360,101	1,391,142	1,524,860
2500-2599	Business	2	-		
2600-2699	Operation of Plant	2	1,878,283	2,238,959	2,205,608
2700-2799	Student Transportation	2	990,011	1,056,302	1,085,338
2800-2999	Support Serv. & Other	2	4,173,459	4,531,374	4,557,115
<b>FACILITIES ACQUISITION &amp; CONSTRUCTION</b>					
4000-4999	Facilities Acq. & Constr.		2,294,023		
<b>OTHER OUTLAYS</b>					
5110	Debt Service– Principal	2	2,294,023	3,237,056	3,178,305
5120	Debt Service - Interest	2	252,161	358,892	465,783
<b>FUND TRANSFERS</b>					
5220-5221	To Food Service	2	781,116	770,000	800,000
5251	To Capital Reserves	2	1,100,000		
<b>APPROPRIATION SUBTOTAL</b>			<b>\$30,264,236</b>	<b>\$31,150,378</b>	<b>\$32,233,174</b>
<b>SPECIAL WARRANT ARTICLES</b>					
4000	Capital Project	1	403,163	3,550,000	49,900,000
4000	Capital Reserve	4	1,100,000	691,645	1,100,000
4000	Maintenance Trust		200,000	200,000	
1300	SST Relocation			100,000	
1200	SPED			368,355	
<b>SPECIAL WARRANT ARTICLE SUBTOTAL</b>					<b>\$51,000,000</b>
<b>INDIVIDUAL WARRANT ARTICLES</b>					
	CBA		0	0	643,876
	CBA		0	0	66,319
1100	TECHNOLOGY			198,492	

## REVENUES

ACCT	SOURCE OF REVENUE	ACTUAL REVENUE Year 2001-02	REVISED REVENUES Year 2002-03	ESTIMATED REVENUES Year 2003-04
<b>REVENUE FROM LOCAL SOURCES</b>				
1300-1349	Tuition	\$638,726	\$500,000	\$635,000
1500-1599	Earnings on Investments	71,271	100,000	450,000
1600-699	Food Service Sales	804,230	630,000	700,000
1700-1799	Student Act., Dr. Ed., UW	0	272,094	272,200
1800-1899	Comm. Serv. Activities	29,611	0	0

ACCT	SOURCE OF REVENUE	ACTUAL REVENUE Year 2001-02	REVISED REVENUES Year 2002-03	ESTIMATED REVENUES Year 2003-04
1900-1999	Other Local Sources	209,018		179,450
<b>REVENUE FROM STATE SOURCES</b>				
3210	School Building Aid	1,134,260	1,600,032	1,067,718
3230	Catastrophic Aid	169,082	269,000	269,000
3240-3249	Vocational Aid	562,071	700,000	791,391
3260	Child Nutrition	15,304	32,500	32,500
3270	Driver Education	6,150	4,000	4,000
<b>REVENUE FROM FEDERAL SOURCES</b>				
4100-4539	Federal Program Grants	28,066	192,500	232,500
4540	Vocational Education	335,266	370,000	370,000
4550	Adult Education	169,396	180,000	180,000
4560	Child Nutrition	100,008	67,500	67,500
4580	Medicaid Distribution	100,152	100,000	50,000
<b>OTHER FINANCING SOURCES</b>				
5110-5139	Sale of Bonds or Notes	0	3,500,000	46,000,000
5251	Transfer from Cap. Res.			3,500,000
	Voted from Fund Balance	200,000	1,360,000	1,100,000
	Fund Balance to Reduce Taxes	773,839	321,297	900,000
<b>TOTAL ESTIMATED REVENUE</b>		<b>\$5,346,450</b>	<b>\$10,198,923</b>	<b>\$56,801,259</b>

## BUDGET SUMMARY

	CURRENT YEAR (Sept. 02 MS 24)	ENSUING YEAR
SUBTOTAL APPROPRIATIONS	\$31,150,378	\$32,233,174
SUBTOTAL SPECIAL WARRANT ARTICLES	5,108,492	51,000,000
SUBTOTAL INDIVIDUAL WARRANT ARTICLES	-	710,195
TOTAL APPROPRIATIONS RECOMMENDED	36,258,870	83,943,369
LESS AMOUNT OF ESTIMATED REVENUES	10,387,490	56,801,259
LESS AMOUNT OF COST OF ADEQUATE ED.	<u>4,178,062</u>	<u>4,214,227</u>
<b>ESTIMATED AMOUNT OF LOCAL TAXES TO BE RAISED</b>	<b><u>\$21,693,318</u></b>	<b><u>\$22,927,883</u></b>

# SPECIAL EDUCATION PROGRAMS

<b>SPECIAL EDUCATION PROGRAMS</b>		<b>2000-2001</b>	<b>2001-2002</b>
<b>SPECIAL EDUCATION EXPENSES</b>			
1200/1230	Special Programs	\$2,269,930	\$2,503,749
1430	Summer School	33,243	44,537
2140	Psychological Services	93,512	97,952
2150	Speech and Audiology	53,405	88,500
2162	Physical Therapy	41,399	17,879
2163	Occupational Therapy	41,309	60,586
2722	Special Transportation	<u>208,403</u>	<u>234,652</u>
<b>TOTAL EXPENSES</b>		<b>\$2,741,201</b>	<b>\$3,047,854</b>
<b>SPECIAL EDUCATION REVENUE</b>			
3110	Special Ed. Portion		
	Adequacy Funds	856,908	1,056,540
3240	Catastrophic Aid	140,388	169,082
4580	Medicaid	<u>111,565</u>	<u>49,954</u>
<b>TOTAL REVENUES</b>		<b>\$1,108,861</b>	<b>\$1,275,576</b>
<b>Actual District Cost for Special Education</b>		<b>\$1,632,340</b>	<b>\$1,772,278</b>

# **SAU 16 REPORT OF ADMINISTRATION**

[www.sau16.org](http://www.sau16.org)

**Arthur L. Hanson, Ed.D.**  
Superintendent of Schools

**Stephen A. Kossakoski, Ph.D.**  
Assistant Superintendent-Technology

**Paul A. Flynn, M.Ed.**  
Associate Superintendent

**Barbara Lobdell, C.A.G.S.**  
Assistant Superintendent-Curriculum

**Walter Pierce, MBA, M.S.T.**  
Business Administrator

## **SAU 16 MISSION STATEMENT**

*The SAU 16 School Districts are committed to working together to develop common standards and values that will result in graduates who are caring, productive and contributing members of society.*

In July 2002, SAU 16 welcomed two new assistant principals to Exeter High School (EHS), Walter Garland and Mike Monahan. Mr. Garland brings to EHS his 28 years of teaching and administrative experiences, while Mr. Monahan with his 13 years of teaching will begin his administrative career with EHS. The SAU 16 Schools opened their doors in September with the following enrollments: Swasey Central School in Brentwood – 314; East Kingston Elementary School – 167; Exeter Elementary (Main Street School and Lincoln Street School) – 1030; Kensington Elementary School – 195; Newfields Elementary School – 177; Stratham Memorial School – 617; Cooperative Middle School – 1385; and Exeter High School – 1542.

Swasey Central School in Brentwood has virtually completed its addition of 12 new classrooms (2 kindergarten, 10 regular). The net gain in classrooms will only be six (6) as it was determined that the 1975 Butler Building wing, which contains six (6) classrooms, needed to be demolished. The new wing was constructed with the capacity to add a second story when needed. Also, new septic, water, mechanical and fire-protection systems will be in place when the project is completed. Kensington Elementary School is preparing to

break ground in March 2003 for the construction of four (4) new classrooms, appropriate space for the nurse, a library and a multi-purpose room.

***On September 19, 2002, the third Future Search Committee was organized with approximately eighty-five Exeter Region Cooperative School District (ERCSD) school and community members at the EHS Annex school gymnasium to explore options regarding the future of Exeter High School. The ERCSD Board's purpose in convening this future search was to solicit the group's input on whether the board should 1) proceed with renovations to the existing high school on Linden Street, or 2) give voters an opportunity to vote for a new high school on an alternative site at the March 2003 School District Meeting. This future search was prompted by two occurrences: the resolution of the school bond lawsuit and the unforeseen availability of a single piece of land that met pre-identified criteria for serving as a site for a new high school.***

***The following summary report provides an overview of the information that was presented at the future search, along with the key participant recommendations, accompanied by their concerns and suggestions for going forward.***

Randy Benthien of Benthien Associates, Inc., an organizational, development and leadership-consulting firm based in Goffstown, New Hampshire facilitated the gathering (as he also did for the previous two future search conferences). Following is the Benthien Associates report of the 2002 Future Search.

### **Recommendation to the School Board**

***Almost unanimously, the group voted to recommend to the ERCSD Board to bring a bond forward in March 2003 for the construction of a new high school on Old Town Farm Road.***

*The actual vote break down was:*

- 69 in favor of building a new high school on the alternative site

- 4 opposed
- 1 abstention

Many of those present felt that an overarching reason for putting the question to the voters is that the voters deserve to have a voice in whether to stay with the plan, to renovate, or switch to building new. They agreed with the School Board that to not give the taxpayers this vote would be inappropriate. It is a big opportunity and a momentous decision. The Board was congratulated for having the courage to bring the alternative site to community discussion, rather than ignoring it, and merely proceeding as previously decided.

### **Reasons For Building a New School on the Alternative Site**

Participants voiced many reasons for preferring to build a new high school rather than renovate the existing high school. Several of those reasons received considerable attention and support:

- An entirely new high school on a site large enough to contain it effectively was seen as a much better value than the renovation plan for Linden Street. People thought the voters would be getting a “bigger bang for their buck.” They felt that the estimated costs to taxpayers of building new and renovating were fairly equal (approximately 4 cents more per \$1000 of valuation – 88 cents vs. 84 cents). Several comments were made about the variable costs of a renovation project (“you never know what you’re going to find as the renovations proceed – and what that will do to the total project cost”).
- The alternative site offers greater potential for long-term growth. Exeter’s new high school for either site will be built to accommodate 2000 students. This will meet current population projections through 2012. However, given the amount of land at the alternative site (118 acres), there is far greater potential for future growth options there, than at Linden Street, where space is extremely limited (30 acres). Additionally, individuals noted that the Linden Street site falls below acreage norms for a high school this size.

- Participants believed the alternative site allows the most flexibility in achieving the best educational design. Renovations inevitably mean compromising on plans – and never getting exactly what you want – because of various structural constraints. However, building a new high school enables the community to design a facility that will best meet educational needs.
- Building at the alternative site means no disruption to teaching and learning during construction. Participants felt very strongly about this. They were deeply concerned about the impact renovating the high school would have on students and staff and the ability to learn during the course of a three-year (or longer) renovation.

**Other reasons included:**

- The athletic facilities would be greatly improved. The alternative site has room to build at least seven new fields and we would be able to retain the current fields at Linden Street.
- Parking at the alternative site (estimated to have 1000 parking spots) would be more than double that at Linden Street, and congestion in downtown Exeter would be eased.
- A new school on a new site would likely create a much greater sense of ownership in the school for all towns in the cooperative – more than exists now.
- If the ERCSD Board proceeds with bringing a bond forward in March 2003, considerable effort needs to be given in educating voters on how we got here – why building a new school is preferable over renovating, and an explanation of the true costs (including a history of previously passed bonds). Special care needs to also be given to the wording of the warrant article, so if it does not pass, the renovation on Linden Street can go on as previously planned.

The Exeter Region Cooperative School Board appointed the following individuals to serve on the New Exeter High School Building Subcommittee. The Committee's charge was to make a recommendation to the full board on all of the details of a new high school.

### EHS Building Subcommittee Members

Warren Henderson – Chair, resident of Exeter  
Dick Poelaert – resident of E. Kingston  
Steve Bartell – resident of Exeter  
Gordon Snyder – resident of Stratham  
Ralph Adler - resident of Brentwood  
Donna Bates – ERCSD Board Member  
Lucy Cushman – ERCSD Board Member  
Kim Casey – ERCSD Board Member  
Arthur Hanson – SAU 16 Superintendent of Schools  
Walter Pierce – SAU 16 Business Administrator  
Gary Heald – Principal EHS  
Peter Stackhouse – Curriculum Coordinator – EHS  
Linda Mahoney – (EHS Math Teacher) Faculty Representative  
Jeff Hillier – SAU/ERCSD Information Director  
Dick Wendell – ERCSD Director of Operations  
Ed Oddo - Clerk of the Works  
Sally Boyd – Administrative Assistant to the Superintendent  
Phyllis Kennedy – Administrative Assistant to Walter Pierce  
Harriman Architects Representative(s)  
Harvey Construction Representative(s)  
Appledore Engineering Representative(s)

*At its October 8, 2002 meeting, the Exeter Region Cooperative School Board unanimously voted to accept the recommendation of the Future Search Committee to proceed with a bond article to construct a new high school.*

### **SAU Technology**

The organization of school technology plans in New Hampshire are determined by the State of New Hampshire Educational Technology Plan, which was developed by the Office of Educational Technology (OET), New Hampshire Department of Education. In turn, the state technology plan was approved by the United States Department of Education. All state-level school technology agencies use the national technology plan, e-Learning: Putting a World Class Education at the Fingertips of All Children, as a guide for development of state-level plans. School district technology plans should be approved by their respective school boards and then submitted for approval to the OET. Approval by the OET provides districts with access to state and federal grant funds and other resources.



This SAU 16 2002-2006 Technology Plan represents the first combined effort of all SAU 16 school districts to coordinate the implementation and use of technology. This planning effort began in September of 2000 with a review of the SAU 16 Mission Statement and the acceptance of the Technology Vision Statement that was prepared by Exeter Region Cooperative School District (ERCSD) in 1996. Since the implementation of the 1996 ERCSD Technology Plan, many technological advances have been implemented within SAU 16 as outlined in the table below.

<b>Critical needs: 1996</b>	<b>Status: 2002</b>
Many teachers are unaware of the diverse array of technology applications within their instructional levels and respective disciplines.	While much work remains to be done, 81% of teachers participating in a district-wide survey report that they integrate the use of technology into the curriculum once a week or more.
A district-wide communications network for providing access to a broad range of communication and information resources, including telecommunications, electronic mail, and voice mail for teachers, administrators, and students does not exist. The district's current telephone system is unable to meet the needs of district staff. Each school will have access in the near future to at least one Internet account.	All school district networks have access to the Internet. All teachers are provided with e-mail accounts. Five of eight schools have phones in classrooms and provide voice mail accounts for teachers.
A sufficient technology staff does not exist to support the mission and technology goals of the district.	Seven of eight schools have technology coordinators employed on at least a part-time basis. An Assistant Superintendent for Technology has been hired. The technology support staff includes a manager and seven full and part time technicians. A part-time web coordinator has also been hired.

Administrative management and student information management systems to eliminate duplication of data entry from student enrollment to financial records is a high priority of many district administrators.	All schools use student management systems for registration and attendance. Students have been assigned unique student IDs that remain with them throughout their K-12 careers. The SAU office will have the ability to import and analyze all attendance data by 2003.
A plan, enthusiasm, and experience exist to update the library automation services with state-of-the-art technologies providing online cataloging, bar code scanning, and telecommunications access to external sources such as Eric and the Internet for research.	All schools use library automation software.
Ninety percent of the staff would like to integrate computers into their classes. They have not done so because technology resources are not available in sufficient quantity and they have not received adequate training on how to integrate instructional technologies into their curriculum areas.	Schools have increased the number of computers and related peripherals. Schools must continue to budget for new and replacement equipment in order to reach, or maintain, the ratio of one computer for every five students as recommended by the New Hampshire Department of Education.
A technology-based professional development program designed to meet the diverse needs of the teaching and administrative staffs that includes awareness activities, application mastery, curriculum integration, and reform pedagogy does not exist.	All SAU 16 staff have access to a number of technology workshops. In addition, technology coordinators provide staff members with ongoing support and training.

**The SAU #16 Joint Board, at its September 16, 2002 meeting, unanimously approved the SAU Technology Plan.**

## **SAU Emergency Preparedness**

On October 15<sup>th</sup> and 16<sup>th</sup> 2002, the SAU 16 administration along with selected staff, school board members, municipal officials, and representatives from Phillips Exeter Academy, Seabrook Station, Rockingham County Attorney's office and the Rockingham County Sheriff's office attended emergency preparedness training facilitated by the New Hampshire Office of Emergency Management. This training is an example of the on-going effort in the SAU schools to ensure that the schools' emergency plans are coordinated with the towns' emergency management plans on behalf of all SAU 16 students and staff.

## **SAU Collaboration**

Central administration, school administrators, and the seven school boards of SAU 16 continue to use an unprecedented collaborative approach to coordinate curriculum, technology initiatives, staff evaluation, professional development, and with other district-wide efforts, to ensure quality and consistency of educational opportunities. This is of particular importance since the six individual elementary school districts send all their sixth grade students to the Cooperative Middle School (CMS). Incoming students to CMS have the greatest opportunity for enhanced learning when their sending schools share a coordinated curriculum and assessment process. All of the SAU 16 district school boards are to be commended for their continued work with collaborative efforts.

# SAU 16 PROPOSED BUDGET 2003-2004

ITEM DESCRIPTION	ADOPTED FY 2001- 2002	ACTUAL FY 2001- 2002	ADOPTED FY 2002- 2003	ADOPTED 12/16/02 FY 2003- 2004
<b>CENTRAL OFFICE ADMINISTRATION</b>				
ADMIN. SALARIES	\$ 279,000	\$269,377	\$288,755	\$319,415
TREASURER & BRD MINUTES	1,500	1,523	1,500	1,500
SUPPLEMENTAL SAL.	1,000	925	1,000	1,000
SECRETARIES SALARIES	116,064	112,923	122,000	132,480
HUMAN RESOURCES (.05)	40,421	43,000	43,000	46,125
HEALTH INSURANCE	65,000	55,199	65,000	95,000
DENTAL INSURANCE	3,100	4,811	5,900	8,075
LIFE INSURANCE	2,100	2,948	3,000	3,534
DISABILITY INSURANCE	3,884	3,330	3,900	3,900
LONGEVITY	-	-	-	600
RETIREMENT (5.90%)	21,100	15,912	22,100	28,804
FICA (7.65%)	35,200	32,745	36,000	37,425
WORKERS COMP.	3,000	1,634	3,100	3,228
UNEMPLOYMENT COMP.	450	450	490	490
CONFERENCES	5,000	1,275	5,000	5,000
COURSE REIMBURSE.	1,500	-	1,500	1,500
STAFF TRAINING	15,000	20,512	16,000	26,000
AUDIT EXPENSE	5,000	5,029	5,000	5,000
LEGAL EXPENSE	4,000	4,818	4,000	4,000
MENTOR TRAINING	-	-	6,225	6,225
RENT	53,000	51,600	63,000	65,400

ITEM DESCRIPTION	ADOPTED FY 2001- 2002	ACTUAL FY 2001- 2002	ADOPTED FY 2002- 2003	ADOPTED 12/16/02 FY 2003- 2004
REPAIR & MAINTENANCE	8,000	7,508	9,000	9,000
ERRORS AND OMISSIONS	5,400	6,192	5,400	5,400
PROPERTY INSURANCE	1,750	956	1,750	1,750
TELEPHONE	13,000	14,468	13,000	13,000
POSTAGE	12,000	6,976	12,000	12,000
TRAVEL	9,600	13,741	14,000	14,000
SUPPLIES	16,000	23,299	13,000	13,000
MAINT. CONTRACTED	2,400	1,699	2,400	2,400
EQUIPMENT	6,500	19,014	4,500	20,043
DUES & SUBSCRIPTIONS	6,400	7,696	6,400	1,400
CONTINGENCY	2,500	1,656	2,500	2,500
<b>TOTALS</b>	<b>\$738,869</b>	<b>\$731,218</b>	<b>\$780,420</b>	<b>\$889,194</b>

**FISCAL SERVICES ADMINISTRATION**

BUSINESS MANAGER	\$79,600	\$79,600	\$82,386	\$61,800
FISCAL SVS. MGR. SAL.	87,656	87,656	91,600	95,722
NEW CLERICAL POSITION	-	-	-	26,000
PAYROLL/A/P SALARIES	86,267	82,703	90,494	94,524
HEALTH INSURANCE	53,700	36,470	53,700	74,000
DENTAL INSURANCE	2,038	2,232	2,100	3,125
LIFE INSURANCE	696	833	1,500	2,690
DISABILITY INSURANCE	2,007	1,185	2,100	2,100
F.I.C.A.	20,000	19,122	20,233	21,271
LONGEVITY	4,800	3,953	4,800	5,000

ITEM DESCRIPTION	ADOPTED FY 2001- 2002	ACTUAL FY 2001- 2002	ADOPTED FY 2002- 2003	ADOPTED 12/16/02 FY 2003- 2004
NH RETIREMENT	10,700	10,792	10,900	16,405
WORKERS COMPENSATION	2,231	400	2,300	2,300
UNEMPLOYMENT COMPENSATION	312	232	320	416
CONFERENCES	400	81	400	400
COMPUTER SUPPORT SERVICES	7,500	7,500	7,500	8,631
REPAIR AND MAINTENANCE	8,400	4,218	8,400	8,400
TREASURER'S BOND	200	188	200	200
TELEPHONE EXPENSE	4,500	2,838	4,500	4,500
MILEAGE	-	-	-	400
SUPPLIES EXPENSE	9,500	8,875	8,500	8,500
EQUIPMENT	1,450	6,715	2,000	2,000
<b>FISCAL SVS TOTALS</b>	<b>\$381,957</b>	<b>\$355,592</b>	<b>\$393,933</b>	<b>\$438,384</b>

### TECHNOLOGY

TECHNICAL ASSISTANCE				
SALARIES	\$61,272	\$50,443	\$64,564	\$73,848
TECHNICAL CONSULTANT	13,300	11,492	13,000	13,000
TECHNICAL TRAINING	11,460	8,274	15,230	13,200
MILEAGE	3,840	2,492	4,800	5,400
SUPPLIES	9,930	13,675	10,307	8,000
SHIPPING	1,000	1,187	1,300	1,300
BOOKS AND PERIODICALS	500	824	1,050	900
SOFTWARE	28,563	28,487	32,518	33,878
FURNITURE	-	-	-	-
REPLACEMENT OF EQUIPMENT	7,037	8,282	7,471	5,863
EQUIPMENT	18,701	38,818	9,819	10,323

ITEM DESCRIPTION	ADOPTED FY 2001- 2002	ACTUAL FY 2001- 2002	ADOPTED FY 2002- 2003	ADOPTED 12/16/02 FY 2003- 2004
HEALTH INSURANCE	4,627	-	5,553	5,553
DENTAL INSURANCE	522	-	350	350
LIFE INSURANCE	86	52	120	144
DISABILITY INSURANCE	-	-	-	-
FICA	4,779	3,827	5,532	5,650
RETIREMENT ( 5.90%)	1,822	-	1,914	1,982
WORKERS COMPENSATION	547	276	655	437
UNEMPLOYMENT COMP.	918	-	918	416
<b>TECHNOLOGY TOTAL</b>	<b>\$168,904</b>	<b>\$168,127</b>	<b>\$175,101</b>	<b>\$180,244</b>
<b>GRAND TOTALS</b>	<b>\$1,289,730</b>	<b>\$1,254,938</b>	<b>\$1,349,454</b>	<b>\$1,507,822</b>

# SAU #16 Budget – FY 2003-2004

Town	2001-02 Equalized val.	Valuation Percentage	# Pupils ADM 02	Pupil %	Combined Percentage	Adopted FY 2004 Assessment
Brentwood	\$126,030,168	4.62%	277.6	5.29%	4.95%	\$74,690
East Kingston	85,085,876	3.12%	153.1	2.92%	3.02%	45,498
Exeter	467,664,833	17.14%	976.5	18.60%	17.87%	269,460
Kensington	91,712,912	3.36%	161.6	3.08%	3.22%	48,550
Newfields	95,558,871	3.50%	167.0	3.18%	3.34%	50,389
Stratham	393,424,213	14.42%	621.0	11.83%	13.12%	197,899
Co Op	1,468,308,650	53.83%	2,894.0	55.12%	54.47%	821,335
<b>TOTAL</b>	<b>\$2,727,785,523</b>	<b>100.00 %</b>	<b>5,250.8</b>	<b>100.00 %</b>	<b>100.00 %</b>	<b>\$1,507,822</b>



## **Superintendent's Prorated Salary 2001-2002**

Brentwood	\$4,722
East Kingston	\$3,209
Exeter	\$18,994
Exeter Region Co Op	\$53,732
Kensington	\$3,128
Newfields	\$3,168
Stratham	\$13,272

**Total** **\$100,225**

## **Associate and Assistant Superintendent's Salaries**

**(Total reflects 2.5 positions, \$77,000, \$73,000, \$43,000, \$5,000)**

### **2001-2002**

Brentwood	\$9,328
East Kingston	\$6,338
Exeter	\$37,525
Exeter Region Co Op	\$106,150
Kensington	\$6,180
Newfields	\$6,260
Stratham	\$26,219

**Total** **\$198,000**

**Approved 09-16-02**

**SAU #16 CALENDAR  
2003-2004**

<b>KEY</b>	
<b>BOLD</b>	Teacher In-service
<b>Holiday/No School</b>	
<b>Vacation</b>	
<b>/</b>	Early Release

**AUGUST / SEPTEMBER**

25	26	27	28	29
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Aug 25 & 26 - Teacher In-Service (23)  
 Aug 27 School Opens – K-5 & Grades 6 & 9  
 Aug 28 School Opens – All Students  
 Aug 29 and Sept 1 Labor Day Weekend - No School

**FEBRUARY**

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

Feb 23 – 27 - Winter Vacation (15)

**OCTOBER**

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Oct 13 Columbus Day - No School (22)

**MARCH**

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Mar 19 - SAU Teacher In-Service (22)

**NOVEMBER**

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Nov. 10 - Teacher In-Service  
 Nov 11 Veteran's Day - No School  
 Nov 26 - 28 - Thanksgiving Recess (15)

**APRIL**

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 26 - 30 - Spring Vacation (17)

**DECEMBER**

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Dec 23 - Early Dismissal – No PM session  
 Dec. 24 - Jan 2 Holiday Recess (17)

**MAY**

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

May 31 Memorial Day - No School (20)

**JANUARY**

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Jan 1,2 - Holiday Recess (19)  
 Jan 19 - MLK No School

**JUNE**

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

June 11 - EHS Graduation (10)  
 June 17\*\* - Last Day for Students  
 June 18 - Teacher In-Service (185 day contract)

180 Student Days

\*\*June 15, 16 and 17 are snow make-up days, if needed.



